



## FINANCE DEPARTMENT

# April Financial Report

June 15, 2021

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **April**, with 58.3% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 6/8/21, a current (FY 2021 authorized totals) Vacant Positions Report as of 6/9/21, an Economic Data Report and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2021 Operating Budget and Plan of Municipal Services, and the Comprehensive Annual Financial Report (CAFR). To view these documents, as well as other financial information produced by the Finance Department, please click on the link below. All of these documents can be found on the City website.

- [City of New Braunfels Financial Documents](#)



**For more information contact:**

**Jared Werner**  
Chief Financial Officer  
[jwerner@nbtexas.org](mailto:jwerner@nbtexas.org)

**Sandy Paulos**  
Assistant Chief Financial Officer  
[spaulos@nbtexas.org](mailto:spaulos@nbtexas.org)

## General Fund Revenues

As of April 30, General Fund revenues total \$56.0 million or 76.6% of total budgeted revenue. \$8.1 million was received during the month of April. The majority of this amount came from sales taxes and a \$3.4 million in CARES Funding for the reimbursement of eligible public safety payroll expenditures substantially dedicated to responding to the pandemic. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 61.2% of all budgeted revenue.

License and Permit revenue collections for the month of April were over budget at \$4.1 million (93.8%). Fines and Forfeiture revenue remains below budget with collections at 39.4% (\$552,000) of the budgeted totals. This revenue source is still reflecting the impact of COVID related variables. Charges for Services totaled \$1.7 million (40.9%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$420,000 for the month of April – 33.3% of budgeted revenue. Parks and Recreation revenue is seasonal and is showing signs of recovering from the negative effects of COVID-19. Das Rec revenue was below budget at \$993,000 (39.0%) – related to the negative effects of COVID-19 on memberships but is also showing signs of recovery as revenues are up 22.7% from March. While Das Rec revenue remains below budget, the decrease in revenues continues to be offset by a similar decrease in expenditures.

## General Fund Expenditures

As of April 30, General Fund expenditures and encumbrances total \$40.3 million or 54.9% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of April, 54.3% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 64.9% committed, which includes encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget due primarily to encumbrances for one-time purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$57,182,414	\$ 4,449,322	\$ 29,871,790	\$ 70,315	\$ 29,942,105	52.4%
Operating Expenses	14,851,587	1,053,990	6,230,343	3,413,109	9,643,452	64.9%
Capital Expenses	115,071	78,070	106,373	17,540	123,913	107.7%
Debt Service	156,979	-	79,241	71,757	150,998	96.2%
Interfund Transfers	982,645	-	451,331	-	451,331	45.9%
Contingencies	121,930	-	-	-	-	0.0%
<b>Total</b>	<b>\$73,410,626</b>	<b>\$ 5,581,382</b>	<b>\$ 36,739,078</b>	<b>\$ 3,572,721</b>	<b>\$ 40,311,799</b>	<b>54.9%</b>

## Enterprise Funds

**Airport Fund** – Revenues thru the month of April total \$1.3 million or 43.6% of total budgeted revenues, which is less than budget. The majority of these revenues are from fuel sales. With the spring months and the easing of COVID restrictions, these revenues are beginning to rebound to pre-COVID levels. Expenditures and encumbrances total \$1.4 million or 47.1% of budget, which is also less than budget. Airport employee expenditures are at 51.8% of budget, which is below budget, due to vacancies. The operating allocation is also below budget at 44.6%. As with revenue, the operating allocation is impacted by the cost to purchase fuel.

**Solid Waste Fund** – Revenues thru the month of April total \$6.7 million or 64.4% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$6.7 million or 63.3% of budget, which is greater than budget. Employee expenditures are slightly less than budget at 53.7%, a result of ongoing vacancies. Operating expenditures are over budget (80.4%), due to purchase orders issued for refuse disposal and refuse containers, that are not yet paid.

