



FINANCE DEPARTMENT

FY 2022 February Financial Report

April 29, 2022

Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **February**, with 41.7% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 4/8/22, a current (FY 2022 authorized totals) Vacant Positions Report as of 4/25/22, an Economic Data Report, and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2022 Operating Budget and Plan of Municipal Services, and the Annual Comprehensive Financial Report. All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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General Fund Revenues

As of February 28, General Fund revenues total \$48 million or 60.5% of total budgeted revenue. \$6.5 million was received during the month of February. The majority of the amount received in February came from sales tax while the majority of YTD revenue was generated from property taxes. January – March are the primary collection months for property taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 68.2% of all budgeted revenue.

License and Permit revenue collections for the month of February were greater than budget at \$2.6 million (50.5%). Fines and Forfeiture revenue are below budget with collections at 28.3% (\$397,000) of the budgeted totals. Charges for Services totals \$1.8 million (40.6%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$200,000 through the month of February – 12.9% of budgeted revenue, which is below budget. Parks revenues are seasonal in nature. Das Rec revenue is greater than budget at \$1.2 million (50.6%) and continues to exceed its goal of 95% cost recovery.

General Fund Expenditures

As of February 28, General Fund expenditures and encumbrances total \$37.8 million or 41.6% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of February, 38.9% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 56.7% committed, reflecting encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget at 73.9%, due primarily to encumbrances for purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$62,991,867	\$ 4,556,387	\$ 22,960,107	\$ 121,939	\$ 23,082,046	36.6%
Operating Expenses	17,864,441	947,257	4,958,914	5,166,655	10,125,569	56.7%
Capital Expenses	3,912,932	625,278	1,416,739	1,473,815	2,890,554	73.9%
Debt Service	156,440	-	79,171	-	79,171	50.6%
Interfund Transfers	5,623,910	43,146	1,596,624	-	1,596,624	28.4%
Contingencies	160,000	-	-	-	-	0.0%
Total	\$90,709,590	\$ 6,172,068	\$ 31,011,554	\$ 6,762,409	\$ 37,773,963	41.6%

Enterprise Funds

Airport Fund – Revenues through the month of February total \$1.6 million or 48.3% of total budgeted revenues, which is greater than budget. The majority of these revenues are from fuel sales. Fuel sales (gallons) for the month of February increased 169.0% compared to February of last year. Expenditures and encumbrances total \$1.6 million or 49.2% of budget, which is also greater than budget due to purchase orders issued for fuel and capital expenditures. Airport employee expenditures are at 37.0% of budget, which is less than budget due to vacancies. The operating allocation is greater than budget at 60.3%, due to purchase orders issued for fuel that are not yet paid. Capital expenses are at 64.1% of budget due to purchase orders issued for the budgeted purchases of mowers, tractors, and a shredder.

Solid Waste Fund – Revenues through the month of February total \$4.7 million or 44.0% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$5.7 million or 48.4% of budget, which is greater than budget due to purchase orders issued at the beginning of the new fiscal year. Employee expenditures are less than budget at 37.5% due to vacancies. Operating expenditures are over budget (60.6%), due to the above-mentioned purchase orders issued for refuse disposal and refuse containers, that are not yet paid. Capital expenses are at 100% of budget due to purchase orders issued for the budgeted purchases of 3 side load collection trucks.

Golf Course Fund – Revenues through the month of February total \$756,000 or 39.7% of total budgeted revenues, which is below budget. Revenue for the month of February was up 14.4% compared to February of last year when the 2021 Winter storm was a factor. Rounds of golf played increased 30.9% from the same month last year (3,480 rounds played), with 7 tournaments hosted. Operating expenditures are at 68.3% of budget – which is over budget due to purchase orders issued for merchandise that are not yet paid. Capital Expenses are at 92.6% of budget reflecting purchase orders issued for the budgeted purchases of mowers and utility vehicles. Employee expenditures are less than budget at 35.9% due to vacancies.

Civic/Convention Center Fund – Charges for Services revenues through the month of February total \$192,000 or 41.3%, which is right on target. Expenditures and encumbrances in the fund total \$291,000 or 35.1%, which is below budget due to employee vacancies.

Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through February 28, 2022.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,156,080	\$ 1,001,098	\$ 1,154,982
Service Area 2	347,582	246,720	100,862
Service Area 3	8,370,230	5,420,761	2,949,469
Service Area 4	1,103,969	24,020	1,079,949
Service Area 5	8,207,626	6,030,197	2,177,429
Service Area 6	4,695,044	2,036,210	2,658,833
Veramendi Traffic Impact Fees	1,566,482	1,467,522	98,960
Total	\$ 26,447,012	\$ 16,226,528	\$ 10,220,485

Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through February 28, 2022.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,464,459	\$ 151,430	\$ 1,313,029	\$ 545,012	\$ 768,018
PARK DISTRICT 2	3,677,185	-	3,677,185	1,744,560	1,932,625
PARK DISTRICT 3	2,030,914	106,273	1,924,641	1,167,654	756,987
PARK DISTRICT 4	330,429	96,531	233,898	50,400	183,498
Total	\$ 7,502,988	\$ 354,235	\$ 7,148,753	\$ 3,507,626	\$ 3,641,127



City of New Braunfels
Monthly Financial Summaries
As of February 28, 2022

General Fund

	Current Total Budget	Period Activity February		Total Fiscal YTD	Fiscal YTD % of Budget
Revenues					
Taxes and Franchise Fees	\$ 60,326,505	\$ 5,462,703		\$ 41,155,748	68.2%
Licenses and Permits	5,205,530	408,752		2,626,195	50.5%
Intergovernmental/Contributions	650,000	100		175,153	26.9%
Charges for Services	4,312,186	246,203		1,751,196	40.6%
Fines and Forfeitures	1,401,000	83,652		396,613	28.3%
Interest Income	50,000	2,372		12,041	24.1%
Parks and Recreation	1,552,890	37,021		200,133	12.9%
Das Rec	2,343,000	236,110		1,186,120	50.6%
Miscellaneous	2,536,250	57,247		251,381	9.9%
Interfund Transfers	997,760	-		276,940	27.8%
Total General Fund Revenues	\$ 79,375,121	\$ 6,534,160		\$ 48,031,519	60.5%

	Current Total Budget	Period Activity February	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
City Secretary	\$ 472,884	\$ 28,725	\$ 134,173	\$ 6,639	\$ 140,812	29.8%
City Council	36,200	1,912	15,035	-	15,035	41.5%
City Attorney	1,009,434	85,185	373,764	428,857	802,622	79.5%
City Administration	961,873	73,943	376,664	-	376,664	39.2%
Human Resources	1,143,455	88,424	413,939	69,863	483,802	42.3%
Communication	572,664	37,453	228,697	-	228,697	39.9%
Finance	1,496,547	92,357	462,730	81,999	544,728	36.4%
Information Technology	2,889,349	219,867	893,433	154,857	1,048,290	36.3%
Economic Development	601,491	29,830	138,146	-	138,146	23.0%
Planning and Development Services	3,816,933	275,086	1,447,126	235,981	1,683,108	44.1%
Police	23,202,084	1,646,529	8,125,047	1,397,939	9,522,986	41.0%
Municipal Court	838,059	62,863	331,249	-	331,249	39.5%
Fire	22,698,789	1,726,814	8,716,071	1,270,474	9,986,545	44.0%
Public Works	10,554,018	970,585	3,197,834	1,672,998	4,870,832	46.2%
Parks	7,159,848	325,487	1,914,451	570,847	2,485,298	34.7%
Das Rec	2,720,194	204,462	903,683	104,916	1,008,599	37.1%
Library	2,756,358	192,973	826,773	20,485	847,258	30.7%
Non-Departmental	7,779,410	109,573	2,512,740	746,553	3,259,292	41.9%
Total General Fund Expenditures	\$ 90,709,590	\$ 6,172,068	\$ 31,011,554	\$ 6,762,409	\$ 37,773,963	41.6%

Airport Fund

	Current Total Budget	Period Activity February			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues						
Charges for Services	\$ 2,849,500	\$ 237,178			\$ 1,360,417	47.7%
Intergovernmental	190,000	-			-	0.0%
Interfund Transfer	349,910	-			274,978	78.6%
Interest Income	-	-			-	0.0%
Total Airport Revenues	\$ 3,389,410	\$ 237,178			\$ 1,635,395	48.3%
	Current Total Budget	Period Activity February	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
Employee Expenses	\$ 721,376	\$ 53,361	\$ 262,423	\$ 4,317	\$ 266,741	37.0%
Operation Expenses	1,756,640	162,114	832,406	226,933	1,059,340	60.3%
Capital Expenses	320,000	-	5,852	199,315	205,168	64.1%
Debt Service	128,954	-	-	-	-	0.0%
Interfund Transfer	371,781	-	92,945	-	92,945	25.0%
Total Airport Fund Expenditures	\$ 3,298,751	\$ 215,475	\$ 1,193,627	\$ 430,566	\$ 1,624,193	49.2%

