



## FINANCE DEPARTMENT

# Third Quarter Financial Report

August 16, 2021

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **June**, with 75.0% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 8/7/21, a current (FY 2021 authorized totals) Vacant Positions Report as of 8/6/21, an Economic Data Report and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2021 Operating Budget and Plan of Municipal Services, and the Comprehensive Annual Financial Report (CAFR). All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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## General Fund Revenues

As of June 30, General Fund revenues total \$65.6 million or 89.7% of total budgeted revenue. \$4.9 million was received during the month of June. The majority of this amount came from sales taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 61.2% of all budgeted revenue.

License and Permit revenue collections for the month of June were over budget at \$5.3 million (122.2%). Fines and Forfeiture revenue remains below budget with collections at 52.0% (\$728,000) of the budgeted totals. This revenue source is still reflecting the impact of COVID related variables. Charges for Services totals \$2.0 million (48.8%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$829,000 through the month of June – 65.8% of budgeted revenue. Parks and Recreation revenue is seasonal and while it has had a substantial recovery from the negative effects of COVID-19, those effects are still reflected in the year-to-date revenue numbers. Das Rec revenue was below budget at \$1.4 million (54.6%) – still related to the negative effects of COVID-19 on memberships, which are also recovering, in fact, Das Rec revenues are up 18.8% from May. While Das Rec revenue remains below budget, it is projected to maintain or exceed its goal of 95% cost recovery reflecting a decrease in expenditures to offset the decrease in revenues.

## General Fund Expenditures

As of June 30, General Fund expenditures and encumbrances total \$51.7 million or 69.8% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of June, 69.6% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 76.6% committed, which includes encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget due primarily to encumbrances for one-time purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$57,179,414	\$ 4,551,619	\$ 38,846,000	\$ 54,703	\$ 38,900,703	68.0%
Operating Expenses	14,832,685	1,336,848	8,539,223	2,816,727	11,355,950	76.6%
Capital Expenses	861,973	-	106,373	731,522	837,895	97.2%
Debt Service	156,979	71,757	150,999	-	150,999	96.2%
Interfund Transfers	982,645	46,228	497,558	-	497,558	50.6%
Contingencies	121,930	-	-	-	-	0.0%
<b>Total</b>	<b>\$74,135,626</b>	<b>\$ 6,006,452</b>	<b>\$ 48,140,153</b>	<b>\$ 3,602,952</b>	<b>\$ 51,743,105</b>	<b>69.8%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of June total \$1.9 million or 64.0% of total budgeted revenues, which is less than budget. The majority of these revenues are from fuel sales. With the onset of spring and summer weather, and the easing of COVID restrictions, these revenues are rebounding to pre-COVID levels, but still reflect the negative effects from COVID in the year-to-date totals. Fuel sales (gallons) for the month of June increased 61.3% compared to June of last year. Expenditures and encumbrances total \$1.9 million or 61.9% of budget, which is also less than budget. Airport employee expenditures are at 67.1% of budget, which is below budget, due to vacancies. The operating allocation is also below budget at 56.0%. As with revenue, the operating allocation is impacted by the cost to purchase fuel.

**Solid Waste Fund** – Revenues through the month of June total \$8.4 million or 81.0% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$8.1 million or 76.3% of budget, which is also slightly greater than budget. Employee expenditures are less than budget at 68.4%, a result of ongoing vacancies. Operating expenditures are over budget (87.0%), due to purchase orders issued for refuse disposal, refuse containers, and automotive repair and maintenance, that are not yet paid.

**Golf Course Fund** – Revenues through the month of June total \$1.5 million or 90.8% of total budgeted revenues, which is greater than budget. Revenue for the month of June was up 45.4% compared to June of last year and was another record month – even with 7 days impacted by weather. Rounds of golf played increased 28.2% from the same month last year (4,674 rounds played) and 14 tournaments were hosted. Operating expenditures are at 79.7% of budget – which is over budget due to purchase orders issued for merchandise and chemicals that are not yet paid. The Capital Expenditures budget was amended to allow for the replacement of golf carts, which were ordered last year, but were received and the expenditure reflected this fiscal year. Employee expenditures are below budget at 66.1% due to vacancies.

