



## FINANCE DEPARTMENT

# July Financial Report

September 16, 2021

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **July**, with 83.3% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 9/9/21, a current (FY 2021 authorized totals) Vacant Positions Report as of 9/7/21, an Economic Data Report and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2021 Operating Budget and Plan of Municipal Services, and the Comprehensive Annual Financial Report (CAFR). All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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## General Fund Revenues

As of July 31, General Fund revenues total \$72.3 million or 98.97% of total budgeted revenue. \$6.7 million was received during the month of July. The majority of this amount came from sales taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 61.2% of all budgeted revenue.

License and Permit revenue collections for the month of July were over budget at \$6.1 million (139.8%). Fines and Forfeiture revenue remains below budget with collections at 61.4% (\$860,000) of the budgeted totals. This revenue source is still reflecting the impact of COVID related variables. Charges for Services totals \$2.6 million (62.2%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$1.1 million through the month of July – 88.5% of budgeted revenue, which is above budget for the first time this fiscal year. Das Rec revenue remained below budget at \$1.6 million (63.5%) – still related to the negative effects of COVID-19 on memberships, which are also recovering. Das Rec revenues are up 13.4% from June. While Das Rec revenue remains below budget, it is projected to maintain or exceed its goal of 95% cost recovery reflecting a decrease in expenditures to offset the decrease in revenues.

## General Fund Expenditures

As of July 31, General Fund expenditures and encumbrances total \$59.5 million or 80.2% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of July, 81.1% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 83.5% committed. The capital expense category is over budget due primarily to encumbrances for one-time purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$57,179,414	\$ 6,693,423	\$ 45,539,423	\$ 44,579	\$ 45,584,002	79.7%
Operating Expenses	14,832,685	1,314,411	9,853,634	2,527,028	12,380,662	83.5%
Capital Expenses	861,973	-	106,373	731,522	837,895	97.2%
Debt Service	156,979	-	150,999	-	150,999	96.2%
Interfund Transfers	982,645	-	497,558	-	497,558	50.6%
Contingencies	121,930	-	-	-	-	0.0%
<b>Total</b>	<b>\$74,135,626</b>	<b>\$ 8,007,834</b>	<b>\$ 56,147,987</b>	<b>\$ 3,303,129</b>	<b>\$ 59,451,116</b>	<b>80.2%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of July total \$2.3 million or 74.3% of total budgeted revenues, which is less than budget. The majority of these revenues are from fuel sales. These revenues are rebounding to pre-COVID levels, but still reflect the negative effects from COVID in the year-to-date totals. Fuel sales (gallons) for the month of July increased 41.8% compared to July of last year. Expenditures and encumbrances total \$2.2 million or 73.2% of budget, which is also less than budget. Airport employee expenditures are at 78.7% of budget, which is below budget, due to vacancies. The operating allocation is also below budget at 70.8%. As with revenue, the operating allocation is impacted by the cost to purchase fuel.

**Solid Waste Fund** – Revenues through the month of July total \$9.4 million or 90.3% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$9.0 million or 84.8% of budget, which is also slightly greater than budget. Employee expenditures are less than budget at 79.6%, a result of ongoing vacancies. Operating expenditures are over budget (97.4%), due to purchase orders issued for refuse disposal, refuse containers, and automotive repair and maintenance, that are not yet paid.

**Golf Course Fund** – Revenues through the month of July total \$1.7 million or 102.5% of total budgeted revenues, which is greater than budget. Revenue for the month of July was down 8.3% compared to July of last year, reflecting the impact of 12 days affected by rain during the month. Rounds of golf played decreased 13.8% from the same month last year (4,754 rounds played) and 6 tournaments were hosted. Operating expenditures are at 97.7% of budget – which is over budget due to purchase orders issued for merchandise and chemicals that are not yet paid. The Capital Expenditures budget was amended to allow for the replacement of golf carts, which were ordered last year, but were received and the expenditure reflected this fiscal year. Employee expenditures are below budget at 77.7% due to vacancies.

