



FINANCE DEPARTMENT

FY 2022 April Financial Report

June 28, 2022

Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **April**, with 58.3% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 6/20/22, a current (FY 2022 authorized totals) Vacant Positions Report as of 6/15/22, an Economic Data Report, and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2022 Operating Budget and Plan of Municipal Services, and the Annual Comprehensive Financial Report. All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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General Fund Revenues

As of April 30, General Fund revenues total \$59.8 million or 75.4% of total budgeted revenue. \$6.0 million was received during the month of April. The majority of the amount received in April came from sales tax while the majority of YTD revenue was generated from property taxes. January – March are the primary collection months for property taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 70.7% of all budgeted revenue.

License and Permit revenue collections through the month of April were greater than budget at \$4.0 million (77.2%). Fines and Forfeiture revenues are below budget with collections at 44% (\$617,000) of the budgeted totals. Charges for Services totals \$1.8 million (41.9%). This particular revenue is driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$580,000 through the month of April – 37.4% of budgeted revenue, which is below budget. Parks revenues are seasonal in nature. Das Rec revenue is greater than budget at \$1.7 million (72.9%) and continues to exceed its goal of 95% cost recovery.

General Fund Expenditures

As of April 30, General Fund expenditures and encumbrances total \$52.4 million or 57.7% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of April, 54.0% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 75.3% committed, reflecting encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget at 82.8%, due primarily to encumbrances for purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$62,955,869	\$ 4,979,034	\$ 32,556,771	\$ 102,567	\$ 32,659,338	51.9%
Operating Expenses	17,864,441	1,256,424	8,143,661	5,312,806	13,456,467	75.3%
Capital Expenses	3,948,930	43,000	1,720,275	1,549,183	3,269,458	82.8%
Debt Service	156,440	-	79,171	-	79,171	50.6%
Interfund Transfers	5,623,910	-	2,900,101	-	2,900,101	51.6%
Contingencies	160,000	-	-	-	-	0.0%
Total	\$90,709,590	\$ 6,278,458	\$ 45,399,979	\$ 6,964,556	\$ 52,364,535	57.7%

Enterprise Funds

Airport Fund – Revenues through the month of April total \$2.2 million or 65.5% of total budgeted revenues, which is greater than budget. The majority of these revenues are from fuel sales. Fuel sales (gallons) for the month of April increased 63.3% compared to April of last year. Expenditures and encumbrances total \$2.2 million or 67.0% of budget, which is also greater than budget due to purchase orders issued for fuel and capital expenditures. Airport employee expenditures are at 52.0% of budget, which is less than budget due to vacancies. The operating allocation is greater than budget at 80.6%, due to purchase orders issued for fuel that are not yet paid. Capital expenses are at 72.6% of budget due to purchase orders issued for the budgeted purchases of mowers, tractors, and a shredder.

Solid Waste Fund – Revenues through the month of April total \$6.6 million or 61.9% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$7.3 million or 61.6% of budget, which is greater than budget due to purchase orders issued at the beginning of the new fiscal year. Employee expenditures are less than budget at 52.2% due to vacancies. Operating expenditures are over budget (70.3%), due to the above-mentioned purchase orders issued for refuse disposal and refuse containers, that are not yet paid. Capital expenses are at 100% of budget due to purchase orders issued for the budgeted purchases of 3 side load collection trucks.

Golf Course Fund – Revenues through the month of April total \$1.2 million or 61.6% of total budgeted revenues, which is greater than budget. Revenue for the month of April was up 14.9% compared to April of last year and was the highest recorded monthly revenue in the course's history. Rounds of golf played increased 15.3% from the same month last year (5,646 rounds played), with 17 tournaments hosted. Operating expenditures are at 83% of budget – which is over budget due to purchase orders issued for merchandise that are not yet paid. Capital Expenses are at 92.6% of budget reflecting purchase orders issued for the budgeted purchases of mowers and utility vehicles. Employee expenditures are less than budget at 50.5% due to vacancies.