**Civic/Convention Center Fund** – Charges for Services Revenues through the month of June total \$220,000 or 52.5%, which is less than budget, still reflecting the effects of the COVID-19 pandemic, in addition, the Civic/Convention Center continued to serve as the primary location for the distribution of vaccinations. The Civic/Convention Center will be reimbursed for these facility costs by fiscal year-end. Expenditures and encumbrances in the fund total \$535,000 or 67.2%, which is below budget due to operational savings as a result of the decrease in the number of events held.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through June 30, 2021.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,075,774	\$ 1,826,483	\$ 249,291
Service Area 2	265,369	246,721	18,648
Service Area 3	7,070,538	4,988,052	2,082,486
Service Area 4	1,091,296	24,020	1,067,276
Service Area 5	7,776,014	6,015,598	1,760,416
Service Area 6	4,312,807	2,024,885	2,287,922
Veramendi Traffic Impact Fees	1,297,157	1,169,931	127,227
<b>Total</b>	<b>\$ 23,888,956</b>	<b>\$ 16,295,690</b>	<b>\$ 7,593,266</b>

## Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through June 30, 2021.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,167,005	\$ 124,180	\$ 1,042,825	\$ 277,350	\$ 765,475
PARK DISTRICT 2	2,174,321	-	2,174,321	824,450	1,349,871
PARK DISTRICT 3	1,440,666	106,273	1,334,393	813,600	520,793
PARK DISTRICT 4	325,757	86,683	239,074	50,400	188,674
<b>Total</b>	<b>\$ 5,107,750</b>	<b>\$ 317,137</b>	<b>\$ 4,790,613</b>	<b>\$ 1,965,800</b>	<b>\$ 2,824,813</b>

## General Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Taxes and Franchise Fees	\$ 55,304,001	\$ 2,944,115		\$ 50,222,248	90.8%
Licenses and Permits	4,370,300	629,105		5,341,199	122.2%
Intergovernmental/Contributions	575,000	146,116		3,779,510	657.3%
Charges for Services	4,130,160	179,434		2,014,453	48.8%
Fines and Forfeitures	1,401,000	95,874		728,257	52.0%
Interest Income	250,000	2,845		25,162	10.1%
Parks and Recreation	1,260,000	301,996		829,030	65.8%
Das Rec	2,547,000	220,196		1,389,622	54.6%
Miscellaneous	2,348,798	165,584		643,307	27.4%
Interfund Transfers	908,917	202,229		606,688	66.7%
<b>Total General Fund Revenues</b>	<b>\$ 73,095,176</b>	<b>\$ 4,887,494</b>		<b>\$ 65,579,476</b>	<b>89.7%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
City Secretary	\$ 348,667	\$ 53,541	\$ 235,690	\$ 6,432	\$ 242,122	69.4%
City Council	35,350	1,165	17,149	-	17,149	48.5%
City Attorney	930,031	60,413	604,357	209,854	814,211	87.5%
City Administration	888,349	68,648	593,299	-	593,299	66.8%
Human Resources	1,020,672	69,103	651,869	12,271	664,140	65.1%
Communication	486,048	46,810	333,844	-	333,844	68.7%
Finance	1,280,039	115,342	881,724	-	881,724	68.9%
Information Technology	2,129,852	121,460	1,284,122	137,787	1,421,909	66.8%
Economic Development	408,228	20,071	218,748	22,163	240,911	59.0%
Planning and Development Services	3,587,541	279,759	2,265,692	293,241	2,558,933	71.3%
Police	19,809,905	1,564,051	13,863,156	123,173	13,986,329	70.6%
Municipal Court	751,242	60,601	478,734	-	478,734	63.7%
Fire	20,242,418	1,642,533	14,097,875	1,027,299	15,125,174	74.7%
Public Works	7,888,471	965,070	4,858,268	945,254	5,803,522	73.6%
Parks	5,498,471	507,353	3,010,931	188,934	3,199,865	58.2%
Das Rec	2,652,942	187,964	1,357,979	69,007	1,426,986	53.8%
Library	2,366,255	156,265	1,367,128	59,845	1,426,973	60.3%
Non-Departmental	3,811,145	86,303	2,019,588	507,692	2,527,280	66.3%
<b>Total General Fund Expenditures</b>	<b>\$ 74,135,626</b>	<b>\$ 6,006,452</b>	<b>\$ 48,140,153</b>	<b>\$ 3,602,952</b>	<b>\$ 51,743,105</b>	<b>69.8%</b>