**Civic/Convention Center Fund** – Charges for Services Revenues through the month of July total \$249,000 or 59.5%, which is less than budget, still reflecting the effects of the COVID-19 pandemic, in addition, the Civic/Convention Center continued to serve as the primary location for the distribution of COVID vaccinations. The Civic/Convention Center will be reimbursed for these facility costs by fiscal year-end. Expenditures and encumbrances in the fund total \$607,000 or 76.3%, which is below budget due to operational savings as a result of the decrease in the number of events held.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through July 31, 2021.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,086,729	\$ 1,826,483	\$ 260,247
Service Area 2	337,494	246,721	90,773
Service Area 3	7,314,005	4,988,052	2,325,953
Service Area 4	1,091,296	24,020	1,067,276
Service Area 5	7,849,238	6,015,598	1,833,639
Service Area 6	4,407,305	2,024,885	2,382,420
Veramendi Traffic Impact Fees	1,327,778	1,220,870	106,908
<b>Total</b>	<b>\$ 24,413,845</b>	<b>\$ 16,346,629</b>	<b>\$ 8,067,217</b>

## Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through July 31, 2021.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,167,605	\$ 151,430	\$ 1,016,175	\$ 277,350	\$ 738,825
PARK DISTRICT 2	3,061,617	-	3,061,617	824,450	2,237,167
PARK DISTRICT 3	1,442,766	106,273	1,336,493	813,600	522,893
PARK DISTRICT 4	325,757	96,437	229,320	50,400	178,920
<b>Total</b>	<b>\$ 5,997,746</b>	<b>\$ 354,141</b>	<b>\$ 5,643,605</b>	<b>\$ 1,965,800</b>	<b>\$ 3,677,805</b>

## General Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Taxes and Franchise Fees	\$ 55,304,001	\$ 3,771,300		\$ 53,993,547	97.6%
Licenses and Permits	4,370,300	768,448		6,109,646	139.8%
Intergovernmental/Contributions	575,000	184,999		3,964,509	689.5%
Charges for Services	4,130,160	556,258		2,570,711	62.2%
Fines and Forfeitures	1,401,000	131,566		859,823	61.4%
Interest Income	250,000	(48)		25,114	10.0%
Parks and Recreation	1,260,000	281,512		1,114,617	88.5%
Das Rec	2,547,000	222,642		1,617,707	63.5%
Miscellaneous	2,348,798	812,246		1,455,644	62.0%
Interfund Transfers	908,917	-		606,688	66.7%
<b>Total General Fund Revenues</b>	<b>\$ 73,095,176</b>	<b>\$ 6,728,923</b>		<b>\$ 72,318,006</b>	<b>98.9%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
City Secretary	\$ 348,667	\$ 27,833	\$ 263,522	\$ 29,664	\$ 293,186	84.1%
City Council	35,350	1,612	18,761	-	18,761	53.1%
City Attorney	930,031	102,015	706,371	220,513	926,884	99.7%
City Administration	888,349	100,111	693,409	-	693,409	78.1%
Human Resources	1,020,672	91,134	743,002	9,897	752,899	73.8%
Communication	486,048	40,059	373,903	-	373,903	76.9%
Finance	1,280,039	147,597	1,029,321	-	1,029,321	80.4%
Information Technology	2,129,852	273,334	1,557,457	144,874	1,702,331	79.9%
Economic Development	408,228	35,068	253,817	39,163	292,980	71.8%
Planning and Development Services	3,587,541	383,327	2,649,019	254,754	2,903,773	80.9%
Police	19,809,905	2,194,654	16,057,810	92,531	16,150,341	81.5%
Municipal Court	751,242	92,426	571,160	-	571,160	76.0%
Fire	20,242,418	2,366,335	16,464,210	1,039,880	17,504,090	86.5%
Public Works	7,888,471	793,359	5,651,629	728,067	6,379,696	80.9%
Parks	5,498,471	727,412	3,738,343	179,017	3,917,360	71.2%
Das Rec	2,652,942	244,544	1,602,523	59,997	1,662,520	62.7%
Library	2,366,255	240,742	1,607,870	46,190	1,654,060	69.9%
Non-Departmental	3,811,145	146,272	2,165,860	458,582	2,624,442	68.9%
<b>Total General Fund Expenditures</b>	<b>\$ 74,135,626</b>	<b>\$ 8,007,834</b>	<b>\$ 56,147,987</b>	<b>\$ 3,303,129</b>	<b>\$ 59,451,116</b>	<b>80.2%</b>