**Golf Course Fund** – Revenues thru the month of April total \$1.1 million or 66.3% of total budgeted revenues, which is greater than budget. Revenue for the month of April was up 822.0% compared to April of last year and was another record month. This large increase is due to the closure of the course in April 2020 due to COVID. Rounds of golf played increased 852.5% from the same month last year (4,382 rounds played) and 21 tournaments were hosted. Operating expenditures are at 76.1% of budget – which is over budget due to purchase orders issued for merchandise, chemicals, and engineering services that are not yet paid. The Capital Expenditures budget was amended to allow for the replacement of golf carts, which were ordered last year, but were received and the expenditure reflected this fiscal year. Employee expenditures are below budget at 51.0% due to vacancies.

**Civic/Convention Center Fund** – Charges for Services Revenues thru the month of April total \$168,000 or 40.0%, which is less than budget, still reflecting the effects of the COVID-19 pandemic, in addition, the Civic/Convention Center continued to serve as the primary location for the distribution of vaccinations. The Civic/Convention Center will be reimbursed for these facility costs by fiscal year-end. Expenditures and encumbrances in the fund total \$407,000 or 51.2%, which is below budget due to operational savings as a result of the decrease in the number of events held.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through April 30, 2021.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,069,260	\$ 1,826,483	\$ 242,777
Service Area 2	263,948	246,721	17,227
Service Area 3	6,794,913	4,974,314	1,820,599
Service Area 4	1,091,296	24,020	1,067,276
Service Area 5	7,629,839	5,939,026	1,690,813
Service Area 6	4,217,909	1,828,831	2,389,078
Veramendi Traffic Impact Fees	1,107,344	898,017	209,328
<b>Total</b>	<b>\$ 23,174,510</b>	<b>\$ 15,737,412</b>	<b>\$ 7,437,098</b>

## Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through April 30, 2021.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,167,005	\$ 124,180	\$ 1,042,825	\$ 277,350	\$ 765,475
PARK DISTRICT 2	2,287,121	-	2,287,121	824,450	1,462,671
PARK DISTRICT 3	1,435,566	106,273	1,329,293	813,600	515,693
PARK DISTRICT 4	325,757	86,683	239,074	50,400	188,674
<b>Total</b>	<b>\$ 5,215,450</b>	<b>\$ 317,137</b>	<b>\$ 4,898,313</b>	<b>\$ 1,965,800</b>	<b>\$ 2,932,513</b>

**General Fund**

	Current Total Budget	Period Activity April		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Taxes and Franchise Fees	\$ 55,304,001	\$ 2,621,910		\$ 43,687,308	79.0%
Licenses and Permits	4,370,300	791,558		4,100,846	93.8%
Intergovernmental/Contributions	575,000	3,496,067		3,708,110	644.9%
Charges for Services	4,130,160	540,239		1,688,463	40.9%
Fines and Forfeitures	1,401,000	110,573		552,241	39.4%
Interest Income	250,000	371		20,975	8.4%
Parks and Recreation	1,260,000	235,494		419,641	33.3%
Das Rec	2,547,000	184,218		993,140	39.0%
Miscellaneous	2,348,798	106,749		386,696	16.5%
Interfund Transfers	908,917	-		404,458	44.5%
<b>Total General Fund Revenues</b>	<b>\$ 73,095,176</b>	<b>\$ 8,087,179</b>		<b>\$ 55,961,878</b>	<b>76.6%</b>