### Airport Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 2,897,720	\$ 320,717		\$ 1,824,984	63.0%
Intergovernmental	50,000	50,000		50,000	100.0%
Interfund Transfer	99,910	24,978		74,933	75.0%
<b>Total Airport Revenues</b>	<b>\$ 3,047,630</b>	<b>\$ 395,695</b>		<b>\$ 1,949,917</b>	<b>64.0%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 640,040	\$ 50,641	\$ 429,426	\$ 342	\$ 429,768	67.1%
Operation Expenses	1,810,400	157,753	998,000	16,613	1,014,613	56.0%
Interfund Transfer	562,375	140,594	421,781	-	421,781	75.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,012,815</b>	<b>\$ 348,988</b>	<b>\$ 1,849,207</b>	<b>\$ 16,955</b>	<b>\$ 1,866,162</b>	<b>61.9%</b>

### Solid Waste Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 10,262,907	\$ 851,273		\$ 8,321,798	81.1%
Licenses & Permits	25,000	-		33,222	132.9%
Intergovernmental	-	-		20,000	0.0%
Miscellaneous	99,500	1,979		61,521	61.8%
Interest Income	30,000	29		1,168	3.9%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 10,417,407</b>	<b>\$ 853,281</b>		<b>\$ 8,437,709</b>	<b>81.0%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 4,123,416	\$ 315,577	\$ 2,818,857	\$ -	\$ 2,818,857	68.4%
Operation Expenses	4,145,007	242,499	2,360,489	1,247,474	3,607,963	87.0%
Capital Expenses	192,500	18,929	170,621	560	171,181	88.9%
Interfund Transfer	2,168,176	504,544	1,513,632	-	1,513,632	69.8%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 10,629,099</b>	<b>\$ 1,081,549</b>	<b>\$ 6,863,599</b>	<b>\$ 1,248,034</b>	<b>\$ 8,111,633</b>	<b>76.3%</b>

### Golf Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 1,644,421	\$ 219,139		\$ 1,498,929	91.2%
Miscellaneous	35,000	3,404		25,668	73.3%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,679,421</b>	<b>\$ 222,543</b>		<b>\$ 1,524,597</b>	<b>90.8%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 801,268	\$ 61,653	\$ 529,870	\$ -	\$ 529,870	66.1%
Operation Expenses	484,200	14,187	326,439	80,997	407,436	84.1%
Capital Expenses	446,000	6,624	432,740	13,128	445,868	100.0%
Interfund Transfer	69,364	17,341	52,023	-	52,023	75.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,800,832</b>	<b>\$ 99,805</b>	<b>\$ 1,341,072</b>	<b>\$ 94,125</b>	<b>\$ 1,435,197</b>	<b>79.7%</b>

### Civic/Convention Center Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 419,000	\$ 18,899		\$ 219,918	52.5%
Interfund Transfers	376,016	-		250,000	66.5%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 795,016</b>	<b>\$ 18,899</b>		<b>\$ 469,918</b>	<b>59.1%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures*</b>						
Employee Expenses	\$ 505,596	\$ 37,345	\$ 333,545	\$ -	\$ 333,545	66.0%
Operation Expenses	251,528	20,382	159,352	13,335	172,687	68.7%
Interfund Transfer	37,856	9,464	28,392	-	28,392	75.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 794,980</b>	<b>\$ 67,191</b>	<b>\$ 521,289</b>	<b>\$ 13,335</b>	<b>\$ 534,624</b>	<b>67.2%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.





