



FINANCE DEPARTMENT

May Financial Report

July 15, 2021

Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **May**, with 66.7% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 7/9/21, a current (FY 2021 authorized totals) Vacant Positions Report as of 7/7/21, an Economic Data Report and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2021 Operating Budget and Plan of Municipal Services, and the Comprehensive Annual Financial Report (CAFR). To view these documents, as well as other financial information produced by the Finance Department, please click on the link below. All of these documents can be found on the City website.

- [City of New Braunfels Financial Documents](#)



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General Fund Revenues

As of May 31, General Fund revenues total \$60.7 million or 83.0% of total budgeted revenue. \$4.7 million was received during the month of May. The majority of this amount came from sales taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 61.2% of all budgeted revenue.

License and Permit revenue collections for the month of May were over budget at \$4.7 million (107.8%). Fines and Forfeiture revenue remains below budget with collections at 45.1% (\$632,000) of the budgeted totals. This revenue source is still reflecting the impact of COVID related variables. Charges for Services totaled \$1.8 million (44.4%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$527,000 through the month of May – 41.8% of budgeted revenue. Parks and Recreation revenue is seasonal and while it is recovering from the negative effects of COVID-19, those effects are still reflected in the year-to-date revenue numbers. Das Rec revenue was below budget at \$1.2 million (45.9%) – still related to the negative effects of COVID-19 on memberships, which are also recovering, in fact, Das Rec revenues are up 17.8% from April. While Das Rec revenue remains below budget, it is projected to maintain or exceed its goal of 95% cost recovery reflecting a decrease in expenditures to offset the decrease in revenues.

General Fund Expenditures

As of May 31, General Fund expenditures and encumbrances total \$45.4 million or 61.2% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of May, 61.9% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 69.4% committed, which includes encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget due primarily to encumbrances for one-time purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$57,179,414	\$ 4,422,473	\$ 34,294,381	\$ 59,906	\$ 34,354,287	60.1%
Operating Expenses	14,832,685	972,039	7,202,375	3,090,639	10,293,014	69.4%
Capital Expenses	136,973	-	106,373	8,698	115,071	84.0%
Debt Service	156,979	-	79,241	71,757	150,998	96.2%
Interfund Transfers	982,645	-	451,331	-	451,331	45.9%
Contingencies	121,930	-	-	-	-	0.0%
Total	\$73,410,626	\$ 5,394,512	\$ 42,133,701	\$ 3,231,000	\$ 45,364,701	61.8%

Enterprise Funds

Airport Fund – Revenues through the month of May total \$1.6 million or 51.0% of total budgeted revenues, which is less than budget. The majority of these revenues are from fuel sales. With the spring months and the easing of COVID restrictions, these revenues are rebounding to pre-COVID levels. Fuel sales for the month of May increased 87.8% compared to May of last year. Expenditures and encumbrances total \$1.5 million or 50.5% of budget, which is also less than budget. Airport employee expenditures are at 59.3% of budget, which is below budget, due to vacancies. The operating allocation is also below budget at 47.5%. As with revenue, the operating allocation is impacted by the cost to purchase fuel.

Solid Waste Fund – Revenues through the month of May total \$7.6 million or 72.8% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$7.1 million or 66.5% of budget, which is less than budget. Employee expenditures are less than budget at 60.7%, a result of ongoing vacancies. Operating expenditures are over budget (81.7%), due to purchase orders issued for refuse disposal and refuse containers, that are not yet paid.

Golf Course Fund – Revenues through the month of May total \$1.3 million or 77.5% of total budgeted revenues, which is greater than budget. Revenue for the month of May was up 38.2% compared to May of last year and was another record month – even with 10 days impacted by weather. This time last year, the course was just starting to re-open from closure related to COVID. Rounds of golf played increased 40.1% from the same month last year (5,021 rounds played) and 11 tournaments were hosted. Operating expenditures are at 79.4% of budget – which is over budget due to purchase orders issued for merchandise and chemicals that are not yet paid. The Capital Expenditures budget was amended to allow for the replacement of golf carts, which were ordered last year, but were received and the expenditure reflected this fiscal year. Employee expenditures are below budget at 58.4% due to vacancies.