Solid Waste Fund

	Current Total Budget	Period Activity February			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues						
Charges for Services	\$ 10,630,829	\$ 861,335			\$ 4,512,171	42.4%
Licenses & Permits	25,000	-			34,500	138.0%
Intergovernmental	-	-			-	0.0%
Miscellaneous	75,000	19,128			174,498	232.7%
Interest Income	2,500	129			463	18.5%
Total Solid Waste Fund Revenues	\$ 10,733,329	\$ 880,592			\$ 4,721,632	44.0%
	Current Total Budget	Period Activity February	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
Employee Expenses	\$ 4,401,526	\$ 311,884	\$ 1,616,968	\$ 32,897	\$ 1,649,865	37.5%
Operation Expenses	4,334,365	148,337	1,124,771	1,502,061	2,626,831	60.6%
Capital Expenses	956,283	-	(315)	956,283	955,968	100.0%
Interfund Transfer	2,157,175	-	501,794	-	501,794	23.3%
Total Solid Waste Fund Expenditures	\$ 11,849,349	\$ 460,220	\$ 3,243,217	\$ 2,491,241	\$ 5,734,458	48.4%

Golf Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues		February				
Charges for Services	\$ 1,870,000	\$ 117,163			\$ 742,742	39.7%
Miscellaneous	35,000	4,166			13,649	39.0%
Total Golf Fund Revenues	\$ 1,905,000	\$ 121,329			\$ 756,391	39.7%

	Current Total Budget	Period Activity		Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures		February					
Employee Expenses	\$ 897,687	\$ 64,046	\$ 317,763	\$ 4,488	\$ 322,251	35.9%	
Operation Expenses	494,200	26,591	243,173	94,434	337,607	68.3%	
Capital Expenses	404,798	2,806	38,237	336,560	374,798	92.6%	
Interfund Transfer	184,781	-	46,195	-	46,195	25.0%	
Total Golf Fund Expenditures	\$ 1,981,466	\$ 93,443	\$ 645,368	\$ 435,482	\$ 1,080,851	54.5%	

Civic/Convention Center Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues		February				
Charges for Services	\$ 465,000	\$ 32,543			\$ 192,268	41.3%
Interfund Transfers	412,463	-			-	0.0%
Miscellaneous	125	11			636	508.7%
Total Civic/Convention Center Fund Revenues	\$ 877,588	\$ 32,554			\$ 192,904	22.0%

	Current Total Budget	Period Activity		Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures*		February					
Employee Expenses	\$ 536,569	\$ 35,281	\$ 161,231	\$ -	\$ 161,231	30.0%	
Operation Expenses	257,065	18,124	98,772	15,479	114,251	44.4%	
Capital Expenses	-	-	6,427	-	6,427	0.0%	
Interfund Transfer	35,178	-	8,795	-	8,795	25.0%	
Total Civic/Convention Center Fund Expenditures	\$ 828,812	\$ 53,405	\$ 275,224	\$ 15,479	\$ 290,704	35.1%	

*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.