FINANCE DEPARTMENT

Revenues

Expenditures

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Other Funds</b>											
Debt Service Fund	\$ 22,492,485	\$ (309,423)	\$ 20,835,415	92.6%		\$ 23,022,591	\$ -	\$ 18,742,333	\$ -	\$ 18,742,333	81.4%
Self Insurance Fund	\$ 6,810,615	\$ 557,764	\$ 4,838,719	71.0%		\$ 7,125,000	\$ 694,525	\$ 3,907,330	\$ 41,078	\$ 3,948,408	55.4%
<b>Special Revenue Funds</b>											
CDBG Fund	\$ 455,613	\$ 18,497	\$ 482,781	106.0%		\$ 455,613	\$ 42,530	\$ 377,179	\$ 78,000	\$ 455,179	99.9%
Grant Fund	\$ 4,118,181	\$ 5,900	\$ 400,925	9.7%		\$ 4,243,663	\$ 124,709	\$ 1,288,147	\$ 300,775	\$ 1,588,922	37.4%
Special Revenue Fund	\$ 200,000	\$ 66,084	\$ 428,277	214.1%		\$ 450,000	\$ 49,602	\$ 336,029	\$ 114,000	\$ 450,029	100.0%
River Activities Fund	\$ 1,171,135	\$ 208,206	\$ 288,319	24.6%		\$ 1,321,135	\$ 132,975	\$ 303,159	\$ 142,468	\$ 445,627	33.7%
Court Security Fund	\$ 30,000	\$ 4,848	\$ 22,362	74.5%		\$ 28,000	\$ 2,544	\$ 22,300	\$ -	\$ 22,300	79.6%
Judicial Efficiency Fund	\$ 6,000	\$ 882	\$ 5,284	88.1%		\$ 7,000	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 4,086	\$ 19,480	64.9%		\$ 42,000	\$ 287	\$ 23,361	\$ -	\$ 23,361	55.6%
Child Safety Fund	\$ 152,000	\$ 1,479	\$ 137,564	90.5%		\$ 197,000	\$ 24,143	\$ 139,540	\$ 29,846	\$ 169,386	86.0%
Stormwater Development Fund	\$ 80,000	\$ 2,000	\$ 8,400	10.5%		\$ 100,000	\$ -	\$ 33,273	\$ -	\$ 33,273	33.3%
Truancy Fund	\$ 50,000	\$ 5,197	\$ 25,161	50.3%		\$ 46,950	\$ 4,057	\$ 33,541	\$ -	\$ 33,541	71.4%





FINANCE DEPARTMENT

City of New Braunfels  
Monthly Financial Summaries  
As of June 30, 2021

## Revenues

## Expenditures

### Special Revenue Funds - continued

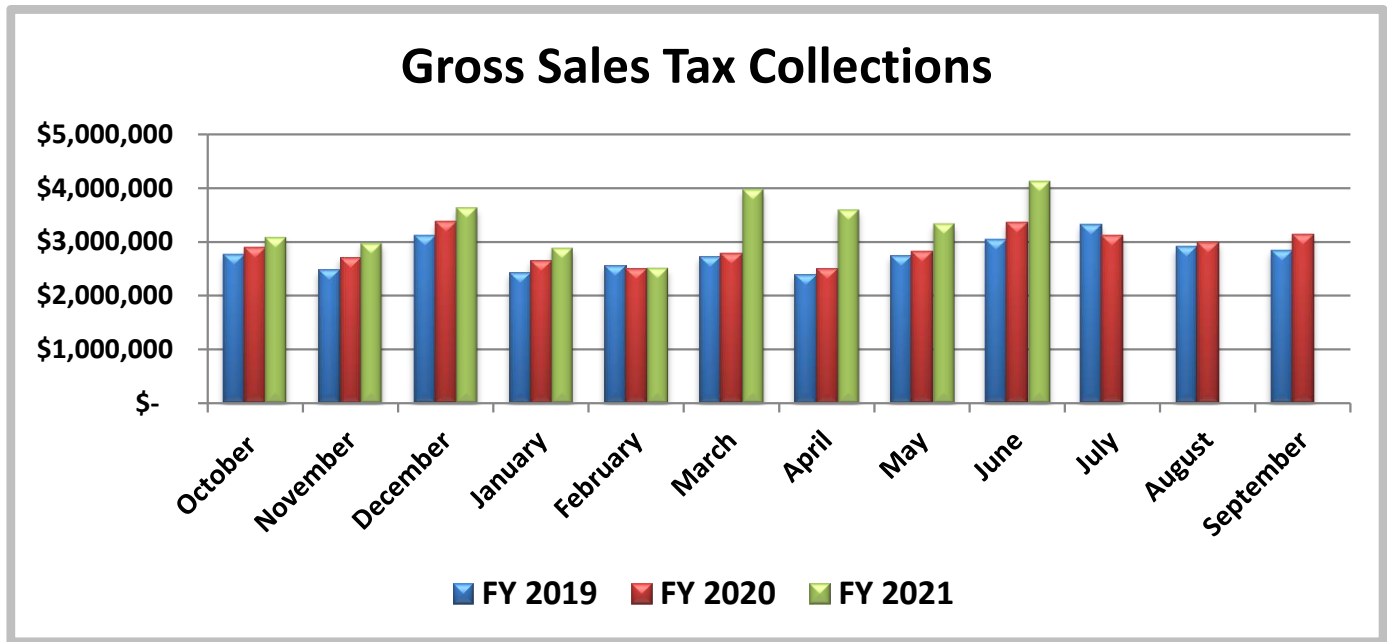
	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Cable Franchise Fund (PEG)	\$ 182,500	\$ -	\$ 78,252	42.9%		\$ 125,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 727,500	\$ 2,339	\$ 593,425	81.6%		\$ 884,280	\$ 164,240	\$ 779,912	\$ 9,499	\$ 789,411	89.3%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%		\$ 30,000	\$ -	\$ 140	\$ -	\$ 140	0.5%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 11,055	0.0%		\$ 68,000	\$ -	\$ 1,728	\$ 47,970	\$ 49,698	73.1%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,158,390	\$ 277,151	\$ 1,151,813	99.4%		\$ 1,256,500	\$ -	\$ 547,102	\$ 606,570	\$ 1,153,672	91.8%
Fire Apparatus Replacement Maintenance Fund	\$ 265,000	\$ 18,039	\$ 128,150	48.4%		\$ 183,703	\$ 5,517	\$ 183,703	\$ -	\$ 183,703	100.0%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,289,148	\$ 98,107	\$ 583,676	45.3%		\$ 1,289,148	\$ 33,584	\$ 487,276	\$ 541,568	\$ 1,028,844	79.8%
Faust Library Fund	\$ -	\$ -	\$ 127	0.0%		\$ 1,860	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 150	\$ 10	\$ 49	32.7%		\$ 100,000	\$ -	\$ -	\$ -	\$ -	0.0%
Development Services Fund	\$ 922,000	\$ 151,841	\$ 1,210,254	131.3%		\$ 1,102,766	\$ 129,906	\$ 839,811	\$ 262,000	\$ 1,101,811	99.9%
Cemetery Improvements Fund	\$ 5,000	\$ 65	\$ 16,142	322.8%		\$ 188,000	\$ 1,335	\$ 11,998	\$ 2,548	\$ 14,546	7.7%
Hotel/Motel Tax Fund *	\$ 3,415,000	\$ 441,631	\$ 1,850,984	54.2%		\$ 3,458,391	\$ 156,433	\$ 1,594,924	\$ 180,808	\$ 1,775,732	51.3%