Civic/Convention Center Fund – Charges for Services revenues through the month of April total \$252,000 or 54.1%, which is below budget. Expenditures and encumbrances in the fund total \$408,000 or 49.2%, which is also below budget due to employee vacancies.

Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through April 30, 2022.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,159,111	\$ 1,001,098	\$ 1,158,013.19
Service Area 2	361,289	246,720	\$ 114,568.95
Service Area 3	8,693,993	5,420,761	\$ 3,273,231.71
Service Area 4	1,103,969	24,020	\$ 1,079,949.00
Service Area 5	8,239,876	6,030,197	\$ 2,209,679.17
Service Area 6	5,114,039	2,184,290	\$ 2,929,748.92
Veramendi Traffic Impact Fees	1,598,654	1,502,375	\$ 96,279.37
Total	\$ 27,270,931	\$ 16,409,460	\$ 10,861,470

Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through April 30, 2022.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,507,797	\$ 151,430	\$ 1,356,367	\$ 545,012	\$ 811,355.68
PARK DISTRICT 2	3,679,585	-	3,679,585	1,901,560	\$ 1,778,025.18
PARK DISTRICT 3	2,039,006	456,673	1,582,333	1,167,654	\$ 414,678.79
PARK DISTRICT 4	786,779	229,531	557,248	50,400	\$ 506,847.70
Total	\$ 8,013,168	\$ 837,635	\$ 7,175,533	\$ 3,664,626	\$ 3,510,907



General Fund

	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of Budget
Revenues				
Taxes and Franchise Fees	\$ 60,326,505	\$ 4,369,292	\$ 49,914,147	82.7%
Licenses and Permits	5,205,530	671,859	4,018,139	77.2%
Intergovernmental/Contributions	650,000	89,808	347,333	53.4%
Charges for Services	4,312,186	183,989	1,808,192	41.9%
Fines and Forfeitures	1,401,000	100,519	616,697	44.0%
Interest Income	50,000	8,159	28,765	57.5%
Parks and Recreation	1,552,890	303,008	580,276	37.4%
Das Rec	2,343,000	266,218	1,707,993	72.9%
Miscellaneous	2,536,250	24,578	308,697	12.2%
Interfund Transfers	997,760	-	483,880	48.5%
Total General Fund Revenues	\$ 79,375,121	\$ 6,017,430	\$ 59,814,118	75.4%

	Current Total Budget	Period Activity April	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
City Secretary	\$ 472,884	\$ 23,325	\$ 189,704	\$ 21,423	\$ 211,127	44.6%
City Council	36,200	761	18,297	-	18,297	50.5%
City Attorney	1,009,434	84,282	578,019	287,912	865,931	85.8%
City Administration	961,873	72,280	522,184	-	522,184	54.3%
Human Resources	1,143,455	86,707	589,754	58,964	648,719	56.7%
Communication	572,664	27,183	291,425	-	291,425	50.9%
Finance	1,496,547	90,301	641,413	81,999	723,411	48.3%
Information Technology	2,889,349	126,084	1,186,357	128,280	1,314,637	45.5%
Economic Development	601,491	38,899	213,381	3,652	217,033	36.1%
Planning and Development Services	3,816,933	255,615	1,995,903	215,134	2,211,037	57.9%
Police	23,202,084	1,902,607	12,293,172	684,926	12,978,099	55.9%
Municipal Court	838,059	63,109	457,371	2,660	460,031	54.9%
Fire	22,698,789	1,831,581	12,300,603	1,168,330	13,468,933	59.3%
Public Works	10,554,018	671,711	4,579,759	2,167,595	6,747,354	63.9%
Parks	7,159,848	352,425	2,816,013	850,049	3,666,062	51.2%
Das Rec	2,720,194	203,202	1,290,475	84,845	1,375,320	50.6%
Library	2,756,358	176,679	1,197,016	36,636	1,233,652	44.8%
Non-Departmental	7,779,410	271,709	4,239,132	1,172,149	5,411,281	69.6%
Total General Fund Expenditures	\$ 90,709,590	\$ 6,278,458	\$ 45,399,979	\$ 6,964,555	\$ 52,364,534	57.7%