	Current Total Budget	Period Activity April	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
City Secretary	\$ 348,667	\$ 30,056	\$ 159,685	\$ -	\$ 159,685	45.8%
City Council	35,350	2,140	13,771	-	13,771	39.0%
City Attorney	930,031	117,410	459,465	266,597	726,062	78.1%
City Administration	888,349	66,931	452,547	-	452,547	50.9%
Human Resources	1,020,672	78,696	499,064	24,276	523,340	51.3%
Communication	486,048	42,231	247,408	-	247,408	50.9%
Finance	1,280,039	93,712	670,868	-	670,868	52.4%
Information Technology	2,129,852	106,006	1,042,310	92,877	1,135,187	53.3%
Economic Development	408,228	29,977	175,441	-	175,441	43.0%
Planning and Development Services	3,587,541	252,300	1,722,853	343,403	2,066,256	57.6%
Police	19,809,905	1,694,736	10,738,364	207,302	10,945,666	55.3%
Municipal Court	751,242	51,683	358,349	-	358,349	47.7%
Fire	19,517,418	1,571,325	10,817,509	285,770	11,103,279	56.9%
Public Works	7,888,471	538,995	3,393,225	1,287,502	4,680,727	59.3%
Parks	5,498,471	338,821	2,144,244	256,397	2,400,641	43.7%
Das Rec	2,652,942	148,174	1,011,071	78,476	1,089,547	41.1%
Library	2,366,255	155,791	1,060,987	47,596	1,108,583	46.8%
Non-Departmental	3,811,145	262,399	1,771,917	682,525	2,454,442	64.4%
<b>Total General Fund Expenditures</b>	<b>\$ 73,410,626</b>	<b>\$ 5,581,383</b>	<b>\$ 36,739,078</b>	<b>\$ 3,572,721</b>	<b>\$ 40,311,799</b>	<b>54.9%</b>

### Airport Fund

	Current Total Budget	Period Activity April			Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>						
Charges for Services	\$ 2,897,720	\$ 207,334			\$ 1,280,118	44.2%
Intergovernmental	50,000	-			-	0.0%
Interfund Transfer	99,910	-			49,955	50.0%
<b>Total Airport Revenues</b>	<b>\$ 3,047,630</b>	<b>\$ 207,334</b>			<b>\$ 1,330,073</b>	<b>43.6%</b>

	Current Total Budget	Period Activity April	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 640,040	\$ 48,099	\$ 329,969	\$ 1,544	\$ 331,513	51.8%
Operation Expenses	1,810,400	182,792	780,228	27,363	807,591	44.6%
Interfund Transfer	562,375	-	281,187	-	281,187	50.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,012,815</b>	<b>\$ 230,891</b>	<b>\$ 1,391,384</b>	<b>\$ 28,907</b>	<b>\$ 1,420,291</b>	<b>47.1%</b>

### Solid Waste Fund

	Current Total Budget	Period Activity April			Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>						
Charges for Services	\$ 10,262,907	\$ 1,462,031			\$ 6,620,048	64.5%
Licenses & Permits	25,000	1,722			33,222	132.9%
Intergovernmental	-	-			20,000	0.0%
Miscellaneous	99,500	6,468			32,122	32.3%
Interest Income	30,000	30			1,117	3.7%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 10,417,407</b>	<b>\$ 1,470,251</b>			<b>\$ 6,706,509</b>	<b>64.4%</b>

	Current Total Budget	Period Activity April	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 4,123,416	\$ 342,997	\$ 2,214,591	\$ -	\$ 2,214,591	53.7%
Operation Expenses	4,145,007	209,859	1,657,526	1,676,950	3,334,476	80.4%
Capital Expenses	192,500	-	43,148	122,298	165,446	85.9%
Interfund Transfer	2,168,176	-	1,009,088	-	1,009,088	46.5%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 10,629,099</b>	<b>\$ 552,856</b>	<b>\$ 4,924,353</b>	<b>\$ 1,799,248</b>	<b>\$ 6,723,601</b>	<b>63.3%</b>

### Golf Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues		April				
Charges for Services	\$ 1,644,421	\$ 200,174			\$ 1,099,284	66.8%
Miscellaneous	35,000	184			13,350	38.1%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,679,421</b>	<b>\$ 200,358</b>			<b>\$ 1,112,634</b>	<b>66.3%</b>

	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures		April				
Employee Expenses	\$ 801,268	\$ 59,557	\$ 408,598	\$ -	\$ 408,598	51.0%
Operation Expenses	484,200	52,077	294,683	74,016	368,699	76.1%
Capital Expenses	446,000	-	423,986	20,000	443,986	99.5%
Interfund Transfer	69,364	-	34,682	-	34,682	50.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,800,832</b>	<b>\$ 111,634</b>	<b>\$ 1,161,949</b>	<b>\$ 94,016</b>	<b>\$ 1,255,965</b>	<b>69.7%</b>