Civic/Convention Center Fund – Charges for Services Revenues through the month of May total \$201,000 or 48.0%, which is less than budget, still reflecting the effects of the COVID-19 pandemic, in addition, the Civic/Convention Center continued to serve as the primary location for the distribution of vaccinations. The Civic/Convention Center will be reimbursed for these facility costs by fiscal year-end. Expenditures and encumbrances in the fund total \$467,000 or 58.8%, which is below budget due to operational savings as a result of the decrease in the number of events held.

Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through May 31, 2021.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,075,772	\$ 1,826,483	\$ 249,290
Service Area 2	264,784	246,721	18,063
Service Area 3	6,978,663	4,974,314	2,004,349
Service Area 4	1,091,296	24,020	1,067,276
Service Area 5	7,732,964	5,939,026	1,793,938
Service Area 6	4,259,159	1,828,831	2,430,328
Veramendi Traffic Impact Fees	1,237,691	1,089,502	148,189
Total	\$ 23,640,330	\$ 15,928,897	\$ 7,711,433

Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through May 31, 2021.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,167,005	\$ 124,180	\$ 1,042,825	\$ 277,350	\$ 765,475
PARK DISTRICT 2	2,174,321	-	2,174,321	824,450	1,349,871
PARK DISTRICT 3	1,440,666	106,273	1,334,393	813,600	520,793
PARK DISTRICT 4	325,757	86,683	239,074	50,400	188,674
Total	\$ 5,107,750	\$ 317,137	\$ 4,790,613	\$ 1,965,800	\$ 2,824,813

General Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues						
Taxes and Franchise Fees	\$ 55,304,001	\$ 3,590,826			\$ 47,278,134	85.5%
Licenses and Permits	4,370,300	611,247			4,712,093	107.8%
Intergovernmental/Contributions	575,000	(74,715)			3,633,394	631.9%
Charges for Services	4,130,160	146,556			1,835,019	44.4%
Fines and Forfeitures	1,401,000	80,142			632,383	45.1%
Interest Income	250,000	1,342			22,317	8.9%
Parks and Recreation	1,260,000	107,393			527,034	41.8%
Das Rec	2,547,000	176,286			1,169,426	45.9%
Miscellaneous	2,348,798	91,097			477,793	20.3%
Interfund Transfers	908,917	-			404,458	44.5%
Total General Fund Revenues	\$ 73,095,176	\$ 4,730,174			\$ 60,692,051	83.0%

	Current Total Budget	Period Activity			Total Expenditures and Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		May					
Expenditures							
City Secretary	\$ 348,667	\$ 22,464	\$ 182,149	\$ -	\$ 182,149		52.2%
City Council	35,350	2,213	15,985	-	15,985		45.2%
City Attorney	930,031	84,478	543,943	199,974	743,917		80.0%
City Administration	888,349	72,104	524,651	-	524,651		59.1%
Human Resources	1,020,672	83,701	582,765	15,943	598,708		58.7%
Communication	486,048	39,626	287,034	-	287,034		59.1%
Finance	1,280,039	95,513	766,382	-	766,382		59.9%
Information Technology	2,129,852	120,352	1,162,662	83,760	1,246,422		58.5%
Economic Development	408,228	23,236	198,677	-	198,677		48.7%
Planning and Development Services	3,587,541	263,080	1,985,933	321,436	2,307,369		64.3%
Police	19,809,905	1,560,623	12,299,104	121,594	12,420,698		62.7%
Municipal Court	751,242	59,785	418,134	-	418,134		55.7%
Fire	19,517,418	1,637,835	12,455,341	387,378	12,842,719		65.8%
Public Works	7,888,471	499,974	3,893,199	1,219,874	5,113,073		64.8%
Parks	5,498,471	359,334	2,503,578	222,162	2,725,740		49.6%
Das Rec	2,652,942	158,944	1,170,015	75,480	1,245,495		46.9%
Library	2,366,255	149,876	1,210,863	37,251	1,248,114		52.7%
Non-Departmental	3,811,145	161,374	1,933,286	546,148	2,479,434		65.1%
Total General Fund Expenditures	\$ 73,410,626	\$ 5,394,512	\$ 42,133,701	\$ 3,231,000	\$ 45,364,701		61.8%

Airport Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
		May				
Revenues						
Charges for Services	\$ 2,897,720	\$ 224,148			\$ 1,504,266	51.9%
Intergovernmental	50,000	-			-	0.0%
Interfund Transfer	99,910	-			49,955	50.0%
Total Airport Revenues	\$ 3,047,630	\$ 224,148			\$ 1,554,221	51.0%

