



Vehicle for Hire Permit Application
City of New Braunfels

Permit Type: Taxi Limousine Other
For Calendar Year: _____

Business Information

Company Name: _____ Primary Email: _____
Mailing Address: _____
Terminal Address: _____
Website Address: _____
Business Phone: _____ Contact: _____
List names and addresses for: Sole Proprietorship Corporation Partnership/Association

Please attach a copy of the following to your completed application:

- Schedule of current rates
- Description of applicants past business experience (owner’s resume)
- Description of proposed insignia and color scheme (color copy, photo, or rendering)
- Certificate of Occupancy
- Certificate of General Liability Insurance and Commercial Automobile Insurance
- List of Drivers, including 3A Driving Record(s)

Statements

Neither the applicant nor any of the company drivers have been finally convicted of any felony or other offense involving moral turpitude which adversely affects the applicant’s ability to provide safe and reliable passenger transportation. The City of New Braunfels is authorized to check the driving record and criminal history, if any, of the applicant and the company’s drivers. The Police Department shall have the authority to investigate the facts in the application, as necessary.

All information provided in the application and its attachments is true and correct.

Applicant Signature

Date



For City Use

Application Received: _____ Payment Amount: \$ _____

Receipt Number: _____ Number of Vehicles: _____

Permit Number(s): _____

Scheduled Inspection Date and Time: _____

Fee Schedule	Cost	Quantity	Total
Annual Application Fee	\$150.00		
Vehicle Inspection Fee	\$50.00		
Vehicle Re-Inspection Fee	\$50.00		
Driver Application Fee	\$10.00		
		<i>Total</i>	

Taxi Operating Permit Application Checklist

All items listed below must be submitted to the City Secretary's Office in order to receive a New Braunfels Taxi Operating Permit. You must schedule your vehicle inspection(s) prior to submitting your application to decrease the amount of time you will have to spend at City Hall. All fees are due when application is submitted.

1. Schedule vehicle inspection with Fire Marshall's Office. If your vehicle does not pass initial inspection (\$50.00), you will have to schedule a re-inspection appointment and submit the \$50.00 re-inspection fee.

New Braunfels Fire Marshall's Office
550 Landa Street
(830) 221-4200
ahansmann@newbraunfels.gov

2. Submit application packet to the City Secretary's Office by mail or in-person. Application packets will not be accepted after December 22nd. Please be sure the following forms are included in your packet:

- Completed Vehicle for Hire Permit Application Form
- Schedule of rates
- Owner résumé
- Description of proposed insignia
- Certificate of Occupancy for terminus
- Certificate of General Liability Insurance and Commercial Automobile Insurance
 - ❖ General Liability: Combined single limit of \$500,000.00 per occurrence with any aggregate amount of \$1,000,000.00 covering property damage, bodily injury and personal injury, to secure payment of all lawful and proper claims arising out of the operations of the vehicle for hire service
 - ❖ Commercial Automobile: minimum amounts of \$30,000.00 due to bodily injury or death to any one person in any one accident, \$60,000.00 due to such damages or two or more people per accident, and \$25,000.00 because of property damage of others in any one accident; and personal injury property coverage in the amount of \$5,000.00 or the maximum amount available through state assigned risk pool.
- List of Drivers and each driver's 3A Driving Record

3. Schedule appointment with City Secretary's Office to pick up your permit and complete any unfinished paperwork.

City Secretary's Office
550 Landa Street
(830) 221-4010