



FINANCE DEPARTMENT

August Financial Report

October 15, 2021

Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **August**, with 91.7% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 10/12/21, a current (FY 2021 authorized totals) Vacant Positions Report as of 10/5/21, an Economic Data Report and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2021 Operating Budget and Plan of Municipal Services, and the Comprehensive Annual Financial Report (CAFR). All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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General Fund Revenues

As of August 31, General Fund revenues total \$78.0 million or 106.8% of total budgeted revenue. \$5.7 million was received during the month of August. The majority of this amount came from sales taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 61.2% of all budgeted revenue.

License and Permit revenue collections for the month of August were over budget at \$6.7 million (152.8%). Fines and Forfeiture revenue remains below budget with collections at 68.6% (\$961,000) of the budgeted totals. This revenue source is still reflecting the impact of COVID related variables. Charges for Services totals \$2.7 million (66.1%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$1.3 million through the month of August – 99.3% of budgeted revenue, which is above budget. Das Rec revenue remained below budget at \$1.8 million (72.6%) – still related to the negative effects of COVID-19 on memberships, which are recovering. Das Rec revenues are up 14.3% from July. While Das Rec revenue remains below budget year-to-date, it is projected to maintain or exceed its goal of 95% cost recovery reflecting a decrease in expenditures to offset the decrease in revenues.

General Fund Expenditures

As of August 31, General Fund expenditures and encumbrances total \$65.5 million or 88.4% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of August, 88.8% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 91.5% committed. The capital expense category is over budget due primarily to encumbrances for one-time purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$57,007,393	\$ 4,567,306	\$ 50,106,729	\$ 35,975	\$ 50,142,704	88.0%
Operating Expenses	15,037,061	1,130,282	10,983,916	2,781,011	13,764,927	91.5%
Capital Expenses	835,598	455	106,828	684,199	791,027	94.7%
Debt Service	150,999	-	150,999	-	150,999	100.0%
Interfund Transfers	982,645	-	665,058	-	665,058	67.7%
Contingencies	121,930	-	-	-	-	0.0%
Total	\$74,135,626	\$ 5,698,043	\$ 62,013,530	\$ 3,501,185	\$ 65,514,715	88.4%

Enterprise Funds

Airport Fund – Revenues through the month of August total \$2.5 million or 83.1% of total budgeted revenues, which is less than budget. The majority of these revenues are from fuel sales. These revenues are rebounding to pre-COVID levels, but still reflect the negative effects from COVID in the year-to-date totals. Fuel sales (gallons) for the month of August increased 21.9% compared to August of last year. Expenditures and encumbrances total \$2.4 million or 78.8% of budget, which is also less than budget. Airport employee expenditures are at 86.7% of budget, which is below budget, due to vacancies. The operating allocation is also below budget at 77.1%. As with revenue, the operating allocation is impacted by the cost to purchase fuel.

Solid Waste Fund – Revenues through the month of August total \$10.3 million or 99.1% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$9.4 million or 88.7% of budget, which is less than budget. Employee expenditures are less than budget at 86.9%, a result of ongoing vacancies. Operating expenditures are over budget (99.9%), due to purchase orders issued for refuse disposal, and automotive repair and maintenance, that are not yet paid.

Golf Course Fund – Revenues through the month of August total \$1.9 million or 114.2% of total budgeted revenues, which is greater than budget. Revenue for the month of August was down 3.9% compared to August of last year, reflecting the impact of 4 days affected by rain during the month. Rounds of golf played decreased 2.4% from the same month last year (4,527 rounds played) and 9 tournaments were hosted. Operating expenditures are at 100.0% of budget – which is over budget due to purchase orders issued for merchandise and chemicals that are not yet paid. Employee expenditures are below budget at 87.9% due to vacancies.

Civic/Convention Center Fund – Charges for Services revenues through the month of August total \$280,000 or 66.9%, which is less than budget, still reflecting the effects of the COVID-19 pandemic, although it is recovering. Expenditures and encumbrances in the fund total \$655,000 or 82.4%, which is below budget due to operational savings as a result of the decrease in the number of events held during the height of the pandemic.

Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through August 31, 2021.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,105,883	\$ 1,066,077	\$ 1,039,806
Service Area 2	338,723	246,721	92,002
Service Area 3	7,572,370	4,988,052	2,584,318
Service Area 4	1,091,296	24,020	1,067,276
Service Area 5	7,902,863	6,015,598	1,887,265
Service Area 6	4,485,733	2,024,884	2,460,849
Veramendi Traffic Impact Fees	1,392,121	1,250,361	141,760
Total	\$ 24,888,989	\$ 15,615,713	\$ 9,273,276

Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through August 31, 2021.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,173,005	\$ 151,430	\$ 1,021,575	\$ 277,350	\$ 744,225
PARK DISTRICT 2	3,061,617	-	3,061,617	824,450	2,237,167
PARK DISTRICT 3	1,615,566	106,273	1,509,293	813,600	695,693
PARK DISTRICT 4	330,429	96,437	233,992	50,400	183,592
Total	\$ 6,180,618	\$ 354,141	\$ 5,826,477	\$ 1,965,800	\$ 3,860,677

General Fund

	Current Total Budget	Period Activity August		Total Fiscal YTD	Fiscal YTD % of Budget
Revenues					
Taxes and Franchise Fees	\$ 55,304,001	\$ 3,216,333		\$ 57,209,880	103.4%
Licenses and Permits	4,370,300	566,869		6,676,515	152.8%
Intergovernmental/Contributions	575,000	-		3,964,509	689.5%
Charges for Services	4,130,160	159,533		2,730,244	66.1%
Fines and Forfeitures	1,401,000	100,805		960,628	68.6%
Interest Income	250,000	2,892		28,005	11.2%
Parks and Recreation	1,260,000	136,749		1,251,366	99.3%
Das Rec	2,547,000	231,741		1,849,448	72.6%
Miscellaneous	2,348,798	1,202,897		2,658,541	113.2%
Interfund Transfers	908,917	100,000		706,688	77.8%
Total General Fund Revenues	\$ 73,095,176	\$ 5,717,819		\$ 78,035,824	106.8%

	Current Total Budget	Period Activity August	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
City Secretary	\$ 348,667	\$ 43,566	\$ 307,088	\$ 10,932	\$ 318,020	91.2%
City Council	35,350	5,850	24,611	-	24,611	69.6%
City Attorney	930,031	79,376	785,747	143,000	928,747	99.9%
City Administration	888,349	72,589	765,998	3,500	769,498	86.6%
Human Resources	1,020,672	65,026	808,028	12,761	820,789	80.4%
Communication	486,048	32,859	406,761	-	406,761	83.7%
Finance	1,280,039	93,958	1,123,279	11,000	1,134,279	88.6%
Information Technology	2,129,852	177,029	1,734,486	91,797	1,826,283	85.7%
Economic Development	408,228	39,883	293,700	51,799	345,499	84.6%
Planning and Development Services	3,587,541	306,065	2,955,084	214,828	3,169,912	88.4%
Police	19,809,905	1,523,915	17,581,725	78,581	17,660,306	89.1%
Municipal Court	751,242	62,279	633,439	-	633,439	84.3%
Fire	20,242,418	1,729,012	18,193,222	958,320	19,151,542	94.6%
Public Works	7,888,471	535,968	6,187,597	1,354,611	7,542,208	95.6%
Parks	5,498,471	467,725	4,206,069	145,924	4,351,993	79.1%
Das Rec	2,652,942	161,315	1,763,838	44,497	1,808,335	68.2%
Library	2,366,255	174,605	1,782,475	32,517	1,814,992	76.7%
Non-Departmental	3,811,145	127,023	2,460,383	347,118	2,807,501	73.7%
Total General Fund Expenditures	\$ 74,135,626	\$ 5,698,043	\$ 62,013,530	\$ 3,501,185	\$ 65,514,715	88.4%

Airport Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues						
Charges for Services	\$ 2,897,720	\$ 268,998			\$ 2,407,913	83.1%
Intergovernmental	50,000	-			50,000	100.0%
Interfund Transfer	99,910	-			74,933	75.0%
Interest Income	-	-			3	0.0%
Total Airport Revenues	\$ 3,047,630	\$ 268,998			\$ 2,532,849	83.1%

	Current Total Budget	Period Activity		Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		August	Expenditures YTD	YTD		
Expenditures						
Employee Expenses	\$ 640,040	\$ 50,517	\$ 554,053	\$ 1,055	\$ 555,108	86.7%
Operation Expenses	1,795,532	109,499	1,372,211	11,284	1,383,495	77.1%
Capital Expenses	14,868	14,868	14,868	-	14,868	100.0%
Interfund Transfer	562,375	-	421,781	-	421,781	75.0%
Total Airport Fund Expenditures	\$ 3,012,815	\$ 174,884	\$ 2,362,913	\$ 12,339	\$ 2,375,252	78.8%