## Airport Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 2,897,720	\$ 315,995		\$ 2,138,914	73.8%
Intergovernmental	50,000	-		50,000	100.0%
Interfund Transfer	99,910	-		74,933	75.0%
Interest Income	-	3		3	0.0%
<b>Total Airport Revenues</b>	<b>\$ 3,047,630</b>	<b>\$ 315,998</b>		<b>\$ 2,263,850</b>	<b>74.3%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 640,040	\$ 74,111	\$ 503,536	\$ -	\$ 503,536	78.7%
Operation Expenses	1,810,400	264,807	1,262,712	18,262	1,280,974	70.8%
Interfund Transfer	562,375	-	421,781	-	421,781	75.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,012,815</b>	<b>\$ 338,918</b>	<b>\$ 2,188,029</b>	<b>\$ 18,262</b>	<b>\$ 2,206,291</b>	<b>73.2%</b>

## Solid Waste Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 10,262,907	\$ 918,404		\$ 9,240,202	90.0%
Licenses & Permits	25,000	3,000		36,222	144.9%
Intergovernmental	-	-		20,000	0.0%
Miscellaneous	99,500	48,018		109,539	110.1%
Interest Income	30,000	47		1,215	4.1%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 10,417,407</b>	<b>\$ 969,469</b>		<b>\$ 9,407,178</b>	<b>90.3%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 4,123,416	\$ 464,045	\$ 3,282,902	\$ -	\$ 3,282,902	79.6%
Operation Expenses	4,145,007	616,935	2,977,424	1,058,783	4,036,207	97.4%
Capital Expenses	192,500	5,560	176,181	560	176,741	91.8%
Interfund Transfer	2,168,176	-	1,513,632	-	1,513,632	69.8%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 10,629,099</b>	<b>\$ 1,086,540</b>	<b>\$ 7,950,139</b>	<b>\$ 1,059,343</b>	<b>\$ 9,009,482</b>	<b>84.8%</b>

## Golf Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 1,644,421	\$ 194,333		\$ 1,693,263	103.0%
Miscellaneous	35,000	2,864		28,533	81.5%
Interest Income	-	11		11	0.0%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,679,421</b>	<b>\$ 197,208</b>		<b>\$ 1,721,807</b>	<b>102.5%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 801,268	\$ 92,984	\$ 622,854	\$ -	\$ 622,854	77.7%
Operation Expenses	484,200	81,117	407,555	65,314	472,869	97.7%
Capital Expenses	446,000	-	432,740	13,128	445,868	100.0%
Interfund Transfer	69,364	-	52,023	-	52,023	75.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,800,832</b>	<b>\$ 174,101</b>	<b>\$ 1,515,172</b>	<b>\$ 78,442</b>	<b>\$ 1,593,614</b>	<b>88.5%</b>

## Civic/Convention Center Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 419,000	\$ 29,822		\$ 249,312	59.5%
Interfund Transfers	376,016	-		250,000	66.5%
Miscellaneous	-	136		564	0.0%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 795,016</b>	<b>\$ 29,958</b>		<b>\$ 499,876</b>	<b>62.9%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures*</b>						
Employee Expenses	\$ 505,596	\$ 54,832	\$ 388,377	\$ -	\$ 388,377	76.8%
Operation Expenses	251,528	20,021	179,373	10,813	190,186	75.6%
Interfund Transfer	37,856	-	28,392	-	28,392	75.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 794,980</b>	<b>\$ 74,853</b>	<b>\$ 596,142</b>	<b>\$ 10,813</b>	<b>\$ 606,955</b>	<b>76.3%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.