	Current Total Budget	Period Activity		Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		May					
Expenditures							
Employee Expenses	\$ 640,040	\$ 48,816	\$ 378,785	\$ 1,021	\$ 379,806	59.3%	
Operation Expenses	1,810,400	60,020	840,248	20,588	860,836	47.5%	
Interfund Transfer	562,375	-	281,187	-	281,187	50.0%	
Total Airport Fund Expenditures	\$ 3,012,815	\$ 108,836	\$ 1,500,220	\$ 21,609	\$ 1,521,829	50.5%	

Solid Waste Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
		May				
Revenues						
Charges for Services	\$ 10,262,907	\$ 850,478			\$ 7,470,526	72.8%
Licenses & Permits	25,000	-			33,222	132.9%
Intergovernmental	-	-			20,000	0.0%
Miscellaneous	99,500	27,420			59,542	59.8%
Interest Income	30,000	23			1,140	3.8%
Total Solid Waste Fund Revenues	\$ 10,417,407	\$ 877,921			\$ 7,584,430	72.8%

	Current Total Budget	Period Activity		Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		May					
Expenditures							
Employee Expenses	\$ 4,123,416	\$ 288,688	\$ 2,503,280	\$ -	\$ 2,503,280	60.7%	
Operation Expenses	4,145,007	460,464	2,117,990	1,267,951	3,385,941	81.7%	
Capital Expenses	192,500	108,544	151,692	19,489	171,181	88.9%	
Interfund Transfer	2,168,176	-	1,009,088	-	1,009,088	46.5%	
Total Solid Waste Fund Expenditures	\$ 10,629,099	\$ 857,696	\$ 5,782,050	\$ 1,287,440	\$ 7,069,490	66.5%	

Golf Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
		May				
Revenues						
Charges for Services	\$ 1,644,421	\$ 180,506			\$ 1,279,790	77.8%
Miscellaneous	35,000	8,914			22,264	63.6%
Total Golf Fund Revenues	\$ 1,679,421	\$ 189,420			\$ 1,302,054	77.5%

	Current Total Budget	Period Activity		Encumbrances	Total Fiscal YTD	Total Fiscal YTD
		May	Expenditures YTD	YTD	Expenditures and Encumbrances	Committed as % of Budget
Expenditures						
Employee Expenses	\$ 801,268	\$ 59,619	\$ 468,217	\$ -	\$ 468,217	58.4%
Operation Expenses	484,200	17,349	312,251	72,040	384,291	79.4%
Capital Expenses	446,000	2,130	426,116	19,752	445,868	100.0%
Interfund Transfer	69,364	-	34,682	-	34,682	50.0%
Total Golf Fund Expenditures	\$ 1,800,832	\$ 79,098	\$ 1,241,266	\$ 91,792	\$ 1,333,058	74.0%

Civic/Convention Center Fund

	Current Total Budget	Period Activity		Total Fiscal YTD	Fiscal YTD % of Budget
		May			
Revenues					
Charges for Services	\$ 419,000	\$ 33,349		\$ 201,018	48.0%
Interfund Transfers	376,016	-		250,000	66.5%
Total Civic/Convention Center Fund Revenues	\$ 795,016	\$ 33,349		\$ 451,018	56.7%

	Current Total Budget	Period Activity		Encumbrances	Total Fiscal YTD	Total Fiscal YTD
		May	Expenditures YTD	YTD	Expenditures and Encumbrances	Committed as % of Budget
Expenditures*						
Employee Expenses	\$ 505,596	\$ 37,762	\$ 296,200	\$ -	\$ 296,200	58.6%
Operation Expenses	251,528	23,549	138,971	13,050	152,021	60.4%
Interfund Transfer	37,856	-	18,928	-	18,928	50.0%
Total Civic/Convention Center Fund Expenditures	\$ 794,980	\$ 61,311	\$ 454,099	\$ 13,050	\$ 467,149	58.8%