### Civic/Convention Center Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues		April				
Charges for Services	\$ 419,000	\$ 28,002			\$ 167,669	40.0%
Interfund Transfers	376,016	-			250,000	66.5%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 795,016</b>	<b>\$ 28,002</b>			<b>\$ 417,669</b>	<b>52.5%</b>

	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures*		April				
Employee Expenses	\$ 505,596	\$ 36,553	\$ 258,439	\$ -	\$ 258,439	51.1%
Operation Expenses	251,528	13,135	115,421	14,168	129,589	51.5%
Interfund Transfer	37,856	-	18,928	-	18,928	50.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 794,980</b>	<b>\$ 49,688</b>	<b>\$ 392,788</b>	<b>\$ 14,168</b>	<b>\$ 406,956</b>	<b>51.2%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



FINANCE DEPARTMENT

City of New Braunfels

Monthly Financial Summaries

As of April 30, 2021

### Revenues

### Expenditures

	Revenues				Expenditures					
	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget	Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b><u>Other Funds</u></b>										
Debt Service Fund	\$ 22,492,485	\$ 49,220	\$ 21,050,397	93.6%	\$ 23,022,591	\$ 23,042	\$ 18,742,133	\$ -	\$ 18,742,133	81.4%
Self Insurance Fund	\$ 6,810,615	\$ 854,474	\$ 3,996,456	58.7%	\$ 7,125,000	\$ 547,119	\$ 2,855,056	\$ 51,693	\$ 2,906,749	40.8%
<b><u>Special Revenue Funds</u></b>										
CDBG Fund	\$ 455,613	\$ 70,429	\$ 374,714	82.2%	\$ 455,613	\$ 86,764	\$ 289,402	\$ 166,393	\$ 455,795	100.0%
Grant Fund	\$ 4,118,181	\$ 308,839	\$ 375,959	9.1%	\$ 4,243,663	\$ 6,902	\$ 1,157,424	\$ 299,847	\$ 1,457,271	34.3%
Special Revenue Fund	\$ 200,000	\$ 13,685	\$ 331,951	166.0%	\$ 450,000	\$ 108,988	\$ 238,798	\$ 81,284	\$ 320,082	71.1%
River Activities Fund	\$ 1,171,135	\$ 7,036	\$ 29,733	2.5%	\$ 1,321,135	\$ 24,232	\$ 116,095	\$ 160,253	\$ 276,348	20.9%
Court Security Fund	\$ 30,000	\$ 3,068	\$ 14,928	49.8%	\$ 28,000	\$ 2,512	\$ 17,212	\$ -	\$ 17,212	61.5%
Judicial Efficiency Fund	\$ 6,000	\$ 583	\$ 3,769	62.8%	\$ 7,000	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 2,707	\$ 13,168	43.9%	\$ 42,000	\$ 509	\$ 22,320	\$ -	\$ 22,320	53.1%
Child Safety Fund	\$ 152,000	\$ 1,887	\$ 10,162	6.7%	\$ 197,000	\$ 13,394	\$ 96,034	\$ 66,632	\$ 162,666	82.6%
Stormwater Development Fund	\$ 80,000	\$ 1,000	\$ 6,400	8.0%	\$ 100,000	\$ -	\$ 33,273	\$ -	\$ 33,273	33.3%
Truancy Fund	\$ 50,000	\$ 3,521	\$ 17,107	34.2%	\$ 46,950	\$ 3,699	\$ 25,737	\$ -	\$ 25,737	54.8%

**Revenues**
**Expenditures**

	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
--	----------------------	-----------------------	------------------	------------------------	--	----------------------	-----------------------	-------------------------------	-------------------------------	--	---