FINANCE DEPARTMENT

Revenues

Expenditures

	Current Total Budget	Period Activity July	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity July	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b><u>Other Funds</u></b>											
Debt Service Fund	\$ 22,492,485	\$ 46,370	\$ 20,881,785	92.8%		\$ 23,022,591	\$ 3,648,467	\$ 22,390,800	\$ -	\$ 22,390,800	97.3%
Self Insurance Fund	\$ 6,810,615	\$ 558,466	\$ 5,397,185	79.2%		\$ 7,125,000	\$ 414,325	\$ 4,321,656	\$ 38,573	\$ 4,360,229	61.2%
<b><u>Special Revenue Funds</u></b>											
CDBG Fund	\$ 455,613	\$ 175,350	\$ 658,131	144.4%		\$ 658,131	\$ 133,878	\$ 511,058	\$ 147,000	\$ 658,058	100.0%
Grant Fund	\$ 4,118,181	\$ 5,497,657	\$ 5,898,582	143.2%		\$ 4,243,663	\$ 50,707	\$ 1,338,854	\$ 260,466	\$ 1,599,320	37.7%
Special Revenue Fund	\$ 200,000	\$ 34,221	\$ 462,498	231.2%		\$ 450,000	\$ 65,531	\$ 401,560	\$ 48,000	\$ 449,560	99.9%
River Activities Fund	\$ 1,171,135	\$ 262,749	\$ 551,068	47.1%		\$ 1,321,135	\$ 385,603	\$ 688,761	\$ 90,679	\$ 779,440	59.0%
Court Security Fund	\$ 30,000	\$ 6,935	\$ 29,297	97.7%		\$ 28,000	\$ 3,663	\$ 25,964	\$ -	\$ 25,964	92.7%
Judicial Efficiency Fund	\$ 6,000	\$ 3,824	\$ 9,107	151.8%		\$ 7,000	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 5,743	\$ 25,223	84.1%		\$ 42,000	\$ 705	\$ 24,066	\$ -	\$ 24,066	57.3%
Child Safety Fund	\$ 152,000	\$ 1,967	\$ 139,531	91.8%		\$ 197,000	\$ 4,288	\$ 143,828	\$ 26,029	\$ 169,857	86.2%
Stormwater Development Fund	\$ 80,000	\$ 205	\$ 8,605	10.8%		\$ 100,000	\$ -	\$ 33,273	\$ -	\$ 33,273	33.3%
Truancy Fund	\$ 50,000	\$ 8,393	\$ 33,554	67.1%		\$ 46,950	\$ 5,526	\$ 39,067	\$ -	\$ 39,067	83.2%





FINANCE DEPARTMENT

City of New Braunfels  
Monthly Financial Summaries  
As of July 31, 2021

## Revenues

## Expenditures

### Special Revenue Funds - continued

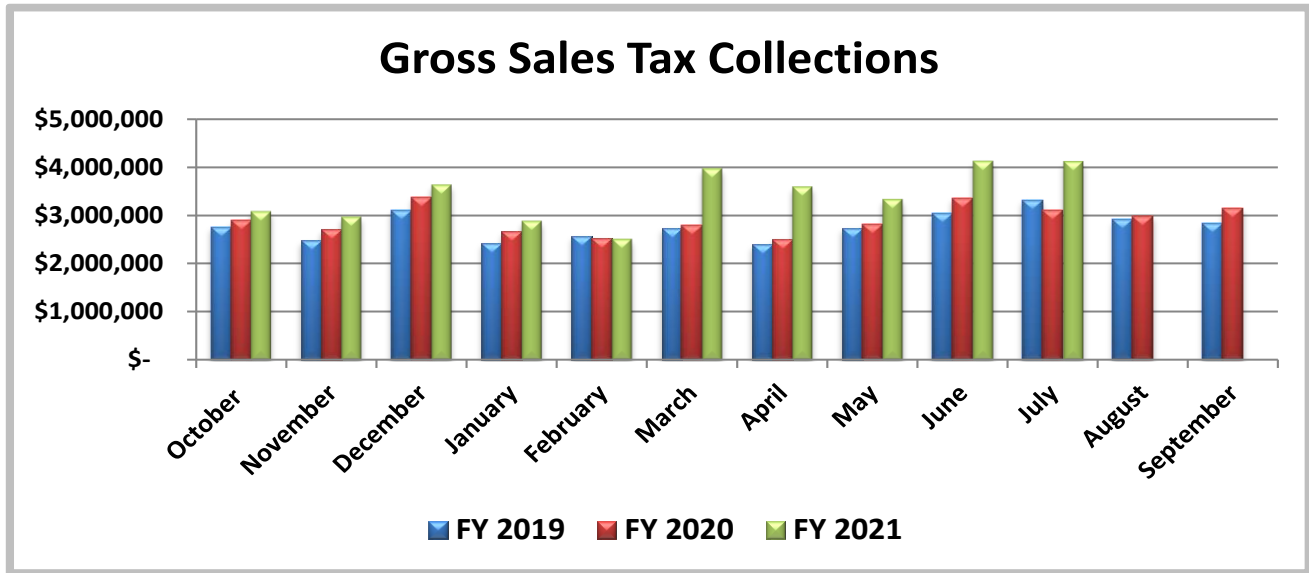
	Current Total Budget	Period Activity July	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity July	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Cable Franchise Fund (PEG)	\$ 182,500	\$ -	\$ 78,252	42.9%		\$ 125,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 727,500	\$ 41,709	\$ 635,134	87.3%		\$ 884,280	\$ 3,910	\$ 783,822	\$ 9,499	\$ 793,321	89.7%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%		\$ 30,000	\$ -	\$ 140	\$ -	\$ 140	0.5%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 11,055	0.0%		\$ 68,000	\$ -	\$ 1,728	\$ 47,970	\$ 49,698	73.1%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,158,390	\$ 121	\$ 1,151,935	99.4%		\$ 1,256,500	\$ 601,404	\$ 1,148,506	\$ -	\$ 1,148,506	91.4%
Fire Apparatus Replacement Maintenance Fund	\$ 265,000	\$ 29,976	\$ 158,126	59.7%		\$ 183,703	\$ 2,849	\$ 183,679	\$ -	\$ 183,679	100.0%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,289,148	\$ 25,260	\$ 608,937	47.2%		\$ 1,289,148	\$ 94,475	\$ 581,751	\$ 417,741	\$ 999,492	77.5%
Faust Library Fund	\$ -	\$ -	\$ 127	0.0%		\$ 1,860	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 150	\$ 21	\$ 70	46.7%		\$ 100,000	\$ -	\$ -	\$ -	\$ -	0.0%
Development Services Fund	\$ 922,000	\$ 188,464	\$ 1,398,718	151.7%		\$ 1,102,766	\$ 139,093	\$ 978,904	\$ 123,000	\$ 1,101,904	99.9%
Cemetery Improvements Fund	\$ 5,000	\$ 70	\$ 16,212	324.2%		\$ 188,000	\$ -	\$ 11,998	\$ 2,548	\$ 14,546	7.7%
Hotel/Motel Tax Fund *	\$ 3,415,000	\$ 689,482	\$ 2,540,466	74.4%		\$ 3,458,391	\$ 168,680	\$ 1,763,603	\$ 182,608	\$ 1,946,211	56.3%