*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



FINANCE DEPARTMENT

City of New Braunfels

Monthly Financial Summaries

As of May 31, 2021

Revenues

Expenditures

	Revenues				Expenditures					
	Current Total Budget	Period Activity May	Total Fiscal YTD	Fiscal YTD % of budget	Current Total Budget	Period Activity May	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<u>Other Funds</u>										
Debt Service Fund	\$ 22,492,485	\$ 94,442	\$ 21,144,838	94.0%	\$ 23,022,591	\$ -	\$ 18,742,333	\$ -	\$ 18,742,333	81.4%
Self Insurance Fund	\$ 6,810,615	\$ 284,499	\$ 4,280,955	62.9%	\$ 7,125,000	\$ 354,239	\$ 3,212,806	\$ 51,693	\$ 3,264,499	45.8%
<u>Special Revenue Funds</u>										
CDBG Fund	\$ 455,613	\$ 89,571	\$ 464,284	101.9%	\$ 455,613	\$ 45,246	\$ 334,649	\$ 121,000	\$ 455,649	100.0%
Grant Fund	\$ 4,118,181	\$ 19,066	\$ 395,025	9.6%	\$ 4,243,663	\$ 6,131	\$ 1,163,438	\$ 299,847	\$ 1,463,285	34.5%
Special Revenue Fund	\$ 200,000	\$ 30,243	\$ 362,194	181.1%	\$ 450,000	\$ 47,630	\$ 286,427	\$ 73,634	\$ 360,061	80.0%
River Activities Fund	\$ 1,171,135	\$ 50,381	\$ 80,114	6.8%	\$ 1,321,135	\$ 54,089	\$ 170,183	\$ 145,712	\$ 315,895	23.9%
Court Security Fund	\$ 30,000	\$ 2,587	\$ 17,515	58.4%	\$ 28,000	\$ 2,544	\$ 19,756	\$ -	\$ 19,756	70.6%
Judicial Efficiency Fund	\$ 6,000	\$ 634	\$ 4,402	73.4%	\$ 7,000	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 2,226	\$ 15,394	51.3%	\$ 42,000	\$ 754	\$ 23,074	\$ -	\$ 23,074	54.9%
Child Safety Fund	\$ 152,000	\$ 125,922	\$ 136,085	89.5%	\$ 197,000	\$ 19,363	\$ 115,397	\$ 48,729	\$ 164,126	83.3%
Stormwater Development Fund	\$ 80,000	\$ -	\$ 6,400	8.0%	\$ 100,000	\$ -	\$ 33,273	\$ -	\$ 33,273	33.3%
Truancy Fund	\$ 50,000	\$ 2,856	\$ 19,964	39.9%	\$ 46,950	\$ 3,746	\$ 29,484	\$ -	\$ 29,484	62.8%

Revenues
Expenditures

	Current Total Budget	Period Activity May	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity May	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
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Special Revenue Funds - continued

Cable Franchise Fund (PEG)	\$ 182,500	\$ 31,986	\$ 78,252	42.9%	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 727,500	\$ 6,894	\$ 591,086	81.2%	\$ 884,280	\$ 19,725	\$ 615,672	\$ 9,499	\$ 625,171		70.7%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%	\$ 30,000	\$ -	\$ 140	\$ -	\$ 140		0.5%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 11,055	0.0%	\$ 68,000	\$ -	\$ 1,728	\$ 47,970	\$ 49,698		73.1%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,158,390	\$ 43	\$ 874,663	75.5%	\$ 1,256,500	\$ -	\$ 547,102	\$ 606,570	\$ 1,153,672		91.8%
Fire Apparatus Replacement Maintenance Fund	\$ 265,000	\$ 15,216	\$ 110,111	41.6%	\$ 183,703	\$ 886	\$ 181,748	\$ 2,000	\$ 183,748		100.0%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,289,148	\$ 44,990	\$ 485,570	37.7%	\$ 1,289,148	\$ 46,951	\$ 453,691	\$ 466,870	\$ 920,561		71.4%
Faust Library Fund	\$ -	\$ -	\$ 127	0.0%	\$ 1,860	\$ -	\$ -	\$ -	\$ -		0.0%
Rec Center Improvements & Op Revenues Fund	\$ 150	\$ (15)	\$ 39	26.0%	\$ 100,000	\$ -	\$ -	\$ -	\$ -		0.0%
Development Services Fund	\$ 922,000	\$ 146,486	\$ 1,058,413	114.8%	\$ 1,102,766	\$ 83,340	\$ 709,906	\$ 393,000	\$ 1,102,906		100.0%
Cemetery Improvements Fund	\$ 5,000	\$ 498	\$ 16,077	321.5%	\$ 188,000	\$ 81	\$ 10,663	\$ 2,548	\$ 13,211		7.0%
Hotel/Motel Tax Fund *	\$ 3,415,000	\$ 287,456	\$ 1,409,353	41.3%	\$ 3,458,391	\$ 108,679	\$ 1,438,490	\$ 186,527	\$ 1,625,017		47.0%