**Special Revenue Funds - continued**

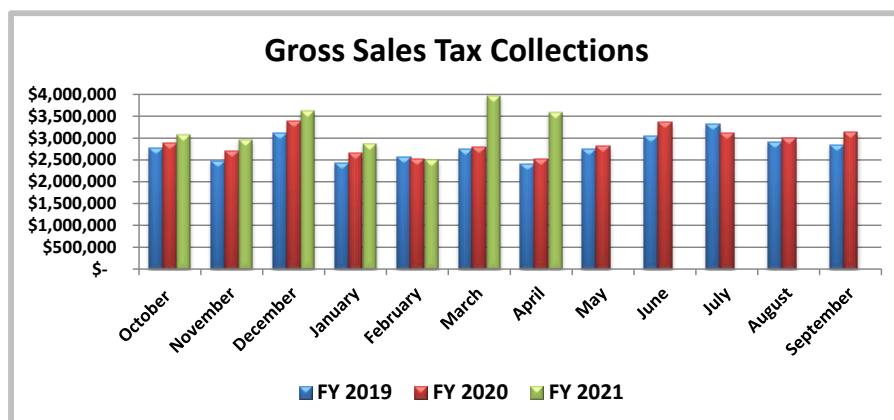
Cable Franchise Fund (PEG)	\$ 182,500	\$ -	\$ 46,266	25.4%	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 727,500	\$ 58,436	\$ 584,192	80.3%	\$ 884,280	\$ 165,956	\$ 595,947	\$ 17,823	\$ 613,770		69.4%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%	\$ 30,000	\$ -	\$ 140	\$ -	\$ 140		0.5%
Non-Federal Court Awards Fund	\$ -	\$ 8,407	\$ 11,055	0.0%	\$ 68,000	\$ -	\$ 1,728	\$ 47,970	\$ 49,698		73.1%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,158,390	\$ 55	\$ 874,620	75.5%	\$ 1,256,500	\$ -	\$ 547,102	\$ 606,570	\$ 1,153,672		91.8%
Fire Apparatus Replacement Maintenance Fund	\$ 265,000	\$ 33,415	\$ 94,894	35.8%	\$ 183,703	\$ 8,015	\$ 180,862	\$ 2,855	\$ 183,717		100.0%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,289,148	\$ 29,851	\$ 440,580	34.2%	\$ 1,289,148	\$ 54,551	\$ 406,740	\$ 480,978	\$ 887,718		68.9%
Faust Library Fund	\$ -	\$ -	\$ 127	0.0%	\$ 1,860	\$ -	\$ -	\$ -	\$ -		0.0%
Rec Center Improvements & Op Revenues Fund	\$ 150	\$ 35	\$ 54	36.0%	\$ 100,000	\$ -	\$ -	\$ -	\$ -		0.0%
Development Services Fund	\$ 922,000	\$ 191,487	\$ 911,927	98.9%	\$ 1,102,766	\$ 87,470	\$ 626,566	\$ 370,911	\$ 997,477		90.5%
Cemetery Improvements Fund	\$ 5,000	\$ 424	\$ 15,579	311.6%	\$ 188,000	\$ 1,633	\$ 10,582	\$ 2,548	\$ 13,130		7.0%
Hotel/Motel Tax Fund *	\$ 3,415,000	\$ 286,995	\$ 1,121,897	32.9%	\$ 3,458,391	\$ 24,193	\$ 1,329,811	\$ 177,527	\$ 1,507,338		43.6%

\* Driven by End-of-Year accrual entries.

## ECONOMIC DATA

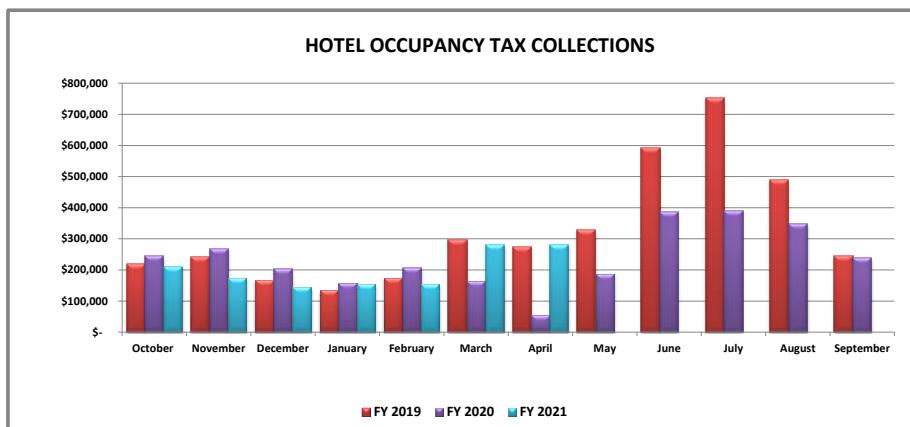
### **Total Sales Tax Collections – General Fund and NBEDC**