Solid Waste Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues						
Charges for Services	\$ 10,262,907	\$ 886,490			\$ 10,126,692	98.7%
Licenses & Permits	25,000	-			36,222	144.9%
Intergovernmental	-	-			20,000	0.0%
Miscellaneous	99,500	28,756			138,295	139.0%
Interest Income	30,000	50			1,265	4.2%
Total Solid Waste Fund Revenues	\$ 10,417,407	\$ 915,296			\$ 10,322,474	99.1%

	Current Total Budget	Period Activity		Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		August	Expenditures YTD	YTD		
Expenditures						
Employee Expenses	\$ 4,116,416	\$ 293,893	\$ 3,576,795	\$ -	\$ 3,576,795	86.9%
Operation Expenses	4,145,007	355,071	3,332,495	810,000	4,142,495	99.9%
Capital Expenses	199,500	-	176,181	15,110	191,291	95.9%
Interfund Transfer	2,168,176	-	1,513,632	-	1,513,632	69.8%
Total Solid Waste Fund Expenditures	\$ 10,629,099	\$ 648,964	\$ 8,599,103	\$ 825,110	\$ 9,424,213	88.7%

Golf Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
		August				
Revenues						
Charges for Services	\$ 1,644,421	\$ 193,512			\$ 1,886,775	114.7%
Miscellaneous	35,000	2,732			31,265	89.3%
Interest Income	-	-			11	0.0%
Total Golf Fund Revenues	\$ 1,679,421	\$ 196,244			\$ 1,918,051	114.2%

	Current Total Budget	Period Activity		Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		August					
Expenditures							
Employee Expenses	\$ 781,768	\$ 64,545	\$ 687,400	\$ -	\$ 687,400	87.9%	
Operation Expenses	484,200	20,604	428,160	56,000	484,160	100.0%	
Capital Expenses	465,500	1,065	433,805	4,688	438,493	94.2%	
Interfund Transfer	69,364	-	52,023	-	52,023	75.0%	
Total Golf Fund Expenditures	\$ 1,800,832	\$ 86,214	\$ 1,601,388	\$ 60,688	\$ 1,662,076	92.3%	

Civic/Convention Center Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
		August				
Revenues						
Charges for Services	\$ 419,000	\$ 31,174			\$ 280,486	66.9%
Interfund Transfers	376,016	-			250,000	66.5%
Miscellaneous	-	62			625	0.0%
Total Civic/Convention Center Fund Revenues	\$ 795,016	\$ 31,236			\$ 531,111	66.8%

	Current Total Budget	Period Activity		Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		August					
Expenditures*							
Employee Expenses	\$ 505,596	\$ 33,703	\$ 422,080	\$ -	\$ 422,080	83.5%	
Operation Expenses	251,528	10,695	190,069	14,538	204,607	81.3%	
Interfund Transfer	37,856	-	28,392	-	28,392	75.0%	
Total Civic/Convention Center Fund Expenditures	\$ 794,980	\$ 44,398	\$ 640,541	\$ 14,538	\$ 655,079	82.4%	

*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.

Revenues
Expenditures

	Revenues				Expenditures					
	Current Total Budget	Period Activity August	Total Fiscal YTD	Fiscal YTD % of budget	Current Total Budget	Period Activity August	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<u>Other Funds</u>										
Debt Service Fund	\$ 22,492,485	\$ 24,793	\$ 20,906,578	92.9%	\$ 23,022,591	\$ 668,245	\$ 22,847,843	\$ -	\$ 22,847,843	99.2%
Self Insurance Fund	\$ 6,810,615	\$ 554,143	\$ 5,951,328	87.4%	\$ 7,125,000	\$ 921,200	\$ 5,242,856	\$ 35,468	\$ 5,278,324	74.1%
<u>Special Revenue Funds</u>										
CDBG Fund	\$ 455,613	\$ 71,945	\$ 730,076	160.2%	\$ 658,131	\$ 82,952	\$ 594,010	\$ 64,000	\$ 658,010	100.0%
Grant Fund	\$ 4,118,181	\$ 61,111	\$ 5,959,693	144.7%	\$ 4,243,663	\$ 12,502	\$ 1,351,355	\$ 258,416	\$ 1,609,771	37.9%
Special Revenue Fund	\$ 200,000	\$ 1,975	\$ 464,473	232.2%	\$ 450,000	\$ 65,531	\$ 401,560	\$ 48,000	\$ 449,560	99.9%
River Activities Fund	\$ 1,171,135	\$ 371,204	\$ 923,692	78.9%	\$ 1,321,135	\$ 212,295	\$ 901,057	\$ 64,981	\$ 966,038	73.1%
Court Security Fund	\$ 30,000	\$ 6,638	\$ 35,935	119.8%	\$ 28,000	\$ 2,544	\$ 28,000	\$ -	\$ 28,000	100.0%
Judicial Efficiency Fund	\$ 6,000	\$ 383	\$ 9,490	158.2%	\$ 7,000	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 5,514	\$ 30,737	102.5%	\$ 42,000	\$ 705	\$ 24,066	\$ -	\$ 24,066	57.3%
Child Safety Fund	\$ 152,000	\$ 1,701	\$ 141,232	92.9%	\$ 197,000	\$ 115	\$ 143,943	\$ 26,029	\$ 169,972	86.3%
Stormwater Development Fund	\$ 80,000	\$ -	\$ 8,605	10.8%	\$ 100,000	\$ -	\$ 33,273	\$ -	\$ 33,273	33.3%
Truancy Fund	\$ 50,000	\$ 6,953	\$ 40,506	81.0%	\$ 46,950	\$ 3,850	\$ 42,917	\$ -	\$ 42,917	91.4%