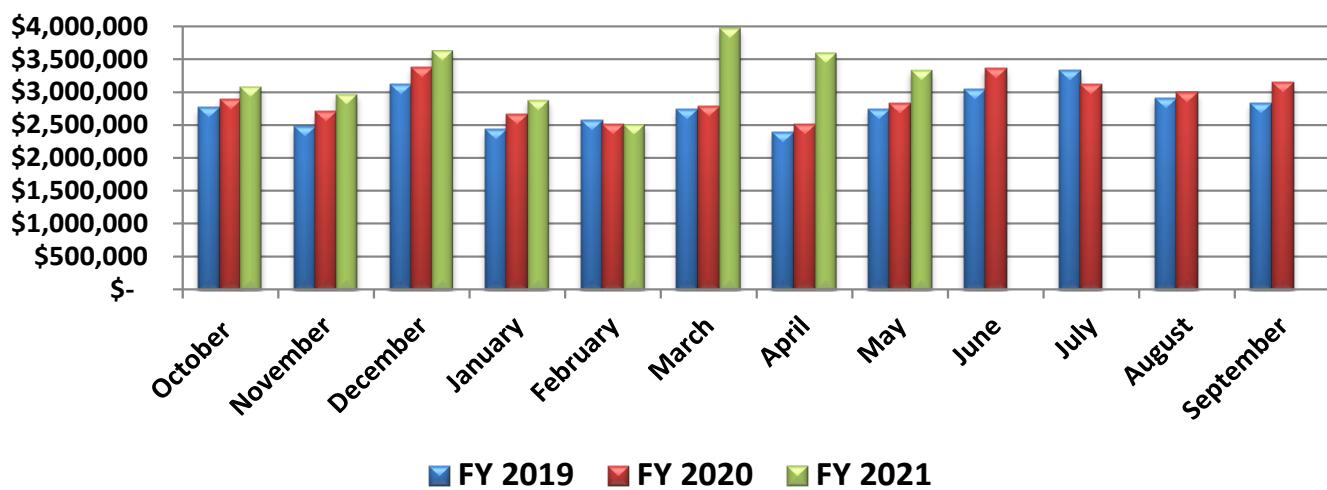
* Driven by End-of-Year accrual entries.

ECONOMIC DATA

Total Sales Tax Collections – General Fund and NBEDC

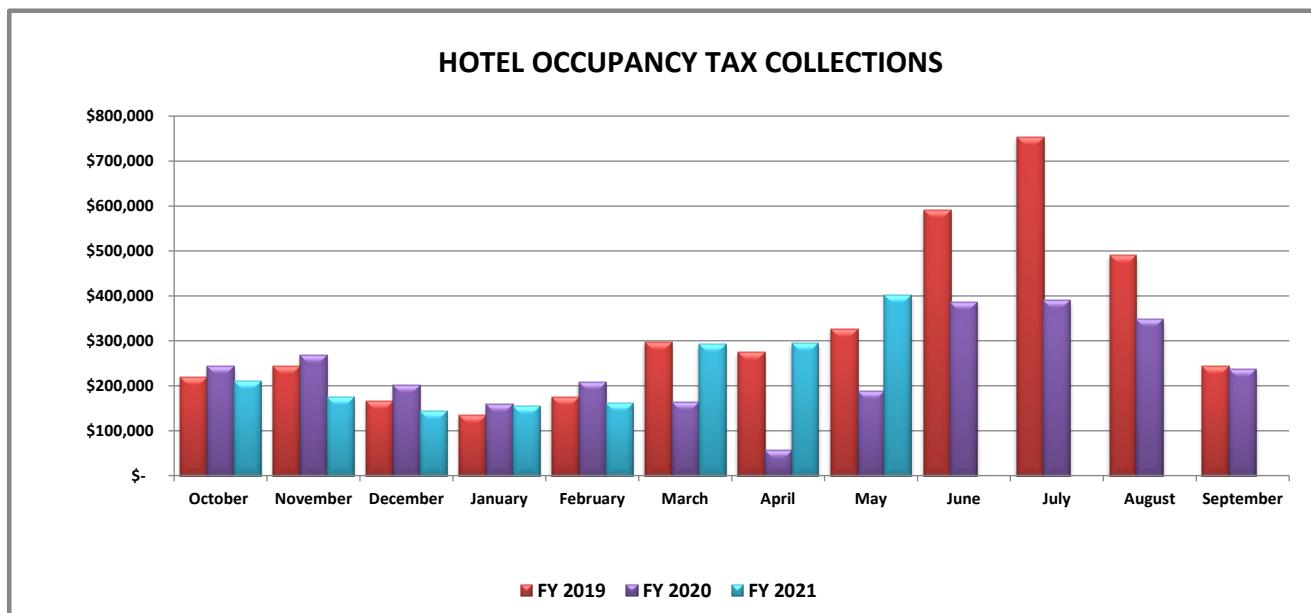
Sales tax is received approximately six weeks after the month has ended. The graph below includes the May 2021 sales tax payment. The May 2021 payment was up 18.2% when compared to May of the previous fiscal year. This increase continues to reflect comparison against a time period (2020) that was impacted by widespread closures and occupancy restrictions related to COVID. While the increase is significant, it is less than half in comparison to what we experienced in March and April. Additionally, this likely confirms that the elevated totals for March and April were impacted by one-time purchases such as repairs from the winter storm, stimulus checks, and increases in CPI for various commodities. From October – May, sales taxes are up 16.6%.

