



PLANNING & DEVELOPMENT SERVICES

HISTORIC TAX RELIEF APPLICATION

City of New Braunfels
550 Landa Street, New Braunfels TX 78130 (830) 221-4086
www.nbtexas.org/474/Historic-Preservation

This form is to be completed, signed, and filed with the City of New Braunfels prior to being heard by the Historic Landmark Commission (HLC). Once a complete application is received it will be scheduled according to the HLC application deadline schedule.

REQUIRED DOCUMENTS

- Current color pictures of the exterior and interior of the building
- Current color picture of the structure from the sidewalk/street
- Detailed written narrative explaining the rehabilitation work
- Itemized list of associated costs with totals
- Copies of receipts for work associated with the rehabilitation

For a complete list of eligible costs, please see [Section 66-57.1](#) of the New Braunfels Code of Ordinances.

Property Address: Zip code:

Legal Description: City Block Lot Property ID: Search CAD if unknown.

Mark all that apply:

Historic District Historic Landmark

Property Owner Name:

Mailing Address: Zip code:

Phone Number: Email:

Applicant/Authorized Representative (Primary point of contact if different than owner):

Mailing Address: Zip code:

Phone Number: Email:

I, THE APPLICANT, DECLARE THAT I AM THE OWNER OR AUTHORIZED AGENT OF THE OWNER(S) TO MAKE THIS REQUEST OF THIS PROPERTY AND THAT THE INFORMATION PRESENTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

I, the applicant, acknowledge (please initial all):

 This form, nor the approval of the Tax Incentive, does NOT take the place of a Certificate of Alteration NOR does a building permit. A building permit, if applicable, must be obtained from the City of New Braunfels, Planning & Development Services. If work that required a Certificate of Alteration is part of the rehabilitation work, the property owner is responsible for obtaining property approvals.

Owner's Signature

Date