Revenues
Expenditures

	Current Total Budget	Period Activity August	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity August	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
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Special Revenue Funds - continued

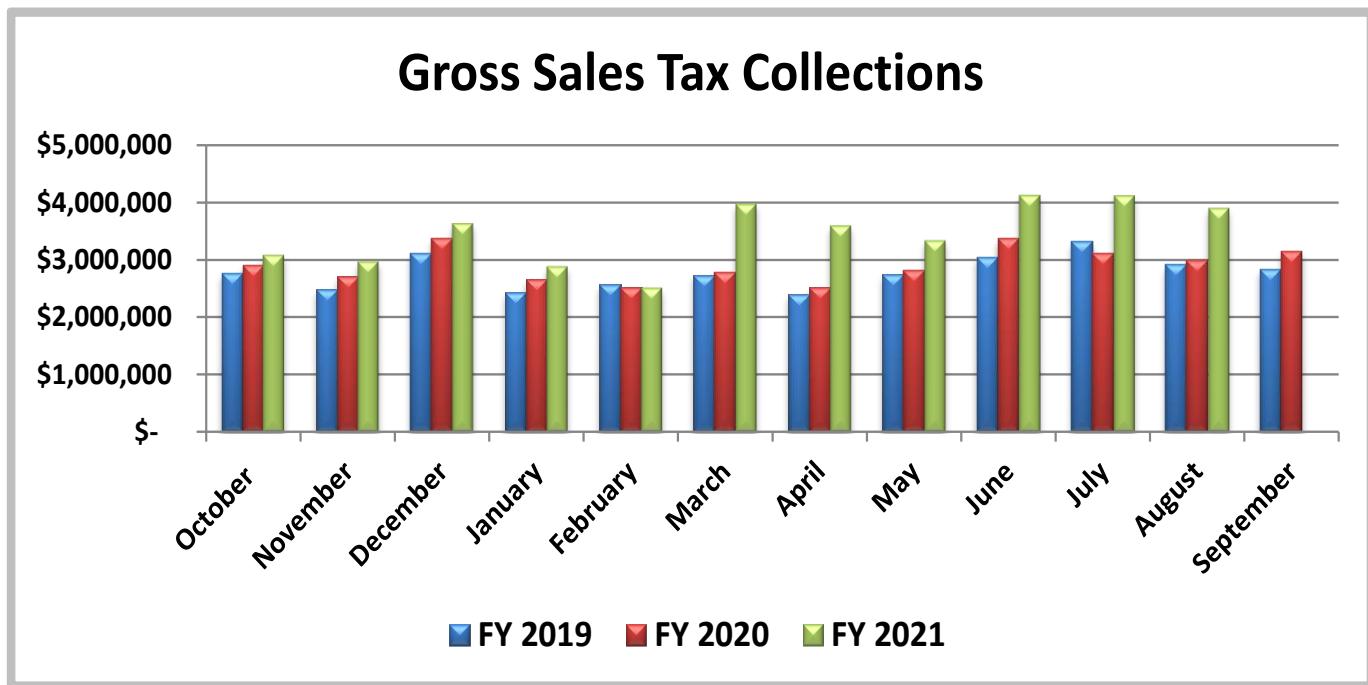
Cable Franchise Fund (PEG)	\$ 182,500	\$ 34,207	\$ 112,459	61.6%	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 727,500	\$ 6,674	\$ 809,308	111.2%	\$ 884,280	\$ 19,132	\$ 802,955	\$ 9,279	\$ 812,234	\$ -	91.9%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%	\$ 30,000	\$ -	\$ 140	\$ -	\$ 140	\$ -	0.5%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 11,055	0.0%	\$ 68,000	\$ 900	\$ 2,628	\$ 47,970	\$ 50,598	\$ -	74.4%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,158,390	\$ 93	\$ 1,152,028	99.5%	\$ 1,256,500	\$ -	\$ 1,148,506	\$ -	\$ 1,148,506	\$ -	91.4%
Fire Apparatus Replacement Maintenance Fund	\$ 265,000	\$ 8,383	\$ 166,509	62.8%	\$ 183,703	\$ (4,665)	\$ 182,404	\$ 1,200	\$ 183,604	\$ -	99.9%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,289,148	\$ 80,712	\$ 689,649	53.5%	\$ 1,289,148	\$ 60,153	\$ 641,904	\$ 357,185	\$ 999,089	\$ -	77.5%
Faust Library Fund	\$ -	\$ -	\$ 127	0.0%	\$ 1,860	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 150	\$ 1	\$ 71	47.3%	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -	100.0%
Development Services Fund	\$ 922,000	\$ 129,009	\$ 1,527,727	165.7%	\$ 1,102,766	\$ 93,893	\$ 1,072,797	\$ 30,000	\$ 1,102,797	\$ -	100.0%
Cemetery Improvements Fund	\$ 5,000	\$ 2,214	\$ 18,426	368.5%	\$ 188,000	\$ 3	\$ 12,001	\$ 2,548	\$ 14,549	\$ -	7.7%
Hotel/Motel Tax Fund *	\$ 3,415,000	\$ 923,080	\$ 3,463,546	101.4%	\$ 3,458,391	\$ 59,798	\$ 1,823,401	\$ 162,518	\$ 1,985,919	\$ -	57.4%