\* Driven by End-of-Year accrual entries.

## ECONOMIC DATA

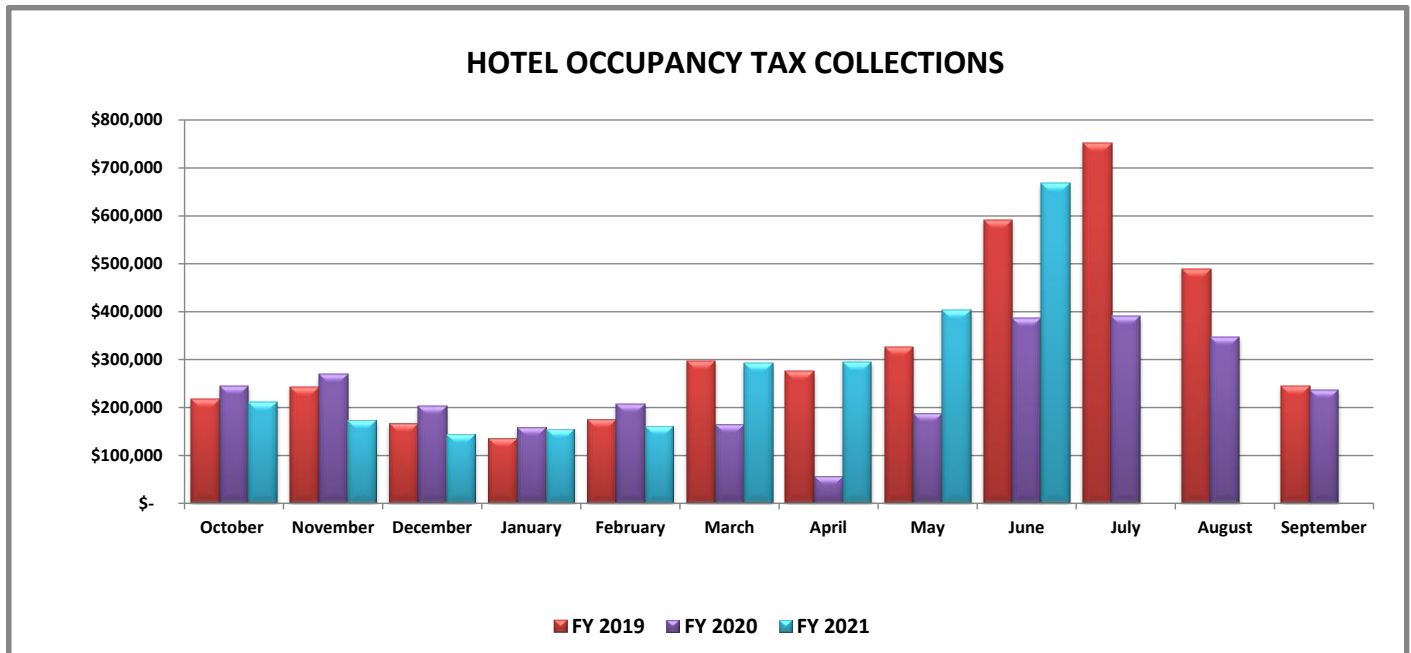
### Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the June 2021 sales tax payment. The June 2021 payment was up 22.7% when compared to June of the previous fiscal year and was the largest sales tax payment received to date. This increase continues to reflect comparison against a time period (2020) that was impacted by widespread closures and occupancy restrictions related to COVID. From October – June, sales taxes are up 17.4%.