Revenues

Expenditures

	Revenues				Expenditures					
	Current Total Budget	Period Activity February	Total Fiscal YTD	Fiscal YTD % of budget	Current Total Budget	Period Activity February	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<u>Other Funds</u>										
Debt Service Fund **	\$ 25,215,558	\$ 1,814,956	\$ 21,706,468	86.1%	\$ 25,033,058	\$ 13,850	\$ 19,867,370	\$ -	\$ 19,867,370	79.4%
Self Insurance Fund *	\$ 7,583,500	\$ 563,890	\$ 2,813,368	37.1%	\$ 7,500,000	\$ 547,819	\$ 2,496,455	\$ 59,141	\$ 2,555,596	34.1%
<u>Special Revenue Funds</u>										
CDBG Fund	\$ 486,739	\$ -	\$ 93,952	19.3%	\$ 486,739	\$ 6,303	\$ 23,149	\$ 356,077	\$ 379,226	77.9%
Grant Fund	\$ 9,765,477	\$ 46,678	\$ 83,235	0.9%	\$ 14,793,547	\$ 5,763	\$ 21,450	\$ 275,416	\$ 296,866	2.0%
Special Revenue Fund	\$ 200,000	\$ 26,191	\$ 77,586	38.8%	\$ 700,000	\$ 10,438	\$ 49,033	\$ 38,538	\$ 87,571	12.5%
River Activities Fund	\$ 1,221,600	\$ 993	\$ 31,085	2.5%	\$ 1,236,685	\$ 17,837	\$ 68,849	\$ 26,301	\$ 95,150	7.7%
Court Security Fund	\$ 30,000	\$ 2,152	\$ 13,643	45.5%	\$ 40,000	\$ 2,354	\$ 13,107	\$ -	\$ 13,107	32.8%
Judicial Efficiency Fund	\$ 7,000	\$ 369	\$ 2,752	39.3%	\$ 13,500	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 1,834	\$ 11,456	38.2%	\$ 75,000	\$ 1,010	\$ 2,243	\$ -	\$ 2,243	3.0%
Child Safety Fund	\$ 151,000	\$ 1,422	\$ 6,943	4.6%	\$ 158,000	\$ 16,550	\$ 69,320	\$ 58,643	\$ 127,963	81.0%
Stormwater Development Fund	\$ 80,000	\$ 2,000	\$ 93,000	116.3%	\$ 100,000	\$ -	\$ -	\$ 5,000	\$ 5,000	5.0%
Truancy Fund	\$ 50,000	\$ 2,343	\$ 14,540	29.1%	\$ 45,000	\$ 4,070	\$ 19,856	\$ -	\$ 19,856	44.1%

FINANCE DEPARTMENT

Revenues

Expenditures

	Current Total Budget	Period Activity February	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity February	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Special Revenue Funds - continued											
Cable Franchise Fund (PEG)	\$ 182,500	\$ 42,924	\$ 51,664	28.3%		\$ 350,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 3,626,500	\$ 2,484	\$ 933,277	25.7%		\$ 1,664,112	\$ 20,628	\$ 287,872	\$ 853,197	\$ 1,141,069	68.6%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%		\$ 84,000	\$ -	\$ -	\$ -	\$ -	0.0%
Non-Federal Court Awards Fund	\$ -	\$ 2,824	\$ 59,112	0.0%		\$ 120,000	\$ 41,798	\$ 42,524	\$ 77,500	\$ 120,024	100.0%
Facilities Maintenance Fund	\$ 1,500,000	\$ -	\$ 375,000	25.0%		\$ 300,000	\$ -	\$ -	\$ 49,000	\$ 49,000	16.3%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,137,943	\$ 239	\$ 258,842	22.7%		\$ 3,120,566	\$ -	\$ 436,810	\$ 2,171,184	\$ 2,607,994	83.6%
Fire Apparatus Replacement Maintenance Fund	\$ 230,000	\$ 4,927	\$ 54,867	23.9%		\$ 506,702	\$ 18,829	\$ 205,779	\$ 291,899	\$ 497,678	98.2%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 868,593	\$ -	\$ 265,421	30.6%		\$ 868,593	\$ 33,400	\$ 231,181	\$ 498,896	\$ 730,077	84.1%
Faust Library Fund	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 100	\$ 10	\$ 10	10.0%		\$ 100,000	\$ -	\$ -	\$ -	\$ -	0.0%
Development Services Fund	\$ 1,145,000	\$ 108,578	\$ 590,683	51.6%		\$ 1,744,000	\$ 171,619	\$ 397,320	\$ 1,047,467	\$ 1,444,788	82.8%
Cemetery Improvements Fund	\$ 5,000	\$ 415	\$ 8,767	175.3%		\$ 188,000	\$ 1,040	\$ 3,047	\$ 2,548	\$ 5,595	3.0%
Hotel/Motel Tax Fund *	\$ 4,371,968	\$ 223,202	\$ 813,533	18.6%		\$ 4,321,262	\$ 1,439,384	\$ 1,725,668	\$ 90,629	\$ 1,816,297	42.0%

