

**Appendix D**  
**Updated 3/12/2021**  
**Park Land Dedication Ordinance Letter of Intent & Worksheet**

DATE: \_\_\_\_\_

TO: Planning & Development Services Department

The \_\_\_\_\_ subdivision submits this Letter of Intent to comply with the  
 2006 /  2018 (check one) Park Land Dedication and Development Ordinance.

Select One:

This subdivision intends to dedicate public park land and construct a public park in lieu of fees. We have met with the Planning Division to review the requirements set forth in the ordinance and received preliminary approval to proceed with public park land dedication and development.

This subdivision will pay the fees in-lieu-of park land dedication set at **\$100/\$208** per dwelling unit and the required park development fees set at **\$500/\$2,038** per dwelling unit, and with no intent to construct a private park for credit. We will pay required fees when each plat is recorded.

This subdivision will set aside land for a private park, as required by the ordinance, and intend to construct park improvements on the private park to be used as credit toward park land ordinance requirements. As fiscal surety, we will pay the in-lieu-of land and park development fees when each plat is recorded.

This plat is a non-residential commercial subdivision and does not have park land requirements. However, if the zoning for this subdivision permits residential uses, at any time that residential dwelling units are added the owner/subdivider will contact the City and comply with ordinance requirements.

I, \_\_\_\_\_, certify this information to be true and accurate.

Sincerely,

\_\_\_\_\_  
Please see worksheet on back.

## PARK LAND ORDINANCE WORKSHEET

*If zoning permits residential land use, then this worksheet must be completed.*

1. What is the approved zoning? \_\_\_\_\_
2. What type of residential development is permitted? \_\_\_\_\_
3. What type of residential development is proposed? Please select all that apply.

- Residential, detached single family
- Residential, two-family
- Residential, commercial (mixed use)
- Residential, multifamily
- No residential development proposed
- Other, please describe

Please list number of dwelling units.

Master Plan: \_\_\_\_\_

Unit 1: \_\_\_\_\_

Unit 2: \_\_\_\_\_

Unit 3: \_\_\_\_\_

TOTAL: \_\_\_\_\_

4. Does this subdivision have two (2) or more acres for public park land dedication? How many acres? \_\_\_\_\_ If yes, please describe the terrain and location of the public park land.
5. Does this subdivision have two (2) or more acres for a private park? How many acres? \_\_\_\_\_ If yes, please describe the terrain and location of the private park, potential amenities, and who will maintain the private park.

To be completed by Staff

Park District: 1      2      3      4