## Hotel/Motel Tax Collection

As shown in the graph below, June Hotel/Motel collections were up 73.2% when compared to June of last fiscal year and up 33.6% fiscal year to date. This comparison includes current, actual collections due for June only and does not include pending or prior month payments received in the month. June tax collections were up 13% compared to June of 2019 when COVID was not an issue. All sectors experienced significant increases compared to the same month last year when COVID was significantly affecting tax collections. The hotel sector reflected an increase greater than 100% compared to June of last year.



# CAPITAL PROJECT STATUS as of 8/7/2021

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
2013 Bond	Citywide Streets			\$ 10,000,000	\$ 16,965		100%
		<i>Union Avenue (Common Street to Austin)</i>	<i>Project moved to 2019 Bond Year 3</i>			<i>Project Closeout</i>	
		<i>San Antonio (Spur to Krueger)</i>	<i>Construction ongoing</i>			<i>Construction Phase</i>	
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Punch List items underway	\$ 10,607,000	\$ 719,139	Construction Phase	93%
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Reuckle from IH 35 Frontage to Morningside	Roadwork on Morningside	\$ 16,364,000	\$ 2,482,556	Construction Phase	85%
2013 Bond/RIF	Alves Lane	Hwy 46 to Barbarossa Road	Complete	\$ 11,486,236	\$ -	Completed	96%
2013 Bond/2013 CoFO	Live Oak/Katy Street		Complete	\$ 5,894,110	\$ 212,459	Completed	96%
2013 Bond	Panther Canyon		Design underway for additional scope	\$ 424,000	\$ 154,929	Design Phase	63%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 8,375,078		44%
		<i>San Antonio Street (Spur to Krueger Avenue)</i>	<i>Roadwork underway</i>			<i>Construction Phase</i>	
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guether Ave &amp; Magazine Ave from Coll St to Butcher St &amp; Butcher St from Magazine Ave to Guenther Ave &amp; Guenther Ave from Butcher St to Coll St)</i>	<i>Year 3 project- finalizing design for permitting</i>			<i>Design Phase</i>	
		<i>Lamar Streets (North St from Union Ave to Grant Ave &amp; Grant Ave from North St to Common St &amp; Central Ave from North St to Commerce St &amp; Central from Main St to Common St &amp; Commerce from Houston Ave to Veramendi Ave &amp; Houston Ave from Commerce St to Main St &amp; Veramendi Ave from Commerce St to Common St &amp; Main St from Houston Ave to Veramendi Ave)</i>	<i>Roadwork and sidewalks underway on Veramendi and Central</i>			<i>Construction Phase</i>	
		<i>Lakeview Boulevard</i>	<i>Paving underway</i>			<i>Construction Phase</i>	
		<i>Union Avenue</i>	<i>Final Pave complete</i>			<i>Project Closeout</i>	
		<i>Comal Avenue</i>	<i>Flatwork underway</i>			<i>Construction Phase</i>	
		<i>County Line Road</i>	<i>Finalizing design for permitting</i>			<i>On Hold</i>	
		<i>Peach/Plum/Grape</i>	<i>Finalizing design for permitting</i>			<i>On Hold</i>	
		<i>Central Avenue</i>	<i>Project awarded - Work to begin after Lamar Street</i>			<i>Construction Phase</i>	
		<i>Grant Street</i>	<i>Complete with the exception of section with NBU waterline conflict</i>			<i>Construction Phase</i>	
		<i>South Street</i>	<i>Work complete from Houston to East - Waiting on NBU to clear to continue</i>			<i>Construction Phase</i>	
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW acquisition under way, dry utility design	\$ 13,000,800	\$ 11,158,223	Design Phase	12%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Design Work continuing - 60% Review	\$ 17,897,150	\$ 17,118,123	Design Phase	4%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