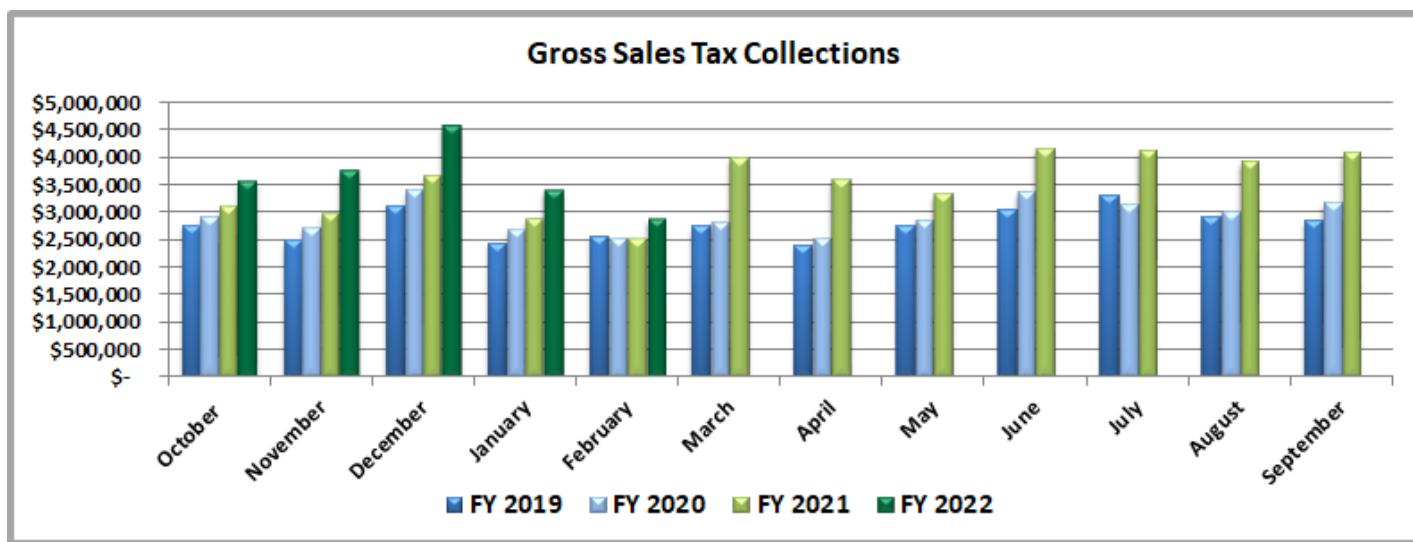
* Driven by End-of-Year accrual entries.

** Refunds owed were deducted from October property tax collections.

ECONOMIC DATA

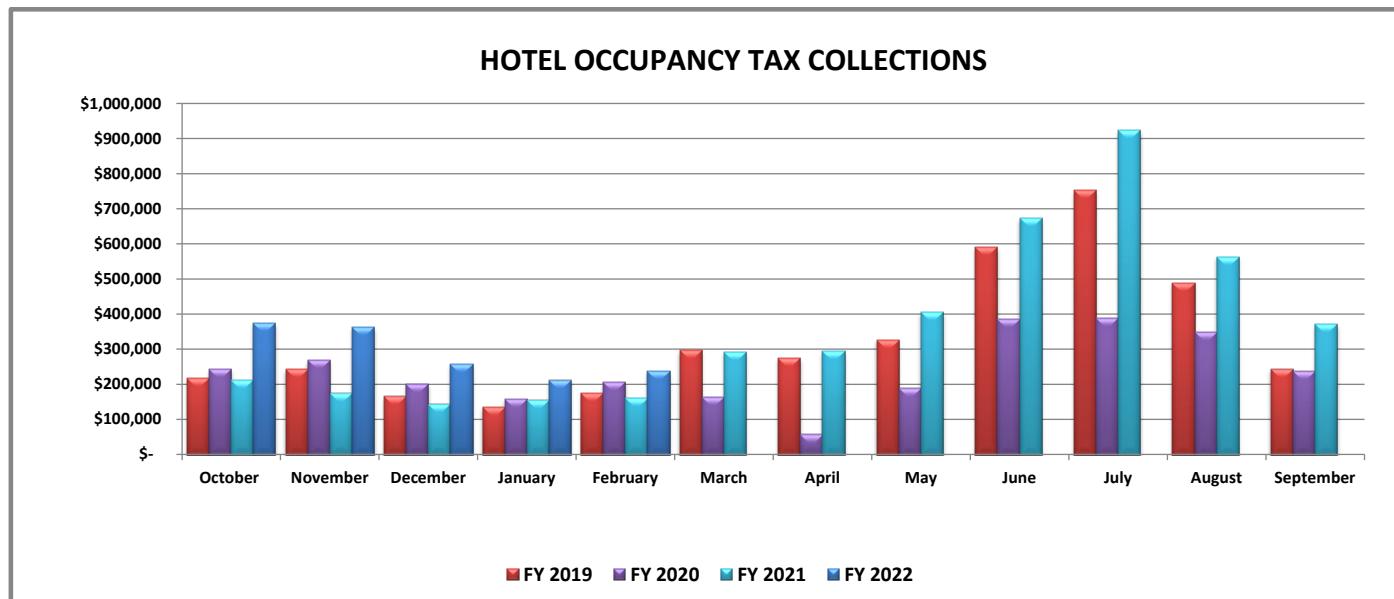
Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the February 2022 sales tax payment. The February 2022 payment was up 14% when compared to February of the previous fiscal year. Current period collections were up 14.6% compared to current period collections for February of 2021. February was the first month to not include sales tax revenue from a large retailer due to the implementation of a new business model that changed the sourcing of their sales to other cities instead of New Braunfels. The February 2022 payment is also being compared to February 2021, when a winter storm shut down the majority of the city for several days. Sales tax collections through February were up 20.1% fiscal year to date compared to FY 2021.