* Driven by End-of-Year accrual entries.

ECONOMIC DATA

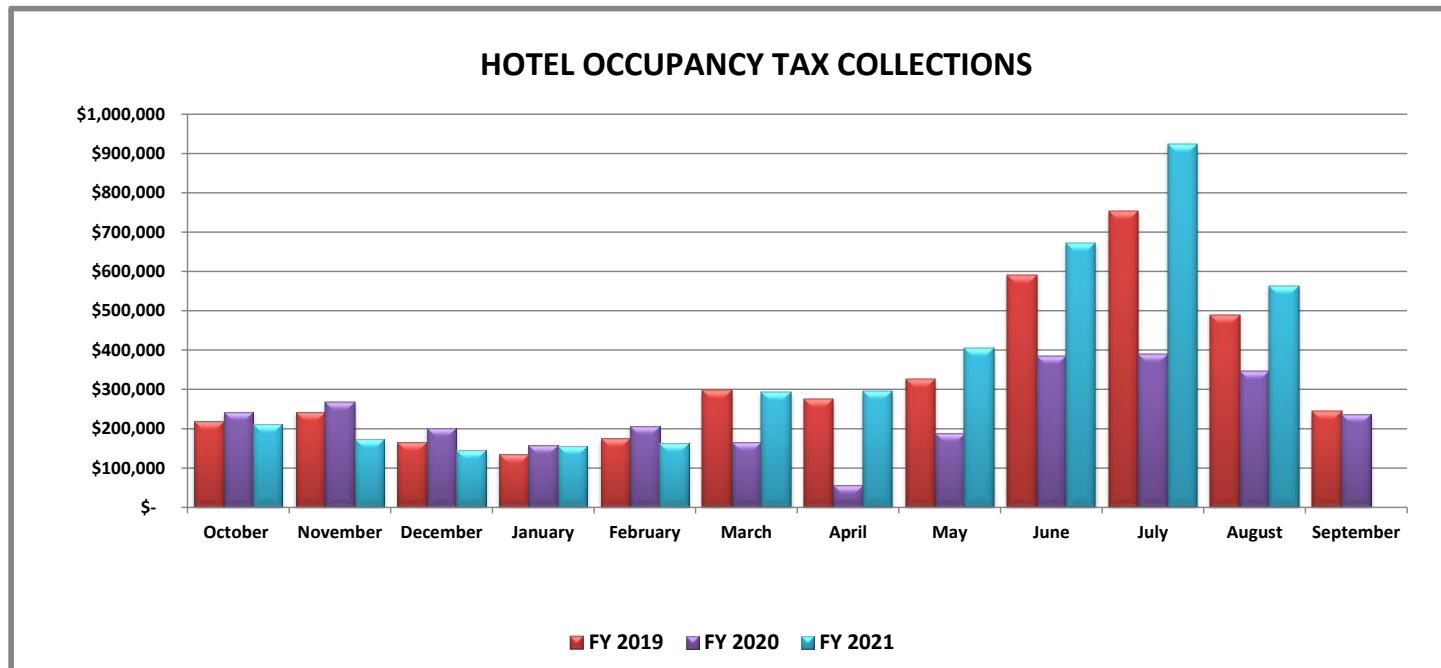
Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the August 2021 sales tax payment. The August 2021 payment was up 30.4% when compared to August of the previous fiscal year and up 33.9% compared to August of 2019. From October – August, sales taxes are up 20.1%.