Airport Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues						
Charges for Services	\$ 2,849,500	\$ 276,502			\$ 1,921,161	67.4%
Intergovernmental	190,000	-			-	0.0%
Interfund Transfer	349,910	-			299,955	85.7%
Interest Income	-	-			-	0.0%
Total Airport Revenues	\$ 3,389,410	\$ 276,502			\$ 2,221,116	65.5%

	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
Employee Expenses	\$ 721,376	\$ 55,101	\$ 372,241	\$ 3,000	\$ 375,241	52.0%
Operation Expenses	1,756,640	198,134	1,333,721	82,144	1,415,865	80.6%
Capital Expenses	320,000	-	5,852	226,479	232,331	72.6%
Debt Service	128,954	-	-	-	-	0.0%
Interfund Transfer	371,781	-	185,891	-	185,891	50.0%
Total Airport Fund Expenditures	\$ 3,298,751	\$ 253,234	\$ 1,897,705	\$ 311,623	\$ 2,209,328	67.0%

Solid Waste Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues						
Charges for Services	\$ 10,630,829	\$ 934,074			\$ 6,382,942	60.0%
Licenses & Permits	25,000	-			35,000	140.0%
Intergovernmental	-	-			-	0.0%
Miscellaneous	75,000	20,392			226,221	301.6%
Interest Income	2,500	667			1,477	59.1%
Total Solid Waste Fund Revenues	\$ 10,733,329	\$ 955,133			\$ 6,645,641	61.9%

	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
Employee Expenses	\$ 4,401,526	\$ 328,457	\$ 2,269,991	\$ 25,565	\$ 2,295,556	52.2%
Operation Expenses	4,334,365	187,736	1,762,457	1,285,398	3,047,855	70.3%
Capital Expenses	956,283	-	(315)	956,283	955,968	100.0%
Interfund Transfer	2,157,175	-	1,003,587	-	1,003,587	46.5%
Total Solid Waste Fund Expenditures	\$ 11,849,349	\$ 516,193	\$ 5,035,720	\$ 2,267,246	\$ 7,302,966	61.6%



Golf Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues		April				
Charges for Services	\$ 1,870,000	\$ 217,434			\$ 1,143,312	61.1%
Miscellaneous	35,000	12,942			29,484	84.2%
Total Golf Fund Revenues	\$ 1,905,000	\$ 230,376			\$ 1,172,796	61.6%

	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures		April				
Employee Expenses	\$ 897,687	\$ 67,807	\$ 450,784	\$ 2,956	\$ 453,740	50.5%
Operation Expenses	494,200	43,963	362,366	47,892	410,259	83.0%
Capital Expenses	404,798	-	38,237	336,560	374,798	92.6%
Interfund Transfer	184,781	-	92,391	-	92,391	50.0%
Total Golf Fund Expenditures	\$ 1,981,466	\$ 111,771	\$ 943,778	\$ 387,409	\$ 1,331,187	67.2%

Civic/Convention Center Fund

	Current Total Budget	Period Activity			Total Fiscal YTD	Fiscal YTD % of Budget
Revenues		April				
Charges for Services	\$ 465,000	\$ 46,093			\$ 251,487	54.1%
Interfund Transfers	412,463	-			-	0.0%
Miscellaneous	125	143			861	688.5%
Total Civic/Convention Center Fund Revenues	\$ 877,588	\$ 46,235			\$ 252,347	28.8%

	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures*		April				
Employee Expenses	\$ 536,569	\$ 39,937	\$ 238,096	\$ -	\$ 238,096	44.4%
Operation Expenses	257,065	12,478	130,595	14,834	145,429	56.6%
Capital Expenses	-	-	6,427	-	6,427	0.0%
Interfund Transfer	35,178	-	17,589	-	17,589	50.0%
Total Civic/Convention Center Fund Expenditures	\$ 828,812	\$ 52,414	\$ 392,707	\$ 14,834	\$ 407,541	49.2%