\* Driven by End-of-Year accrual entries.

## ECONOMIC DATA

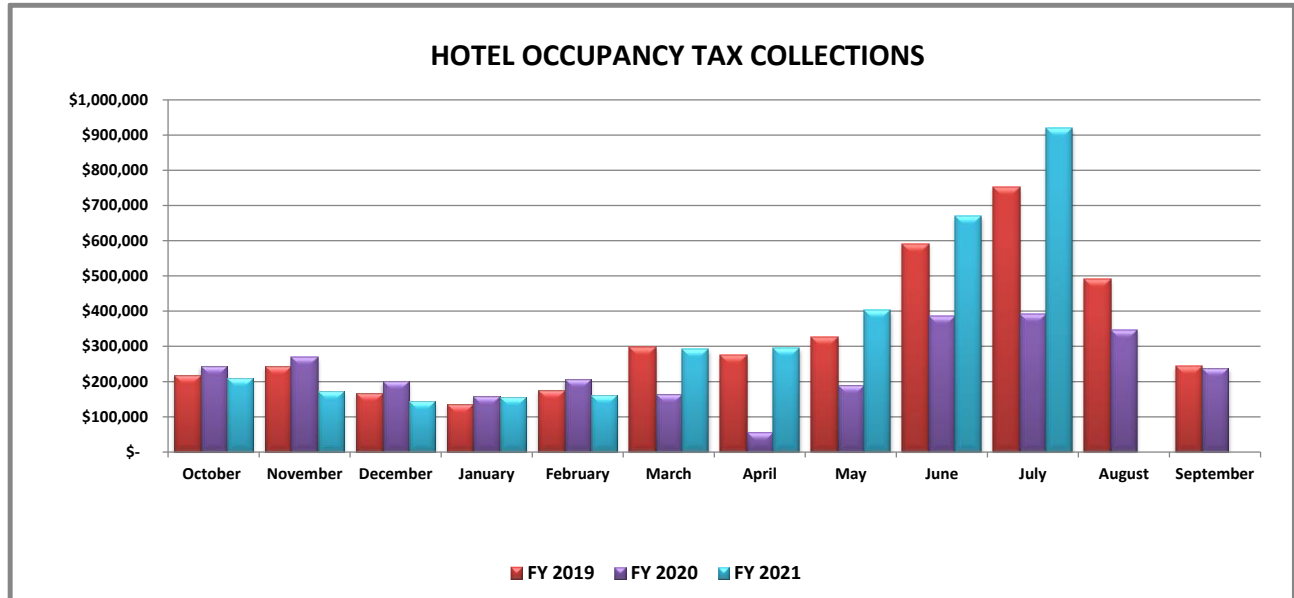
### Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the July 2021 sales tax payment. The July 2021 payment was up 32.1% when compared to July of the previous fiscal year and was the second largest payment received to date. This increase continues to reflect comparison against a time period (2020) that was still reflecting the effects from COVID. From October – July, sales taxes are up 19.0%.