Sales tax is received approximately six weeks after the month has ended. The graph below includes the April 2021 sales tax payment. The April 2021 payment was up 43.3% when compared to April of the previous fiscal year. The fact that we are now comparing against a time period (2020) that was impacted by widespread closures and occupancy restrictions related to COVID, along with increased spending related to the distribution of stimulus checks to the population, increased tourism as the state opened back up from COVID restrictions, and ongoing repairs from the February winter storm, all contributed to this substantial increase. From October – April, sales taxes are up 16.4%.



### **Hotel/Motel Tax Collection**

As shown in the graph below, April Hotel/Motel collections were up 391.8% when compared to April of last fiscal year and up 7.5% fiscal year to date. This comparison includes current, actual collections due for April only and does not include pending or prior month payments received in the month. To help put this into perspective, April tax collections were up 2.0% compared to April of 2019 when COVID was not an issue. April tax collections reflect the first month of the reinstatement of failure to file penalties and related misdemeanor charges. All sectors experienced significant increases compared to the same month last year when COVID was significantly affecting tax collections. The largest percentage increase was in the Bed & Breakfast sector, with a 652% increase compared to April of last year.



## CAPITAL PROJECT STATUS as of 6/8/2021



Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
2013 Bond	Citywide Streets	<i>Union Avenue (Common Street to Austin)</i>	Project moved to 2019 Bond Year 3	\$ 10,000,000	\$ 464,309		95%
		<i>San Antonio (Spur to Krueger)</i>	First side complete - Two way traffic opened			Construction Phase	
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Punch list walkthrough scheduled	\$ 10,607,000	\$ 747,426	Construction Phase	93%
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Rueckle from IH 35 Frontage to Morningside	Roadwork on Morningside	\$ 16,364,000	\$ 3,729,419	Construction Phase	77%
2013 Bond	Panther Canyon		Additional scope under review	\$ 424,000	\$ 154,929	On Hold	63%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets	<i>San Antonio Street (Spur to Krueger Avenue)</i>	Roadwork underway			Construction Phase	37%
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guether Ave &amp; Magazine Ave from Coll St to Butcher St &amp; Butcher St from Magazine Ave to Guenther Ave &amp; Guenther Ave from Butcher St to Coll St)</i>	Year 3 project- finalizing design for permitting			On Hold	
		<i>Lamar Streets (North St from Union Ave to Grant Ave &amp; Grant Ave from North St to Common St &amp; Central Ave from North St to Commerce St &amp; Central from Main St to Common St &amp; Commerce from Houston Ave to Veramendi Ave &amp; Houston Ave from Commerce St to Main St &amp; Veramendi Ave from Commerce St to Common St &amp; Main St from Houston Ave to Veramendi Ave)</i>	Bid Awarded- work to be done over the summer			On Hold	
		<i>Lakeview Boulevard</i>	Sidewalk and driveway complete - Spot base repair complete - Asphalt work beginning			Construction Phase	
		<i>Union Avenue</i>	Sidewalk and driveway work finalizing, pavement expected in June			Construction Phase	
		<i>Comal Avenue</i>	Contract Award approved - Work to begin after Union			Construction Phase	
		<i>County Line Road</i>	Finalizing design for permitting			On Hold	
		<i>Peach/Plum/Grape</i>	Finalizing design for permitting			On Hold	
		<i>Central Avenue</i>	Project awarded - Work to begin after Grant & South			Construction Phase	
		<i>Grant Street</i>	Complete with the exception of section with NBU waterline conflict			Construction Phase	
		<i>South Street</i>	Construction underway			Construction Phase	
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW acquisition underway	\$ 13,000,800	\$ 11,697,490	Design Phase	9%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Design Work continuing - 60% Review	\$ 17,897,150	\$ 17,128,550	Design Phase	4%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,869	On Hold	7%