Gross Sales Tax Collections



Hotel/Motel Tax Collection

As shown in the graph below, May Hotel/Motel collections were up 112.2% when compared to May of last fiscal year and up 23.1% fiscal year to date. This comparison includes current, actual collections due for May only and does not include pending or prior month payments received in the month. To help put this into perspective, May tax collections were up 22.5% compared to May of 2019 when COVID was not an issue. All sectors experienced significant increases compared to the same month last year when COVID was significantly affecting tax collections. Both Short Term Rental Properties (STRP's) and Hotels reflected increases greater than 100% compared to May of last year.



CAPITAL PROJECT STATUS as of 7/9/2021



Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
2013 Bond	Citywide Streets	<i>Union Avenue</i> (Common Street to Austin)	Project moved to 2019 Bond Year 3	\$ 10,000,000	\$ 19,689		100%
		<i>San Antonio</i> (Spur to Krueger)	Construction ongoing			Construction Phase	
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Punch List items underway	\$ 10,607,000	\$ 741,686	Construction Phase	93%
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Rueckle from IH 35 Frontage to Morningside	Roadwork on Morningside	\$ 16,364,000	\$ 2,695,578	Construction Phase	84%
2013 Bond	Panther Canyon		Additional scope under review	\$ 424,000	\$ 154,929	On Hold	63%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets	<i>San Antonio Street</i> (Spur to Krueger Avenue)	Roadwork underway	\$ 15,000,000	\$ 9,341,332		38%
		<i>Carl Shurz Streets</i> (Coll St from Magazine Ave to Guether Ave & Magazine Ave from Coll St to Butcher St & Butcher St from Magazine Ave to Guenther Ave & Guenther Ave from Butcher St to Coll St)	Year 3 project- finalizing design for permitting			On Hold	
		<i>Lamar Streets</i> (North St from Union Ave to Grant Ave & Grant Ave from North St to Common St & Central Ave from North St to Commerce St & Central from Main St to Common St & Commerce from Houston Ave to Veramendi Ave & Houston Ave from Commerce St to Main St & Veramendi Ave from Commerce St to Common St & Main St from Houston Ave to Veramendi Ave)	Bid Awarded- work to be done over the summer			Construction Phase	
		<i>Lakeview Boulevard</i>	Sidewalk and driveway complete - Spot base repair complete - Asphalt work beginning			Construction Phase	
		<i>Union Avenue</i>	Final Pave complete			Construction Phase	
		<i>Coral Avenue</i>	Flatwork underway			Construction Phase	
		<i>County Line Road</i>	Finalizing design for permitting			On Hold	
		<i>Peach/Plum/Grape</i>	Finalizing design for permitting			On Hold	
		<i>Central Avenue</i>	Project awarded - Work to begin after Lamar Street			Construction Phase	
		<i>Grant Street</i>	Complete with the exception of section with NBU waterline conflict			Construction Phase	
		<i>South Street</i>	Construction underway			Construction Phase	
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW acquisition under way	\$ 13,000,800	\$ 11,430,442	Design Phase	10%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Design Work continuing - 60% Review	\$ 17,897,150	\$ 17,119,486	Design Phase	4%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