## CAPITAL PROJECT STATUS as of 8/7/2021

Infrastructure  
Quality of Life  
Growth and Development  
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
NBEDC & 2013 Bond	Citywide Pedestrian Enhancements (AAMPO)		Project closeout	\$ 1,951,967	\$ 22,767	Project Closeout	99%
RIF	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	Complete	\$ 359,388	\$ 3,837	Completed	99%
RIF	Kowald PER	IH 35 to FM 1101	Design complete - Public meeting anticipated in September	\$ 248,631	\$ 38,995	Design Phase	84%
TxDot	Airport Detention Pond		Design complete - Submitted for permitting	\$ -	\$ -	Design Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Construction underway	\$ 1,662,000	\$ 1,342,481	Construction Phase	19%
NBU Reimbursement	*Elizabeth Waterline		Complete	\$ 242,222	\$ 85,887	Construction Phase	65%
Edwards Aquifer Habitat Conservation Plan	*Elizabeth Water Quality Pond		Construction to occur along with adjacent project	\$ 101,439	\$ 101,439	Construction Phase	0%
RIF	Saengerhalle/Mary Intersection	Hwy 46	Preliminary design complete	\$ 47,905	\$ -	On Hold	100%
RIF	Water Way Lane		Design underway - Public meeting in August	\$ 86,495	\$ 44,349	Design Phase	49%
RIF	Old FM 306 /Common Intersection		Design underway	\$ 47,125	\$ 7,970	Design Phase	83%
RIF	FM 1044/ Klein intersection		Final Design complete - Reviewing TxDOT comments	\$ 46,100	\$ 3,532	Design Phase	92%
TxDot	County Line Signalization	County Line Road @ Dove Crossing	Design underway	\$ 37,244	\$ 35,822	Design Phase	4%
TxDot	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Design underway	\$ 13,738	\$ 13,213	Design Phase	4%
TxDot	S. Walnut Signalization	South Walnut @ County Line Road	Design underway	\$ 39,328	\$ 37,825	Design Phase	4%
TxDot/RIF	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	Design underway	\$ 442,000	\$ 427,105	Design Phase	3%
2019 Bond & NBEDC	Sports Complex Phase 1		Design work continuing	\$ 25,784,920	\$ 24,080,315	Design Phase	6%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Considering project additions	\$ 700,000	\$ 113,355	Construction Phase	84%
2007 CofO & 2019 Bond	Comal Cemetery Wall Improvements		Project closeout	\$ 5,262,500	\$ 1,294,554	Project Closeout	75%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 148,075	Design Phase	58%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 4,658,455	Construction Phase	16%
Parks Operating	Mission Hills Park		Platting and Survey work underway, evaluating scope	\$ 237,000	\$ 224,668	Design Phase	5%
NBEDC & MPO	Dry Comal Creek		Design underway	\$ 375,000	\$ 375,000	Design Phase	0%
2020 CofO	Cypress Bend Restrooms		Feasibility review	\$ 300,000	\$ 300,000	Design Phase	0%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 4,563,171	Construction Phase	38%
2019 Bond	Fire Station #3		Construction underway	\$ 6,736,000	\$ 3,590,218	Construction Phase	47%
Creekside TIRZ	Firestation #7		Permitting underway - Expect Fall bid release	\$ 14,928,000	\$ 13,820,446	Design Phase	7%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 26,474,140	Construction Phase	27%
Five Year CIP Development			Project Kickoff held	\$ 300,000	\$ 300,000	Design Phase	0%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