## CAPITAL PROJECT STATUS as of 6/8/2021

Infrastructure

Quality of Life

Growth and Development

Public Safety

Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
NBEDC & 2013 Bond	Citywide Pedestrian Enhancements (AAMPO)		Project closeout	\$ 1,951,967	\$ 24,967	Project Closeout	99%
RIF	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	Public meeting held - Final schematic design in progress	\$ 359,388	\$ 59,394	Design Phase	83%
RIF	Kowald PER	IH 35 to FM 1101	Design underway	\$ 248,631	\$ 41,550	Design Phase	83%
TxDot	Airport Detention Pond		Design complete - Submitted for permitting	\$ -	\$ -	Design Phase	0%
4B	Elizabeth Street Parking Realignment		Construction underway	\$ 1,662,000	\$ 1,367,580	Construction Phase	18%
RIF	Saengerhalle/Mary Intersection	Hwy 46	Design underway	\$ 47,905	\$ 17,836	Design Phase	97%
RIF	Water Way Lane		Design underway	\$ 86,495	\$ 44,349	Design Phase	49%
RIF	Old FM 306 /Common Intersection		PER underway	\$ 47,125	\$ 19,194	Design Phase	65%
RIF	FM 1044/ Klein intersection		Design underway - 60% reviewed	\$ 46,100	\$ 14,818	Design Phase	92%
TxDot	County Line Signalization	County Line Road @ Dove Crossing	Design scope underway	\$ 356,158	\$ 356,158	Scope Development	0%
TxDot	Hanz Drive Signalization		Design scope underway	\$ 54,991	\$ 54,991	Scope Development	0%
TxDot	S. Walnut Signalization		Design scope underway	\$ 202,511	\$ 202,511	Scope Development	0%
TxDot/RIF	Barbarosa Intersection improvements		Design scope underway	\$ 442,000	\$ 442,000	Scope Development	0%
2019 Bond & NBEDC	Sports Complex Phase 1		Design work continuing	\$ 25,784,920	\$ 24,219,765	Design Phase	6%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Fischer park swings installed	\$ 700,000	\$ 184,536	Construction Phase	74%
2007 CofO & 2019 Bond	Comal Cemetery Wall Improvements		Construction ongoing	\$ 5,262,500	\$ 1,233,513	Construction Phase	72%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 153,457	Design Phase	56%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 4,925,779	Construction Phase	11%
Parks Operating	Mission Hills Park		Platting and survey work underway	\$ 23,500	\$ -	Design Phase	0%
NBEDC & MPO	Dry Comal Creek		Scope development	TBD	\$ -	Design Phase	0%
2020 CofO	Cypress Bend Restrooms		Feasibility review	\$ 300,000	\$ -	Scope Development	0%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 4,743,510	Construction Phase	35%
2019 Bond	Fire Station #3		Construction underway	\$ 6,736,000	\$ 3,909,522	Construction Phase	42%
Creekside TIRZ	Firestation #7		Permitting underway - Expect July bid release	\$ 14,928,000	\$ 13,849,456	Design Phase	7%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 29,549,195	Construction Phase	19%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

