1. Full Directional Microphone
2. Wired Single Directional Microphone
3. Wired Instrumental Mic
4. Wireless Handheld or Lapel Mic
5. Wireless Headset Mic
6. Audio Mixer, Speakers & Monitors
13. Stanchions

14. Easel

15. Decorative Easel

16. Dry Erase Board

17. Coat Rack

18. AV Cart
19. Digital Media Player

20. Presentation Remote

21. Conference Phone

22. Assisted Listening Device

23. Power Strip

24. Cam Lock 200 Amp
25. Genie Lift - Two Man
26. Genie Lift - One Man
27. Wooden Podium
28. Acrylic Podium
29. Portable Screen
30. Television
Encoder

Myfi

Camera
Exhibit Hall Single or Dual Side Projectors & Screens

Exhibit Hall Center Projector & Screen

Ballroom Single or Dual Side Projectors & Screens

Garden Room 105 Projector & Screen

Garden Room TV
Mobile Uplighting

Exhibit Hall Stage Lighting

Exhibit Hall Spot Lighting
1. **Wired Full Directional Microphone** - Best for most presentations, including those with multiple people speaking (also called omnidirectional). (22)

2. **Wired Directional Microphone** - Best for a single speaker (also called cardioid). The cage helps to avoid bumps to the microphone. (2)

3. **Wired Instrumental Microphone** - Best for live acoustic instruments. (4)

4. **Wireless Handheld or Lapel Microphone** - Best for those who prefer to move while speaking. (4)

5. **Wireless Headset Microphone** - Best for speakers who prefer to move freely, hands-free. Fits over presenter’s ear. Available in two colors. (2)

6. **Audio Mixer with or without Speakers and Monitors** - Use to merge and control multiple audio input signals (mics). Can be used as a stand-alone sound system. (1)

7. **Bar Top** - Attached to a table, it creates a taller bar to hide bartender’s glasses, mixers, and trash. Cover the top and table with linen for a seamless look. 6’x12” (2)

8. **Clear Acrylic Barrier** - Place at registration or bar to keep your guests safe. (1)

9. **Cocktail Table** - Use adjustable height tables for standing cocktail receptions or varied seating options. 30” x 30” or 42” (15)

10. **Piano** - Antique grand piano only available on the Exhibit Hall stage. Must be tuned by an approved vendor prior to use. (1)

11. **Riser** - Elevate a camera or create a portable stage. 3’ x 6’ x 17” (16)

12. **Sign Holder** - Display event signage up to 8.5” x 11.” (2)

13. **Stanchion** - Create a barrier or provide traffic direction. 7’, two minimum. (6)

14. **Easel** - Brushed silver metal with variable holding height. Flipchart paper pads with markers may be added. (12)

15. **Decorative Easel** - Dark metal perfect for holding special photos or signage. (3)

16. **Dry Erase Board** - Portable, dual-sided erasable writing surface. Markers are included. 4’ x 6’ (1)

17. **Coat Rack** - Hang attendee or volunteer coats during cold or wet weather. Hangers are not included. 6’ (1) 4’ (1)

18. **AV Cart** - Store or stage audio/visual equipment. (1)
19. **Digital Media Player** - Connect to your USB to play photos, music, and video through our built-in through projectors and screens. (1)

20. **Presentation Remote** - Wirelessly advance PowerPoint slides and use as a Laser Pointer. (1)

21. **Conference Phone** - Multiple people call in to a single phone line for an interactive meeting. 30-day notice required. (1)

22. **Assisted Listening Device** - For those who need assistance hearing. 5-day noticed required. (32)

23. **Power Strip** - Expand access to a single power source with multiple outlets. (10)

24. **Cam Lock** - Common for performances with extensive lighting or sound. 200 amps of additional power on the Exhibit Hall stage. (1)

25. **Genie Lift: Two Man** - Larger unit useful by decorators to install ceiling drapery or banners. Insurance required. Not available for use in the Ballroom. (1)

26. **Genie Lift: One Man** - Smaller unit useful by decorators to install ceiling drapery or banners. Insurance required. Cannot reach the Exhibit Hall ceiling. (1)

27. **Wooden Podium** - Two can be converted to tabletop podiums and feature pull-out shelves. Microphones can be attached. (3)

28. **Acrylic Podium** - Clear standing platform. Microphones cannot be attached. (1)

29. **Portable Screen** - Use with your portable projector. 5.5’ x 5.5’ (1)

30. **Television** - Helpful to use in conjunction with your presentation as a confidence monitor or teleprompter. 32” (1)

31. **Livestream** - Equipment includes a camera, encoder, mifi, ring light, tripod and equipment cables to provide a live, stationary image for Livestreaming.

   **Video Camera** – The Canon HD video camera captures and sends live images to projection equipment or through an encoder and laptop for livestreaming. (1)

   **Encoder** - The HDMI to USB 3.0 video capture dongle converts a video signal (from a video camera or web cam) into a digital format for livestreaming through a device such as a laptop. (1)

   **Mifi** - The Verizon Jetpack hot spot provides a boosted Wi-Fi signal. (1)

   **Ring Light** - Provides extra light for the speaker while livestreaming. (1)
32. **Projection Options** - Project your presentation or live images using a laptop or camera to our built-in projection system, including built-in house sound.

   **Exhibit Hall Single or Dual Side Projectors and Screens** - Best for large audiences. For two images, two devices (laptops) are needed.

   **Exhibit Hall Center Projector and Screen** - Best to capture event or company logo in photos of the stage presentation. Rotating or static images are displayed using your USB through our Digital Media Player. Sound not included.

   **Ballroom Single or Dual Side Projectors and Screens** - Best for large audiences. For two images, two devices (laptops) are needed.

   **Garden Room 105 Projector and Screen** - Best for large audiences. Signal can be duplicated to Garden Room TV’s.

   **Garden Room TV** - Best for small audiences. Signal can be duplicated to multiple Garden Room TV’s. For multiple images, multiple devices are needed. 52”

33. **Drapery Options** - Create separate spaces, privacy, or backdrops.

   **Exhibit Hall Beige Ceiling Drapery** - drapery hung from the ceiling to the floor the width of the room at 94’

   **Portable Beige Drapery** - up to 100’ wide x 16’ tall with 12 beige pole covers

   **Portable White Drapery** - up to 30’ wide x 12’ tall

   **Portable Black Drapery with Black Poles** - up to 40’ wide x 8’ tall

   **Portable Black Drapery with Silver Poles** - up to 50’ wide x 12’ tall

34. **Lighting Options** - Existing spotlights in the Exhibit Hall may be set to a wash or identify specific areas such as a podium, awards, etc. A programmable light board is included to quickly change light settings during the event. Color gels and Gobos may be added to create dramatic settings. Mobile lighting is also an option to enhance decor.

   **Exhibit Hall Stage Lighting** - built-in spotlights can be set to wash light or color onto the stage.

   **Exhibit Hall Spot Lighting** - built-in spotlights can be set to illuminate the entire stage or to highlight specific areas including drapes, floor, or walls.

   **Mobile Uplighting** - fixtures can be set to any color and placed in any area. (4)