# VACANT POSITIONS REPORT

as of 8/6/21

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes
AIRPORT FUND	9.00	-	
CAPITAL PROGRAMS	5.00	1.00	Capital Programs Manager - Currently Posted
CITY ATTORNEY	4.00	-	
CITY MANAGER	4.00	-	
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	0.75	Administrative Associate - PTR - Onboarding 8/9/21
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	1.00	Creative Marketing Coordinator - Currently Posted
CITY SECRETARY	3.00	1.00	Administrative Assistant - Currently Posted
CIVIC/CONVENTION CENTER	9.00	-	
FINANCE	13.00	-	
FIRE			
Support Services	13.00	-	
Emergency Management	1.00	-	
Operations	124.00	1.00	Battalion Chief - Promotion in Approval Process - To Be Filled From Captain Rank
Total FTE	138.00	1.00	
GOLF FUND	14.00	0.50	Golf Cart Porter PT (4 @ 19 hrs) - In Interview Process
HUMAN RESOURCES	9.00	1.00	Assistant Director of HR - Onboarding 8/23/21
INFORMATION TECHNOLOGY	14.00	1.00	Network Administrator - Reposted
LIBRARY	28.00	1.00	Assistant Library Director - Not Approved to Post
		0.75	Library Assistant I/II/III PTR (6 @ 29.5 hrs) - Vacancy From Internally Filling Technical Service Specialist - No Plan to Repost
		0.50	WCC - Program Technician - Onboarding 8/9/21
MUNICIPAL COURT	9.00	-	
PLANNING AND DEVELOPMENT SERVICES			
Building Safety	15.00	-	
Neighborhood Services	14.00	1.00	Code Enforcement Officer II - Currently Posted
Development Planning	7.00	-	
Comprehensive Planning	3.00	1.00	Senior Planner - Currently Posted
Total FTE	39.00	2.00	
POLICE			
Administration	14.00	-	
Support Services	28.50	-	
Patrol	98.00	-	
Criminal Investigation	33.50	4.00	Police Officer - Entry Level Application Currently Posted
Total FTE	174.00	4.00	

**VACANT POSITIONS REPORT**  
**as of 8/6/21 (Cont'd)**

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes
<b>PARKS AND RECREATION</b>			
Administration	7.00	-	
Recreation - Fischer Park	3.25	-	
Recreation - Landa Park	5.50	0.50	Recreation Instructor PTR (9 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	0.50	Park Ranger PTR (3 @ 20 hours) - No Plan to Repost
Operations	26.00	1.00	Equipment Operator I - Currently Posted
		1.00	Maintenance Worker - Currently Posted
Das Rec - Full Time	12.00	1.00	Recreation Center Manager - In Interview Process
		1.00	Assistant Manager - Not Approved to Post
Das Rec - Part Time	89.75	5.50	Guest Services Representatives (21 @ 19 hours) - Currently Posted
		0.50	Senior Guest Services Representative (8 @ 19 hours) - No Anticipated Posting
		3.00	Lifeguard/Water Safety Instructor (44 @ 19 hours) - Currently Posted
		2.50	Water Safety Instructor (5 @ 19 hours) - No Anticipated Posting
		0.50	Fitness Instructors (32 @ 19 hours) - Currently Posted
		0.50	Recreation/Program Instructors PT (5 @ 19 hours) - Currently Posted
		2.50	Senior Kinder Care Attendant (6 @ 19 hours) - Currently Posted
		7.00	Slide/Party Attendant (15 @ 19 hours) - Currently Posted
		0.50	Fitness/Gym Attendant (13 @ 19 hours) - Currently Posted
		0.75	Fitness & Athletic Specialist PTR (2 @ 29.5 hours) - Currently Posted
Total FTE	149.00	28.25	
<b>PUBLIC WORKS</b>			
Engineering	20.00	1.00	Chief Construction Inspector - Currently Posted
Streets	22.00	1.00	Crew Leader - Will hire Another Equipment Operator Instead - Currently Posted
Drainage	12.00	-	
Facilities Maintenance	8.00	1.00	Maintenance Technician - New Hire Resigned - Reposted
Total FTE	62.00	3.00	
<b>SOLID WASTE FUND</b>			
Support Services	8.00	-	
Residential Collection	14.00	3.00	Solid Waste Operator - Currently Posted
		1.00	Refuse Collector - Currently Posted
Commercial Collection	15.00	1.00	Solid Waste Operator - Currently Posted
Recycling Collection	15.00	1.00	Refuse Collector - Currently Posted
Fleet Services	9.00	-	
Total FTE	61.00	6.00	
<b>TRUANCY FUND</b>	1.00	-	
<b>RIVER ACTIVITIES FUND</b>	2.00	-	
<b>EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND</b>	1.00	-	
<b>DEVELOPMENT SERVICES FUND</b>	3.00	-	
<b>TOTAL FTE</b>	<b>757.75</b>	<b>52.75</b>	
<b>City-wide Staffing Level</b>	<b>93.04%</b>		