## Hotel/Motel Tax Collection

As shown in the graph below, July Hotel/Motel collections were up 135.7% when compared to July of last fiscal year and up 51.2% fiscal year to date. This comparison includes current, actual collections due for July only and does not include pending or prior month payments received in the month. July tax collections were up 22.1% compared to July of 2019 when COVID was not an issue. All sectors experienced significant increases compared to the same month last year when COVID was significantly affecting tax collections. The hotel sector reflected an increase greater than 250% compared to July of last year.



## CAPITAL PROJECT STATUS as of 9/9/2021

Infrastructure  
Quality of Life  
Growth and Development  
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
2013 Bond	Citywide Streets			\$ 10,000,000	\$ 16,965		100%
		<i>Union Avenue (Common Street to Austin)</i>	<i>Project moved to 2019 Bond Year 3</i>			<i>Project Closeout</i>	
		<i>San Antonio (Spur to Krueger)</i>	<i>Final pave complete - Punch list development underway</i>			<i>Construction Phase</i>	
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Punch List items underway	\$ 10,790,991	\$ 726,170	Construction Phase	93%
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Reuckle from IH 35 Frontage to Morningside	Roadwork on Morningside - Final section to pave in September	\$ 16,364,000	\$ 23,664,443	Construction Phase	86%
2013 Bond	Panther Canyon		Design underway for additional scope	\$ 424,000	\$ 154,929	Design Phase	63%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 7,304,167		51%
		<i>San Antonio Street (Spur to Krueger Avenue)</i>	<i>Final pave complete - Punch list development underway</i>			<i>Construction Phase</i>	
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guether Ave &amp; Magazine Ave from Coll St to Butcher St &amp; Butcher St from Magazine Ave to Guenther Ave &amp; Guenther Ave from Butcher St to Coll St)</i>	<i>Year 3 project- finalizing design for permitting</i>			<i>Design Phase</i>	
		<i>Lamar Streets (North St from Union Ave to Grant Ave &amp; Grant Ave from North St to Common St &amp; Central Ave from North St to Commerce St &amp; Central from Main St to Common St &amp; Commerce from Houston Ave to Veramendi Ave &amp; Houston Ave from Commerce St to Main St &amp; Veramendi Ave from Commerce St to Common St &amp; Main St from Houston Ave to Veramendi Ave)</i>	<i>Roadwork and sidewalks underway on Veramendi and Central</i>			<i>Construction Phase</i>	
		<i>Lakeview Boulevard</i>	<i>Paving complete - Final sidewalk section underway</i>			<i>Construction Phase</i>	
		<i>Union Avenue</i>	<i>Complete</i>			<i>Project Closeout</i>	
		<i>Comal Avenue</i>	<i>Construction underway</i>			<i>Construction Phase</i>	
		<i>County Line Road</i>	<i>Finalizing design for permitting</i>			<i>On Hold</i>	
		<i>Peach/Plum/Grape</i>	<i>Finalizing design for permitting</i>			<i>On Hold</i>	
		<i>Central Avenue</i>	<i>Project awarded - Work to begin after Lamar Street</i>			<i>Construction Phase</i>	
		<i>Grant Street</i>	<i>NBU waterline work beginning</i>			<i>Construction Phase</i>	
		<i>South Street</i>	<i>Work complete from Houston to East - Waiting on NBU to clear to continue</i>			<i>Construction Phase</i>	
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW acquisition under way, dry utility design underway	\$ 13,000,800	\$ 10,955,578	Design Phase	12%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Design Work continuing - 60% Review	\$ 17,897,150	\$ 17,115,432	Design Phase	4%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