## VACANT POSITIONS REPORT

as of 6/9/21

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes	
AIRPORT FUND	9.00	-		
CAPITAL PROGRAMS	5.00	-		
CITY ATTORNEY	4.00	-		
CITY MANAGER	4.00	-		
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	0.75	Administrative Assistant PTR - New Hire Starting 6/14	
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-		
CITY SECRETARY	3.00	-		
CIVIC/CONVENTION CENTER	9.00	-		
FINANCE	13.00	-		
FIRE				
	Support Services	13.00	1.00	Battalion Chief - Promotional Test Set for 7/8
	Emergency Management	1.00	-	
	Operations	124.00	4.00	Firefighter - Still in Interview Process - Projected to Start in July
	Total FTE	138.00	5.00	
GOLF FUND	14.00	1.00	Maintenance Worker - Currently Posted	
		0.50	Golf Cart Porter PT (4 @ 19 hrs) - Currently Posted	
HUMAN RESOURCES	9.00	1.00	Assistant Director of HR - Pending CMO Approval	
INFORMATION TECHNOLOGY	14.00	1.00	Network Administrator - Currently Posted	
LIBRARY	28.00			
		1.00	Assistant Library Director - Not Approved to Post	
		1.00	Librarian 1/11/111 - Not Approved to Post	
		1.00	Library Aide PTR (2 @ 20 hours) - Currently Posted	
		1.50	Library Clerks PTR (6 @ 29.5 hours) - Currently Posted	
		0.50	WCC - Program Technician - Currently Posted	
MUNICIPAL COURT	9.00	-		
PLANNING AND DEVELOPMENT SERVICES				
	Building Safety	15.00	-	
	Neighborhood Services	14.00	1.00	Code Enforcement Officer I - Currently Posted
	Development Planning	7.00	1.00	Planning and Development Services Assistant Director - Reviewing Applications
	Comprehensive Planning	3.00	-	
	Total FTE	39.00	2.00	
POLICE				
	Administration	14.00	-	
	Support Services	28.50	-	
	Patrol	98.00	-	
	Criminal Investigation	33.50	2.00	Police Officer - Entry Level Application Currently Posted
	Total FTE	174.00	2.00	

## VACANT POSITIONS REPORT

as of 6/9/21 (Cont'd)

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes
<b>PARKS AND RECREATION</b>			
Administration	7.00	-	
Recreation - Fischer Park	3.25	-	
Recreation - Landa Park	5.50	1.00	Recreation Instructor (9 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	0.50	Park Ranger PTR (3 @ 20 hours) - Pending Posting
Operations	26.00	1.00	Foreman - Reviewing Applicants
		4.00	Maintenance Worker - Currently Posted
Das Rec - Full Time	12.00	1.00	Assistant Athletic & Fitness Supervisor - Currently Posted
		1.00	Recreation Center Manager - Currently Posted
		1.00	Assistant Manager - Not Approved to Post
Das Rec - Part Time	89.75	8.00	Guest Services Representatives (21 @ 19 hours) - Currently Posted
		0.50	Senior Guest Services Representative (8 @ 19 hours) - No Anticipated Posting
		2.00	Lifeguard/Water Safety Instructor (44 @ 19 hours) - No Anticipated Posting
		2.50	Water Safety Instructor (5 @ 19 hours) - No Anticipated Posting
		1.00	Fitness Instructors (32 @ 19 hours) - Currently Posted
		0.75	Recreation/Program Instructors PTR (5 @ 29.5 hours) - Currently Posted
		1.00	Recreation/Program Instructors PT (5 @ 19 hours) - No Anticipated Posting
		2.50	Senior Kinder Care Attendant (6 @ 19 hours) - Currently Posted
		7.00	Slide/Party Attendant (15 @ 19 hours) - Currently Posted
		2.50	Fitness/Gym Attendant (13 @ 19 hours) - Currently Posted
Total FTE	149.00	37.25	
<b>PUBLIC WORKS</b>			
Engineering	20.00	1.00	Chief Construction Inspector - Currently Posted
Streets	22.00	-	
Drainage	12.00	-	
Facilities Maintenance	8.00	1.00	Custodial Services Foreman - Currently Posted
Total FTE	62.00	2.00	
<b>SOLID WASTE FUND</b>			
Support Services	8.00	-	
Residential Collection	14.00	3.00	Solid Waste Operator - Currently Posted
Commercial Collection	15.00	-	
Recycling Collection	15.00	-	
Fleet Services	9.00	1.00	Fleet Technician I - Currently Posted
Total FTE	61.00	4.00	
TRUANCY FUND	1.00	-	
RIVER ACTIVITIES FUND	2.00	-	
EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND	1.00	-	
DEVELOPMENT SERVICES FUND	3.00	-	
TOTAL FTE	757.75	61.50	
City-wide Staffing Level		91.88%	