Hotel Occupancy Tax Collection

As shown in the graph below, February Hotel Occupancy Tax collections were up 47.3% when compared to February of last fiscal year, when COVID and a winter storm were factors, and 15.1% when compared to February of 2020. They reflected a 70.3% increase fiscal year to date (through February) compared to FY 2021. This comparison includes current, actual collections due for February only and does not include pending or prior month payments received in the month. All sectors experienced significant increases compared to the same month last year.



CAPITAL PROJECT STATUS as of 4/8/2022

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Deterioration repair design	\$ 10,790,991	\$ 708,526	Construction Phase	93%
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Rueckle from IH 35 Frontage to Morningside	Final Pavement complete. Additional retaining walls and punch list underway.	\$ 16,364,000	\$ 1,065,703	Construction Phase	93%
2013 Bond	Panther Canyon		Complete	\$ 269,071	\$ -	Completed	100%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 7,018,823		53%
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guether Ave & Magazine Ave from Coll St to Butcher St & Butcher St from Magazine Ave to Guenther Ave & Guenther Ave from Butcher St to Coll St)</i>	Year 3 project- On hold				<i>On Hold</i>
		<i>Lamar Streets (North St from Union Ave to Grant Ave & Grant Ave from North St to Common St & Central Ave from North St to Commerce St & Central from Main St to Common St & Commerce from Houston Ave to Veramendi Ave & Houston Ave from Commerce St to Main St & Veramendi Ave from Commerce St to Common St & Main St from Houston Ave to Veramendi Ave</i>	Roadwork and sidewalks underway on Veramendi, Central, Main and Houston, addressing additional base on Veramendi				<i>Construction Phase</i>
		<i>Lakeview Boulevard</i>	Paving complete - Project closeout underway				<i>Project Closeout</i>
		<i>Union Avenue</i>	Complete				<i>Project Closeout</i>
		<i>Corral Avenue</i>	Project closeout underway				<i>Project Closeout</i>
		<i>County Line Road</i>	Year 3 project- On hold				<i>On Hold</i>
		<i>Peach/Plum/Grape</i>	Year 3 project- On hold				<i>On Hold</i>
		<i>Central Avenue</i>	Construction started - Addressing waterline conflict				<i>Construction Phase</i>
		<i>Grant Street</i>	Complete				<i>Project Closeout</i>
		<i>South Street</i>	Work complete from Houston to East - NBU waterline cost in review				<i>Construction Phase</i>
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW complete - Utility relocation underway	\$ 13,000,800	\$ 10,717,178	Construction Phase	12%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Design work continuing - Open house held	\$ 17,897,150	\$ 16,456,216	Design Phase	8%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

