



AMENDMENT OF SOLICITATION
 MODIFICATION OF CONTRACT

City of New Braunfels
Purchasing
551 Landa Street
New Braunfels, Texas 78130

1. Solicitation No. RFQ 22-035 Barbarosa Road Improvements	2. Contract No.	3a. Addendum No 1-Corrected 3b. Modification No.	4. Effective Date of this Action August 22, 2022
5. Name and Address of Offeror or Contractor	6. For Information Call: (No collect calls or Fax offers accepted) Purchasing: Barbara Coleman Phone No.: 830-221-4389 Fax No.: 830-608-2112		7. Amount of Contract/Order is: Increased by: Decreased by: New Total: <input type="checkbox"/> Unchanged
8. THIS BLOCK APPLIES TO AMENDMENTS OF SOLICITATIONS ONLY: The above numbered solicitation is amended as set forth in Block 10 below. <input type="checkbox"/> The date and time specified for receipt of offers IS NOT extended. <input type="checkbox"/> THE DATE AND TIME SPECIFIED FOR RECEIPT OF OFFERS IS CHANGED TO: Offerors must acknowledge receipt of this amendment prior to the date and time specified in the solicitation or as amended, by one of the following methods: (i) By completing Blocks 5 and 11 and returning this Addendum in the number of copies specified for the solicitation; (ii) By acknowledging receipt of this Addendum on each copy of the bid submitted; or, (iii) By separate letter, telegram, or fax referencing the solicitation and addendum. If by virtue of this Addendum offeror desires to change an offer already submitted, such change may be made by letter, telegram, or fax, provided each such notice makes reference to the solicitation AND this Addendum, and is received prior to the date and time specified. NOTICE: NON-RECEIPT OF YOUR OFFER AND THIS ADDENDUM AT THE DESIGNATED PLACE WITHIN THE DATE AND TIME SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.			
9. THIS BLOCK APPLIES TO MODIFICATIONS TO CONTRACTS, DELIVERY OR PURCHASE ORDERS ONLY. The above numbered Contract, Delivery, or Purchase order is modified as set forth in block 10 below. <input type="checkbox"/> This Change Order is issued in accordance with authority granted by instrument referenced in block 2. <input type="checkbox"/> The instrument in Block 2 is modified to reflect administrative changes. <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to the Authority of: <input type="checkbox"/> Other (Specify type of modification and authority): _____. <input checked="" type="checkbox"/> CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPY WITH PROPOSAL. <input type="checkbox"/> Contractor is not required to sign this document but is requested to acknowledge receipt.			

10. This Addendum No. 1 is being issued to support clarifications, questions and answers as attached.

Except as provided herein, all terms and conditions of the document referenced above remain unchanged and in full force and effect.

11a. SIGNATURE OF OFFEROR OR CONTRACTOR		CITY OF NEW BRAUNFELS, TEXAS	
		Barbara Coleman	August 22, 2022
11b. PRINTED NAME AND TITLE	11c. DATE	_____ Barbara Coleman Purchasing Manager _____ Date	

August 19, 2022

RFQ 22-035 Barbarosa Road Improvements

Addendum 1

Close of Questions for this project was August 18, 2022

1. Is there an overall page limit for the RFQ?

Answer: There is not overall limit. There are Tab/section limits as follows:

Tab 2 – one page

Tab 3 – two pages

The other sections require specific information and should not be lengthy.

2. Is there a page limit for Tab 4?

Answer: There is no page limit. This Tab requires specific information and should not be lengthy.

3. Is there a page limit for Tab 5?

Answer: There is no page limit. This Tab requires specific information and should not be lengthy.

4. Tab 5, page 8, proposed personnel states it is worth 20 pts, however, shows 15 pts on page 11 under 5.2.1.

Answer: the points for Tab 5 - Proposed personnel are 20 points.

5. Under 5.2.1, last bullet, assume this was meant to be Proposed Timeline of project and tasks?

Answer: Yes, the last bullet should read “Proposed Timeline of project and tasks”

6. Tab 2 is changed as follows.

TAB 2: Statement of Interest; please limit response to 1 page.

- Provide a narrative of Proposers company history, and how this makes the Proposer qualified and why you are interested in this project.
- ~~Concisely state your understanding of the services required and availability of the firm, its principals (s) and assigned professionals to undertake the project, reporting responsibilities and how the firm will interface with the City of New Braunfels project manager.~~

7. Tab 3 is a ranking tab with a score of 40 points and will remain the same describing approach, availability and commitment of the firm....

8. Per 3.4, AutoCAD files are required; may the design be completed in Bentley Microstation (DGN)?

Answer: MicroStation is acceptable and preferred.

9. RFP section 4.5.9 Item 5, states that for Tab 4 we are to provide “...at least three (3) similar projects completed in the last five (5) years by the principal firm and sub-consultants...” Do respondents need to provide at least three (3) projects for each of our subs along with the primes three? For example, If we have 2 sub consultants on our

team a prime would need to provide at a minimum nine (9) projects or would the minimum amount of projects required still be three (3)?

Answer: Overlap is acceptable on the projects listed for the prime and the subs.

10. Can the City clarify how proposals will be scored? Section 5.2.1 evaluation criteria do not match the percentages in Section 4.5.9

Answer: The points for Tab 5 - Proposed personnel are 20 points