## CAPITAL PROJECT STATUS as of 9/9/2021

Infrastructure  
Quality of Life  
Growth and Development  
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
NBEDC & 2013 Bond	Citywide Pedestrian Enhancements (AAMPO)		Project closeout - Final design invoice pending	\$ 1,951,967	\$ 18,917	Project Closeout	99%
RIF	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	Public meeting held - On hold pending funding	\$ 359,388	\$ 3,837	On Hold	99%
RIF	Kowald PER	IH 35 to FM 1101	Design complete - Public meeting anticipated in September	\$ 248,631	\$ 38,995	Design Phase	84%
TxDot	Airport Detention Pond		TxDot managing	\$ -	\$ -	Design Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Construction underway	\$ 1,662,000	\$ 1,341,500	Construction Phase	19%
NBU Reimbursement	*Elizabeth Waterline		Complete	\$ 242,222	\$ 85,887	Construction Phase	65%
Edwards Aquifer Habitat Conservation Plan	*Elizabeth Water Quality Pond		Construction to occur along with adjacent project	\$ 101,439	\$ 101,439	Construction Phase	0%
RIF	Saengerhalle/Mary Intersection	Hwy 46	Project on hold	\$ 47,905	\$ -	On Hold	100%
RIF	Water Way Lane		Public meeting held - Receiving public comments	\$ 86,495	\$ 6,387	Design Phase	93%
RIF	Old FM 306 /Common Intersection		Permitting underway	\$ 47,125	\$ 2,566	Design Phase	95%
RIF	FM 1044/ Klein intersection		Final Design complete - Reviewing TxDOT comments	\$ 46,100	\$ 3,532	Design Phase	92%
TxDot	County Line Signalization	County Line Road @ Dove Crossing	Design underway	\$ 37,244	\$ 28,092	Design Phase	25%
TxDot	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Design underway	\$ 13,738	\$ 10,362	Design Phase	25%
TxDot	S. Walnut Signalization	South Walnut @ County Line Road	Design underway	\$ 39,328	\$ 29,663	Design Phase	25%
TxDot/RIF	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	Design underway	\$ 442,000	\$ 414,847	Design Phase	6%
2019 Bond & NBEDC	Sports Complex Phase 1		Design work continuing	\$ 25,784,920	\$ 24,011,081	Design Phase	7%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Considering project additions	\$ 700,000	\$ 113,355	Construction Phase	84%
2007 CoFo & 2019 Bond	Comal Cemetery Wall Improvements		Small punch list items remain/in process	\$ 5,262,500	\$ 1,294,525	Project Closeout	75%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 144,293	Design Phase	59%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 4,392,914	Construction Phase	20%
Parks Operating	Mission Hills Park		TCEQ and THC permitting underway	\$ 237,000	\$ 224,668	Design Phase	5%
NBEDC & MPO	Dry Comal Creek		Design underway	\$ 375,000	\$ 375,000	Design Phase	0%
2020 CoFo	Cypress Bend Restrooms		Feasibility review	\$ 300,000	\$ 300,000	Design Phase	0%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 4,247,197	Construction Phase	42%
2019 Bond	Fire Station #3		Construction underway	\$ 6,736,000	\$ 3,115,224	Construction Phase	54%
Creekside TIRZ	Firestation #7		Permitting underway - Expect Fall bid release	\$ 14,928,000	\$ 13,820,446	Design Phase	7%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 25,830,010	Construction Phase	29%
General Fund	Five Year CIP Development		Departmental project development underway	\$ 300,000	\$ 300,000	Design Phase	0%