Hotel/Motel Tax Collection

As shown in the graph below, August Hotel/Motel collections were up 62.0% when compared to August of last fiscal year and up 53.1% fiscal year to date. This comparison includes current, actual collections due for August only and does not include pending or prior month payments received in the month. August tax collections were up 15.0% compared to August of 2019 when COVID was not an issue. All sectors experienced significant increases compared to the same month last year when COVID was affecting tax collections. The hotel sector reflected an increase greater than 100% compared to August of last year.



CAPITAL PROJECT STATUS as of 10/12/2021

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
2013 Bond	Citywide Streets	<i>Union Avenue</i> (Common Street to Austin)	Project moved to 2019 Bond Year 3	\$ 10,000,000	\$ 16,284		100%
		<i>San Antonio</i> (Spur to Krueger)	Final pave complete - Punch list development underway			Project Closeout	
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Deterioration review underway	\$ 10,790,991	\$ 709,763	Construction Phase	93%
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Rueckle from IH 35 Frontage to Morningside	Roadwork on Morningside on final section - Punch list walk held for completed areas	\$ 16,364,000	\$ 2,224,784	Construction Phase	86%
2013 Bond	Panther Canyon		Design underway for additional scope	\$ 424,000	\$ 154,929	Design Phase	63%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets	<i>San Antonio Street</i> (Spur to Krueger Avenue)	Project closeout underway	\$ 15,000,000	\$ 7,304,167		51%
		<i>Carl Shurz Streets</i> (Coll St from Magazine Ave to Guether Ave & Magazine Ave from Coll St to Butcher St & Butcher St from Magazine Ave to Guenther Ave & Guenther Ave from Butcher St to Coll St)	Year 3 project- finalizing design for permitting			Project Closeout	
		<i>Lamar Streets</i> (North St from Union Ave to Grant Ave & Grant Ave from North St to Common St & Central Ave from North St to Commerce St & Central from Main St to Common St & Commerce from Houston Ave to Veramendi Ave & Houston Ave from Commerce St to Main St & Veramendi Ave from Commerce St to Common St & Main St from Houston Ave to Veramendi Ave	Roadwork and sidewalks underway on Veramendi, Central, Main and Houston			Design Phase	
		<i>Lakeview Boulevard</i>	Paving complete - Project closeout underway			Construction Phase	
		<i>Union Avenue</i>	Complete			Project Closeout	
		<i>Comal Avenue</i>	Paving complete -Finalizing construction			Construction Phase	
		<i>County Line Road</i>	Finalizing design for permitting			On Hold	
		<i>Peach/Plum/Grape</i>	Finalizing design for permitting			On Hold	
		<i>Central Avenue</i>	Project awarded - Work to begin after Lamar Street			Construction Phase	
		<i>Grant Street</i>	NBU waterline work underway			Construction Phase	
		<i>South Street</i>	Work complete from Houston to East - NBU waterline design in progress			Construction Phase	
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW acquisition under way, dry utility design underway	\$ 13,000,800	\$ 11,218,779	Design Phase	10%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Design Work continuing - 60% Review	\$ 17,897,150	\$ 17,115,432	Design Phase	4%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