CAPITAL PROJECT STATUS as of 4/8/2022



Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
RIF	FM 1863 Extension PER	Hwy 46 to Veramendi Subdivision	Complete	\$ 199,473	\$ 31,134	Completed	84%
Roadway Impact Fees	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	On hold	\$ 359,388	\$ 3,837	On Hold	99%
Roadway Impact Fees	Kowald PER	IH 35 to FM 1101	Project complete	\$ 248,631	\$ 32,676	Design Phase	0%
TxDot	Airport Detention Pond		TxDot managing	\$ -	\$ -	Design Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Construction underway	\$ 1,662,000	\$ 553,234	Construction Phase	67%
Edwards Aquifer Habitat Conservation Plan	*Elizabeth Water Quality Pond		Construction underway	\$ 101,439	\$ 9,442	Construction Phase	91%
RIF	Old FM 306 /Common Intersection		Bidding	\$ 47,125	\$ 1,569	Bid Phase	97%
RIF	FM 1044/ Klein intersection		Final design complete	\$ 46,100	\$ 3,532	Completed	92%
TxDot/Roadway Impact Fees	County Line Signalization	County Line Road @ Dove Crossing	Design underway	\$ 37,244	\$ -	Design Phase	100%
TxDot/Roadway Impact Fees	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Design underway	\$ 13,738	\$ -	Design Phase	100%
TxDot/Roadway Impact Fees	S. Walnut Signalization	South Walnut @ County Line Road	Design underway	\$ 39,328	\$ 39,328	Design Phase	0%
TxDot/Roadway Impact Fees	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	Design underway	\$ 442,000	\$ 270,146	Design Phase	39%
NBEDC	S. Castell Corridor Plan	Business 35 to Bridge Street	Design underway	\$ 842,000	\$ 588,918	Design Phase	30%
2019 Bond & NBEDC	Sports Complex Phase 1		Design work continuing-permitting underway	\$ 27,073,788	\$ 25,029,636	Design Phase	7%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Fischer Park additions	\$ 700,000	\$ 113,355	Construction Phase	84%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 74,944	Design Phase	79%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 3,370,546	Construction Phase	39%
Parks Operating/Multiple Sources	Mission Hills Park		Construction underway	\$ 380,053	\$ 281,273	Design Phase	26%
NBEDC & MPO	Dry Comal Creek		Design underway		\$ 375,000	Design Phase	0%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 1,373,137	Construction Phase	81%
2019 Bond	Fire Station #3		Construction underway	\$ 6,736,000	\$ 1,380,664	Construction Phase	80%
Creekside TIRZ & 2020 CofO	Firestation #7		Bid opening April 7th	\$ 14,928,000	\$ 13,532,897	Bid Phase	9%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 12,670,580	Construction Phase	60%
General Fund	Five Year CIP Development		Project Selection for PERS by Bond Advisory Committee	\$ 300,000	\$ 87,715	Design Phase	71%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

VACANT POSITIONS REPORT

as of 4/25/22

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes	
AIRPORT FUND	10.00	1.00	Administrative Assistant - Currently Posted	
CITY ATTORNEY	5.00	-		
CITY MANAGER	4.00	-		
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	-		
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-		
CITY SECRETARY	4.00	1.00	Administrative Assistant - Currently using a Temp; Currently Posted	
CIVIC/CONVENTION CENTER	9.00	1.00	Custodian - Currently Posted	
FINANCE	13.75	1.00	Accounting Manager - New Hire Starting 5/2/22	
FIRE				
	<i>Support Services</i>	14.00	1.00	Fire Chief - New Chief Starting 5/9/22.
		1.00	Fire Captain - Promotional Process in Feb. 2022/Commission to Certify List in April	
	<i>Emergency Management Operations</i>	129.00	-	1.00 Fire Lieutenant - Promotional Process in Feb. 2022/Commission to Certify List in April
		144.00	3.00	
GOLF FUND	18.00	1.00	Golf Marketing Coordinator - No Plans to Post	
		3.00	Maintenance Worker - Currently Posted	
		1.00	Golf Cart Porter PT (6 @ 19 hours) - Currently Posted	
HUMAN RESOURCES	10.00	1.00	Human Resources & Risk Management Coordinator-Currently Posted	
INFORMATION TECHNOLOGY	16.00	1.00	Network Administrator-Currently Posted	
LIBRARY				
	<i>Westside Community Center</i>	28.50	1.00	Assistant Library Director - Currently Posted
		3.00	1.00	Librarian I/II/III - Currently Posted
			1.00	Library Aide PTR (5@20hrs) - Newly Funded Position in FY 22 Budget - Approved to fill 4/1/22
			1.50	Library Assistant I/II/III PTR (8 @ 29.5 hrs) - New Funded Positions in FY 22 Budget - Approved to fill 4/1/22
MUNICIPAL COURT	9.00	-		
PLANNING AND DEVELOPMENT SERVICES				
	<i>Building Safety</i>	15.00	-	
	<i>Neighborhood Services</i>	14.00		
	<i>Development Planning</i>	7.00	-	
	<i>Comprehensive Planning</i>	3.00	-	
		39.00	-	
POLICE				
	<i>Administration</i>	21.00	-	
	<i>Police Support Services</i>	29.50	1.00	Emergency Dispatcher - New hire Starting 5/16
		2.00	Police Records Clerk - Posting Expired	
	<i>Patrol</i>	101.00	11.00	Police Officer - 4 FTE Newly Funded in FY2022 Budget - Offers to be Made Soon
	<i>Criminal Investigation</i>	32.50	-	
		184.00	14.00	