RIF = Roadway Impact Fees

CoFo = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

# VACANT POSITIONS REPORT

as of 9/7/21

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes
AIRPORT FUND	9.00	-	
CAPITAL PROGRAMS	5.00	1.00	Capital Programs Manager - Currently Posted
CITY ATTORNEY	4.00	-	
CITY MANAGER	4.00	-	
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	-	
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-	
CITY SECRETARY	3.00	1.00	Administrative Assistant - Onboarding 9/7/21
CIVIC/CONVENTION CENTER	9.00	-	
FINANCE	13.00	-	
FIRE			
Support Services	13.00	-	
Emergency Management	1.00	-	
Operations	124.00	1.00	Firefighter - In Process of Being Filled
Total FTE	138.00	1.00	
GOLF FUND	14.00	0.50 1.00	Golf Cart Porter PT (4 @ 19 hrs) - In Interview Process Maintenance Worker - Currently Posted
HUMAN RESOURCES	9.00	-	
INFORMATION TECHNOLOGY	14.00	1.00	Network Administrator - Reposted
LIBRARY	28.00	1.00 0.75	Assistant Library Director - Not Approved to Post Library Assistant I/II/III PTR (6 @ 29.5 hrs) - Pending Posting
MUNICIPAL COURT	9.00	-	
PLANNING AND DEVELOPMENT SERVICES			
Building Safety	15.00	1.00	Plans Examiner - Currently Posted
Neighborhood Services	14.00	1.00	Code Enforcement Officer II - Onboarding 9/20/21
Development Planning	7.00	-	
Comprehensive Planning	3.00	1.00	Senior Planner - Currently Posted
Total FTE	39.00	3.00	
POLICE			
Administration	14.00	-	
Support Services	28.50	-	
Patrol	98.00	-	
Criminal Investigation	33.50	4.00	Police Officer - Interviewing In Process
Total FTE	174.00	4.00	

**VACANT POSITIONS REPORT**  
as of 9/7/21 (Cont'd)

Department	FY2021 # Authorized Positions	# Vacant Positions (FTE)	Notes
<b>PARKS AND RECREATION</b>			
Administration	7.00	-	
Recreation - Fischer Park	3.25	-	
Recreation - Landa Park	5.50	1.50	Recreation Instructor PTR (9 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	0.50	Park Ranger PTR (3 @ 20 hours) - No Plan to Repost
Operations	26.00	-	
Das Rec - Full Time	12.00	1.00	Athletic & Fitness Supervisor - Pending Posting
		1.00	Assistant Manager - Not Approved to Post
Das Rec - Part Time	89.75	5.00	Guest Services Representatives (21 @ 19 hours) - Currently Posted
		1.50	Senior Guest Services Representative (8 @ 19 hours) - No Anticipated Posting
		6.00	Lifeguard/Water Safety Instructor (44 @ 19 hours) - Currently Posted
		2.50	Water Safety Instructor (5 @ 19 hours) - No Anticipated Posting
		1.50	Fitness Instructors (32 @ 19 hours) - Currently Posted
		2.00	Recreation/Program Instructors PT (5 @ 19 hours) - No anticipated Posting
		2.00	Senior Kinder Care Attendant (6 @ 19 hours) - Currently Posted
		5.50	Slide/Party Attendant (15 @ 19 hours) - Currently Posted
		1.00	Fitness/Gym Attendant (13 @ 19 hours) - Currently Posted
Total FTE	149.00	31.00	
<b>PUBLIC WORKS</b>			
Engineering	20.00	1.00	Chief Construction Inspector - Currently Posted
Streets	22.00	1.00	Crew Leader - Will hire Another Equipment Operator Instead - Currently Posted
Drainage	12.00	1.00	Crew Leader - Will hire Another Equipment Operator Instead - Currently Posted
Facilities Maintenance	8.00	1.00	Maintenance Technician - Currently Posted
Total FTE	62.00	4.00	
<b>SOLID WASTE FUND</b>			
Support Services	8.00	-	
Residential Collection	14.00	3.00	Solid Waste Operator - Currently Posted
		1.00	Refuse Collector - Currently Posted
Commercial Collection	15.00	1.00	Solid Waste Operator - Currently Posted
		1.00	Refuse Collector - Currently Posted
Recycling Collection	15.00	1.00	Refuse Collector - Currently Posted
		1.00	Solid Waste Operator - Currently Posted
Fleet Services	9.00	-	
Total FTE	61.00	8.00	
<b>TRUANCY FUND</b>	1.00	-	
<b>RIVER ACTIVITIES FUND</b>	2.00	-	
<b>EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND</b>	1.00	-	
<b>DEVELOPMENT SERVICES FUND</b>	3.00	-	
<b>TOTAL FTE</b>	<b>757.75</b>	<b>57.25</b>	
<b>City-wide Staffing Level</b>	<b>92.44%</b>		