CAPITAL PROJECT STATUS as of 7/9/2021



Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
NBEDC & 2013 Bond	Citywide Pedestrian Enhancements (AAMPO)		Project closeout	\$ 1,951,967	\$ 24,967	Project Closeout	99%
RIF	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	Public meeting held - On hold pending funding	\$ 359,388	\$ 3,837	Design Phase	99%
RIF	Kowald PER	IH 35 to FM 1101	Design complete - Public meetings being coordinated	\$ 248,631	\$ 38,995	Design Phase	84%
TxDot	Airport Detention Pond		Design complete - Submitted for permitting	\$ -	\$ -	Design Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Construction underway	\$ 1,662,000	\$ 1,343,047	Construction Phase	19%
NBU Reimbursement	*Elizabeth Waterline		Nearing completion	\$ 242,222	\$ 123,923	Construction Phase	49%
Edwards Aquifer Habitat Conservation Plan	*Elizabeth Water Quality Pond		Construction to occur along with adjacent project	\$ 101,439	\$ 101,439	Construction Phase	0%
RIF	Saengerhalle/Mary Intersection	Hwy 46	Design underway	\$ 47,905	\$ 17,836	Design Phase	100%
RIF	Water Way Lane		Design underway	\$ 86,495	\$ 44,349	Design Phase	49%
RIF	Old FM 306 /Common Intersection		Design underway	\$ 47,125	\$ 7,970	Design Phase	83%
RIF	FM 1044/ Klein intersection		Final Design complete - Reviewing TxDOT comments	\$ 46,100	\$ 3,532	Design Phase	92%
TxDot	County Line Signalization	County Line Road @ Dove Crossing	Design scope underway	\$ 356,158	\$ 356,158	Scope Development	0%
TxDot	Hanz Drive Signalization		Design scope underway	\$ 54,991	\$ 54,991	Scope Development	0%
TxDot	S. Walnut Signalization		Design scope underway	\$ 202,511	\$ 202,511	Scope Development	0%
TxDot/RIF	Barbarosa Intersection improvements		Design scope underway	\$ 442,000	\$ 442,000	Scope Development	0%
2019 Bond & NBEDC	Sports Complex Phase 1		Design work continuing	\$ 25,784,920	\$ 24,081,967	Design Phase	6%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Considering project additions	\$ 700,000	\$ 162,780	Construction Phase	77%
2007 CofO & 2019 Bond	Comal Cemetery Wall Improvements		Project closeout	\$ 5,262,500	\$ 1,294,726	Project Closeout	75%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 153,457	Design Phase	56%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 4,753,530	Construction Phase	14%
Parks Operating	Mission Hills Park		Platting and survey work underway	\$ 237,000	\$ 224,668	Design Phase	5%
NBEDC & MPO	Dry Comal Creek		Design underway	\$ 375,000	\$ 375,000	Design Phase	0%
2020 CofO	Cypress Bend Restrooms		Feasibility review	\$ 300,000	\$ 300,000	Design Phase	0%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 4,551,848	Construction Phase	38%
2019 Bond	Fire Station #3		Construction underway	\$ 6,736,000	\$ 3,594,731	Construction Phase	47%
Creekside TIRZ	Firestation #7		Permitting underway - Expect Fall bid release	\$ 14,928,000	\$ 13,820,446	Design Phase	7%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 29,339,194	Construction Phase	19%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