**VACANT POSITIONS REPORT
as of 4/25/22 (continued)**

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
PARKS AND RECREATION			
Administration	7.00	-	
Recreation - Fischer Park	3.25	0.50	Recreation Instructor PTR (3 @ 20 hours) - Currently Posted
		0.50	Assistant Recreation Supervisor-Currently Posted
Recreation - Landa Park	5.50	1.00	Recreation Instructor PTR (9 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	0.50	Park Ranger PTR (3 @ 20 hours) - Currently Posted
Operations	26.00	1.00	Field Technician - Position No Longer Posted
		1.00	Maintenance Worker - Currently Posted
Das Rec - Full Time	13.00	1.00	Assistant Manager - Offer is In Progress
Das Rec - Part Time	87.25	12.50	Lifeguard/Water Safety Instructor (39 @ 19 hours) - Currently Posted
		2.50	Water Safety Instructor (5 @19 hours) - No Current Plans to Post
		1.00	Fitness Instructors (32 @ 19 hours) - Currently Posted
		2.00	Lead Kinder Care Attendant (6 @ 19 hours) - Currently Posted
		6.00	Party Attendant (15 @ 19 hours) - Currently Posted
		1.50	Fitness/Gym Attendant (13 @ 19 hours) - Currently Posted
		1.00	Kinder Care Attendant (12 @ 19 hours) - Currently Posted
		1.00	Pool Managers - PT (8 @ 19 hours) - Currently Posted
		0.75	Pool Managers - PTR (2 @ 29.5 hours) - Currently Posted
		1.00	Lead Guest Services Representatives (6 @ 19 hours) - Not Posted
		4.00	Guest Services Representatives (17 @ 19 hours) - Currently Posted
		1.00	Recreation Instructors PTR (5 @ 29.5) - Currently Posted
<i>Total FTE</i>	<i>147.50</i>	<i>39.75</i>	
PUBLIC WORKS			
Engineering	20.00	1.00	Assistant City Engineer - Currently Posted
		1.00	First Assistant City Engineer - Not Posted
Streets	20.00	1.00	Maintenance Worker- Currently Posted
Drainage	14.00	3.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
Facilities Maintenance	10.00	1.00	Custodian - Currently Posted
		1.00	Facilities Maintenance Technician - Currently Posted
Capital Programs	5.00	1.00	Capital Programs Manager - Not Posted
<i>Total FTE</i>	<i>69.00</i>	<i>9.00</i>	
SOLID WASTE FUND			
Support Services	8.00	1.00	Container Maintenance Worker - Not Posted
		1.00	Recycling Coordinator - Reclassifying to Assistant Solid Waste Manager-Currently Posted
Residential Collection	16.00	2.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Commercial Collection	15.00	3.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Recycling Collection	17.00	1.00	Refuse Collector I/II/III - Currently Posted
		1.00	Solid Waste Operator I/II/III - Currently Posted
Fleet Services	10.00	2.00	Fleet Technician I/II/III - Applications Being Evaluated
<i>Total FTE</i>	<i>66.00</i>	<i>13.00</i>	
TRUANCY FUND	1.00	-	
RIVER ACTIVITIES FUND	2.75	-	
EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND	1.00	-	
DEVELOPMENT SERVICES FUND	4.00	-	

TOTAL FTE	795.25	94.25
City-wide Staffing Level	88.15%	