CAPITAL PROJECT STATUS as of 10/12/2021



Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
RIF	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	Public meeting held - On hold pending funding	\$ 359,388	\$ 3,837	On Hold	99%
RIF	Kowald PER	IH 35 to FM 1101	Design complete - Public meeting anticipated in September	\$ 248,631	\$ 38,995	Design Phase	84%
TxDot	Airport Detention Pond		TxDot managing	\$ -	\$ -	Design Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Construction underway	\$ 1,662,000	\$ 1,169,560	Construction Phase	30%
Edwards Aquifer Habitat Conservation Plan	*Elizabeth Water Quality Pond		Construction underway	\$ 101,439	\$ 52,680	Construction Phase	48%
RIF	Saengerhalle/Mary Intersection	Hwy 46	Project on hold	\$ 47,905	\$ -	On Hold	100%
RIF	Water Way Lane		Public meeting held - Receiving public comments	\$ 86,495	\$ 4,910	On Hold	94%
RIF	Old FM 306 /Common Intersection		Permitting underway	\$ 47,125	\$ 2,566	Design Phase	95%
RIF	FM 1044/ Klein intersection		Final Design complete - Reviewing TxDOT comments	\$ 46,100	\$ 3,532	Design Phase	92%
TxDot	County Line Signalization	County Line Road @ Dove Crossing	Design underway	\$ 37,244	\$ 8,487	Design Phase	77%
TxDot	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Design underway	\$ 13,738	\$ 3,132	Design Phase	77%
TxDot	S. Walnut Signalization	South Walnut @ County Line Road	Design underway	\$ 39,328	\$ 8,959	Design Phase	77%
TxDot/RIF	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	Design underway	\$ 442,000	\$ 414,847	Design Phase	6%
2019 Bond & NBEDC	Sports Complex Phase 1		Design work continuing	\$ 25,784,920	\$ 23,812,969	Design Phase	7%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Considering project additions	\$ 700,000	\$ 113,355	Construction Phase	84%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 144,293	Design Phase	59%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 4,387,892	Construction Phase	21%
Parks Operating	Mission Hills Park		TCEQ and THC permitting underway	\$ 237,000	\$ 224,668	Design Phase	5%
NBEDC & MPO	Dry Comal Creek		Design underway	\$ 375,000	\$ 375,000	Design Phase	0%
2020 CofO	Cypress Bend Restrooms		Project constructability in review - Parks	\$ 300,000	\$ 300,000	On Hold	0%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 3,915,803	Construction Phase	47%
2019 Bond	Fire Station #3		Construction underway	\$ 6,736,000	\$ 2,809,259	Construction Phase	58%
Creekside TIRZ	Firestation #7		Permitting underway - Expect Fall bid release	\$ 14,928,000	\$ 13,683,292	Design Phase	8%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 24,187,016	Construction Phase	33%
General Fund	Five Year CIP Development		Departmental project development underway / Community engagement development	\$ 300,000	\$ 280,818	Design Phase	6%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

VACANT POSITIONS REPORT

as of 10/5/21

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes	
AIRPORT FUND	10.00	1.00	Airport Maintenance Technician - Newly Funded in FY2022 Budget - Job Posting in Progress	
CITY ATTORNEY	5.00	1.00	Assitant City Attorney - Newly Funded in FY2022 Budget - Approved to Fill 1/1/22	
CITY MANAGER	4.00	-		
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	-		
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-		
CITY SECRETARY	4.00	1.00	Records Management Coordintor - Newly Funded in FY2022 Budget - Approved to Fill 1/1/22	
CIVIC/CONVENTION CENTER	9.00	1.00	Customer Service Specialist - Posting Pending Reclass of Position	
		1.00	Event Coordinator - In Interview Process	
FINANCE	13.75	0.75	Treasury Accountant - Newly Funded in FY2022 Budget - Approved to Fill 1/1/22	
FIRE				
	Support Services	14.00	1.00	Fire Chief - Pending Hiring Plan
	Emergency Management	1.00	-	
	Operations	129.00	9.00	Firefighter - In Process of Being Filled - 6 Newly Funded in FY2022 Budget - Approved to Fill 1/1/22. Entry level exam will take place in January to fill vacancies.
	Total FTE	144.00	10.00	
GOLF FUND	18.00	1.00	Golf Cart Porter PT (6 @ 19 hrs) - 1 Newly Funded in FY2022 Budget - Currently Posted	
		2.00	Maintenance Worker - 1 FTE Newly Funded in FY2022 Budget - Currently Posted	
		1.00	Golf Marketing Coordinator - No Plan to Post	
		1.00	Golf Assistant PTR (4 @ 20 hrs) - 1 Newly Funded in FY2022 Budget - Pending Posting	
HUMAN RESOURCES	10.00	1.00	Learning & Development Coordinator - Newly Funded in FY2022 Budget - Currently Posted	
INFORMATION TECHNOLOGY	16.00	1.00	Network Administrator - Currently Posted	
		2.00	Systems Administrator - Currently Posted	
		1.00	Service Desk Technician - Newly Funded in FY2022 Budget - Approved to Fill 1/1/22	
		1.00	GIS Technician - Newly Funded in FY2022 Budget - Approved to Fill 1/1/22	
LIBRARY	28.50	1.00	Assistant Library Director - No Current Plan to Post	
	Westside Community Center	3.00	2.25	Library Assistant I/II/III PTR (8 @ 29.5 hrs) - 1.5 FTE Newly Funded in FY2022 Budget - Currently Posted
		-	1.00	Library Aide PTR (5 @ 20 hrs) - Newly Funded in FY2022 Budget - Approved to Fill 4/1/22
		-	1.00	Librarian I/II/III - Newly Funded in FY2022 Budget - Approved to Fill 4/1/22
MUNICIPAL COURT	9.00	-		
PLANNING AND DEVELOPMENT SERVICES				
	Building Safety	15.00	1.00	Senior Permit Technician - Pending Posting
	Neighborhood Services	14.00	-	
	Development Planning	7.00	1.00	Planning Technician - Currently Posted
	Comprehensive Planning	3.00	-	
	Total FTE	39.00	2.00	
POLICE				
	Administration	21.00	-	
	Support Services	29.50	-	
	Patrol	101.00	11.00	Police Officer - 4 FTE Newly Funded in FY2022 Budget - Approved to Fill 1/1/22 - Entry Level Test in Feb. 2022
	Criminal Investigation	32.50	1.00	Police Officer - 4 FTE Newly Funded in FY2022 Budget - Approved to Fill 1/1/22 - Entry Level Test in Feb. 2022
	Total FTE	184.00	12.00	

