



APPLICATION FOR LICENSE AGREEMENT

Transportation & Capital Improvements
550 Landa Street, New Braunfels TX 78130
Phone: (830) 221-4275
www.newbraunfels.gov

Case No.: _____

Applicant/Agent*: _____

Property Address: _____

Mailing Address: _____

Telephone: Office: _____ Mobile: _____ Email: _____

Submittal Requirements

1. \$257 fee (\$250 application fee + \$7 technology fee (3%))
2. Letter outlining and requesting the license agreement including:
 - a. Requested Improvements
 - b. Proposed Location
 - c. Subdivision Name
3. Survey of property to be subject of the License Agreement

Signed: _____ Date: _____

Applicant/Agent*

* If signed by an agent, a letter of authorization must be furnished by the owner attesting to their knowledge for the purpose of the request; that they are in favor; and that said request is not contrary to any and all deed restrictions associated with the property under consideration.

FOR OFFICE USE ONLY

Date completed application received: _____ Received by: _____

Date of Approval: _____ By: _____

Date of Denial: _____ By: _____

Comments: _____