VACANT POSITIONS REPORT

as of 7/7/21

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes	
AIRPORT FUND	9.00	-		
CAPITAL PROGRAMS	5.00	1.00	Capital Programs Manager - Currently Posted	
CITY ATTORNEY	4.00	-		
CITY MANAGER	4.00	-		
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	-		
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	1.00	Creative Marketing Coordinator - Currently Posted	
CITY SECRETARY	3.00	-		
CIVIC/CONVENTION CENTER	9.00	-		
FINANCE	13.00	-		
FIRE				
	Support Services Emergency Management Operations	13.00 1.00 124.00 Total FTE	1.00 - 4.00 5.00	Battalion Chief - Promotional Test Set for 7/8 Firefighter - Still in Interview Process - Projected to Start in July
GOLF FUND	14.00	2.00 0.50	Maintenance Worker - Currently Posted Golf Cart Porter PT (4 @ 19 hrs) - In Interview Process	
HUMAN RESOURCES	9.00	1.00	Assistant Director of HR - In Interview Process	
INFORMATION TECHNOLOGY	14.00	1.00	Network Administrator - Offer Made - Projected Start Date 7/12	
LIBRARY	28.00	1.00 1.00 0.75 0.50	Assistant Library Director - Not Approved to Post Library Technical Services Specialist 1/11 - Currently Posted Library Assistant I/II/III PTR (6 @ 29.5 hrs) - Currently Posted WCC - Program Technician - Currently Posted	
MUNICIPAL COURT	9.00	-		
PLANNING AND DEVELOPMENT SERVICES				
	Building Safety Neighborhood Services Development Planning Comprehensive Planning	15.00 14.00 7.00 3.00 Total FTE	- 1.00 - 1.00	Code Enforcement Officer II - In Interview Process Senior Planner - Pending Posting
POLICE				
	Administration Support Services Patrol Criminal Investigation	14.00 28.50 98.00 33.50 Total FTE	- - - 3.00 3.00	Police Officer - Entry Level Application Currently Posted

VACANT POSITIONS REPORT

as of 7/7/21 (Cont'd)

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes	
PARKS AND RECREATION				
Administration	7.00	-		
Recreation - Fischer Park	3.25	-		
Recreation - Landa Park	5.50	1.00	Recreation Instructor PTR (9 @ 20 hours) - Currently Posted	
Athletics	1.00	-		
Aquatics	2.00	-		
Rangers	2.50	0.50	Park Ranger PTR (3 @ 20 hours) - Pending Posting	
Operations	26.00	1.00	Equipment Operator I - Currently Posted	
		1.00	Maintenance Worker - Currently Posted	
Das Rec - Full Time	12.00	1.00	Assistant Athletic & Fitness Supervisor - Currently Posted	
		1.00	Recreation Center Manager - In Interview Process	
		1.00	Assistant Manager - Not Approved to Post	
Das Rec - Part Time	89.75	6.50	Guest Services Representatives (21 @ 19 hours) - Currently Posted	
		0.50	Senior Guest Services Representative (8 @ 19 hours) - No Anticipated Posting	
		6.50	Lifeguard/Water Safety Instructor (44 @ 19 hours) - Currently Posted	
		2.50	Water Safety Instructor (5 @ 19 hours) - No Anticipated Posting	
		1.00	Fitness Instructors (32 @ 19 hours) - Currently Posted	
		0.50	Recreation/Program Instructors PT (5 @ 19 hours) - Currently Posted	
		2.50	Senior Kinder Care Attendant (6 @ 19 hours) - Currently Posted	
		7.00	Slide/Party Attendant (15 @ 19 hours) - Currently Posted	
		1.50	Fitness/Gym Attendant (13 @ 19 hours) - Currently Posted	
Total FTE	149.00	35.00		
PUBLIC WORKS				
Engineering	20.00	1.00	Chief Construction Inspector - Currently Posted	
Streets	22.00	1.00	Equipment Operator I/II - Currently Posted	
Drainage	12.00	-		
Facilities Maintenance	8.00	1.00	Maintenance Technician - Applicant Starting Mid-July	
Total FTE	62.00	3.00		
SOLID WASTE FUND				
Support Services	8.00	-		
Residential Collection	14.00	4.00	Solid Waste Operator - Currently Posted	
		1.00	Refuse Collector - Currently Posted	
Commercial Collection	15.00	1.00	Solid Waste Operator - Currently Posted	
Recycling Collection	15.00	1.00	Refuse Collector - Currently Posted	
Fleet Services	9.00	1.00	Fleet Technician I - Currently Posted	
Total FTE	61.00	8.00		
TRUANCY FUND		1.00	-	
RIVER ACTIVITIES FUND		2.00	-	
EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND		1.00	-	
DEVELOPMENT SERVICES FUND		3.00	-	
TOTAL FTE	757.75	65.75		
City-wide Staffing Level	91.32%			