VACANT POSITIONS REPORT

as of 10/5/21 (Cont'd)

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
PARKS AND RECREATION			
Administration	7.00	-	
Recreation - Fischer Park	3.25	-	
Recreation - Landa Park	5.50	1.50	Recreation Instructor PTR (9 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	0.50	Park Ranger PTR (3 @ 20 hours) - Currently Posted
Operations	26.00	-	
<i>Das Rec - Full Time</i>	<i>13.00</i>	<i>1.00</i>	Athletic & Fitness Supervisor - Pending Posting
		1.00	Assistant Manager - Not Approved to Post
		1.00	Custodian - Newly Funded in FY2022 Budget - Currently Posted
<i>Das Rec - Part Time</i>	<i>87.25</i>	<i>3.50</i>	Guest Services Representatives (17 @ 19 hours) - Currently Posted
		6.00	Lifeguard/Water Safety Instructor (39 @ 19 hours) - Currently Posted
		2.50	Water Safety Instructor (5 @ 19 hours) - No Current Plans to Post
		1.50	Fitness Instructors (32 @ 19 hours) - Currently Posted
		0.50	Recreation Instructors PT (5 @ 19 hours) - Pending Hiring
		2.00	Lead Kinder Care Attendant (6 @ 19 hours) - Currently Posted
		5.00	Party Attendant (15 @ 19 hours) - Currently Posted
		2.00	Fitness/Gym Attendant (13 @ 19 hours) - Currently Posted
		1.50	Pool Managers - PTR (2 @ 29.5 hours) - Newly Funded in FY2022 Budget - Job Posting in Progress
		3.00	Kinder Care Attendant (12 @ 19 hours) - Currently Posted
<i>Total FTE</i>	<i>147.50</i>	<i>32.50</i>	
PUBLIC WORKS			
Engineering	20.00	1.00	Chief Construction Inspector - Currently Posted
Streets	20.00	-	
Drainage	14.00	4.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
<i>Facilities Maintenance</i>	<i>10.00</i>	<i>1.00</i>	Facilities Maintenance Technician - Currently Posted
		1.00	Custodian - Newly Funded in FY2022 Budget - Approved to Fill 7/1/22
		1.00	Maintenance Worker - Newly Funded in FY2022 Budget - Pending Posting
Capital Programs	5.00	1.00	Capital Programs Manager - Currently Posted
<i>Total FTE</i>	<i>69.00</i>	<i>9.00</i>	
SOLID WASTE FUND			
Support Services	8.00	-	
Residential Collection	16.00	4.00	Solid Waste Operator I/II/III - Currently Posted - 2 Approved to Fill 1/1/22
Commercial Collection	15.00	1.00	Solid Waste Operator I/II/III - Currently Posted
Recycling Collection	17.00	1.00	Lead Solid Waste Operator - No Current Posting Pending Internal Operators Meeting Lead Requirements to Fill Internally
Fleet Services	10.00	1.00	Fleet Technician I/II/III* - Newly Funded in FY2022 Budget - Currently Posted
<i>Total FTE</i>	<i>66.00</i>	<i>7.00</i>	
TRUANCY FUND			
	1.00	-	
RIVER ACTIVITIES FUND			
	2.75	1.00	Assistant Park Ranger Superintendent - Currently Posted
		0.75	River Operations Specialist PTR - Newly Funded in FY2022 Budget - Pending Posting
EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND			
	1.00	-	
DEVELOPMENT SERVICES FUND			
	4.00	1.00	Residential Plans Examiner - Newly Funded in FY2022 Budget - Pending Posting
TOTAL FTE	792.25	97.25	
City-wide Staffing Level	87.72%		