*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



FINANCE DEPARTMENT

City of New Braunfels
Monthly Financial Summaries
As of April 30, 2022

Revenues

Expenditures

	Revenues				Expenditures					
	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget	Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Other Funds										
Debt Service Fund **	\$ 25,215,558	\$ 100,847	\$ 22,635,482	89.8%	\$ 25,033,058	\$ 18,977	\$ 19,886,346	\$ -	\$ 19,886,346	79.4%
Self Insurance Fund *	\$ 7,583,500	\$ 587,881	\$ 3,966,051	52.3%	\$ 7,500,000	\$ 639,480	\$ 3,765,877	\$ 39,271	\$ 3,805,148	50.7%
Special Revenue Funds										
CDBG Fund	\$ 486,739	\$ 23,573	\$ 140,739	28.9%	\$ 486,739	\$ 2,121	\$ 65,754	\$ 319,222	\$ 384,976	79.1%
Grant Fund	\$ 9,765,477	\$ 5,310	\$ 89,064	0.9%	\$ 14,793,547	\$ 267,434	\$ 305,354	\$ 11,106	\$ 316,460	2.1%
Special Revenue Fund	\$ 200,000	\$ 3,254	\$ 83,664	41.8%	\$ 700,000	\$ 6,296	\$ 58,765	\$ 65,111	\$ 123,876	17.7%
River Activities Fund	\$ 1,221,600	\$ 6,047	\$ 42,616	3.5%	\$ 1,236,685	\$ 33,188	\$ 143,651	\$ 142,016	\$ 285,667	23.1%
Court Security Fund	\$ 30,000	\$ 3,063	\$ 19,805	66.0%	\$ 40,000	\$ 2,608	\$ 18,366	\$ -	\$ 18,366	45.9%
Judicial Efficiency Fund	\$ 7,000	\$ 591	\$ 3,960	56.6%	\$ 13,500	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 2,590	\$ 16,695	55.6%	\$ 75,000	\$ 40	\$ 137	\$ 4,950	\$ 5,087	6.8%
Child Safety Fund	\$ 151,000	\$ 1,937	\$ 9,009	6.0%	\$ 158,000	\$ 13,865	\$ 99,162	\$ 29,066	\$ 128,228	81.2%
Stormwater Development Fund	\$ 80,000	\$ -	\$ 98,666	123.3%	\$ 100,000	\$ 109	\$ 109	\$ -	\$ 109	0.1%
Truancy Fund	\$ 50,000	\$ 3,294	\$ 21,219	42.4%	\$ 45,000	\$ 4,020	\$ 27,797	\$ -	\$ 27,797	61.8%

FINANCE DEPARTMENT

Revenues

Expenditures

	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
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Special Revenue Funds - continued

Cable Franchise Fund (PEG)	\$ 182,500	\$ -	\$ 51,664	28.3%	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 3,626,500	\$ 32,507	\$ 1,852,525	51.1%	\$ 1,858,259	\$ 322,716	\$ 736,581	\$ 734,471	\$ 1,471,053	\$ 1,471,053	79.2%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%	\$ 84,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 62,974	0.0%	\$ 120,000	\$ 76,573	\$ 119,097	\$ -	\$ 119,097	\$ 119,097	99.2%
Facilities Maintenance Fund	\$ 1,500,000	\$ -	\$ 750,000	50.0%	\$ 300,000	\$ -	\$ 5,714	\$ 43,286	\$ 49,000	\$ 49,000	16.3%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,137,943	\$ 1,234	\$ 584,775	51.4%	\$ 3,120,566	\$ -	\$ 768,603	\$ 2,151,624	\$ 2,920,227	\$ 2,920,227	93.6%
Fire Apparatus Replacement Maintenance Fund	\$ 230,000	\$ 9,822	\$ 55,262	24.0%	\$ 558,256	\$ 5,414	\$ 229,827	\$ 280,282	\$ 510,109	\$ 510,109	91.4%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 868,593	\$ 73,382	\$ 385,605	44.4%	\$ 868,593	\$ 53,975	\$ 326,363	\$ 480,849	\$ 807,212	\$ 807,212	92.9%
Faust Library Fund	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 100	\$ 51	\$ 63	62.7%	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Development Services Fund	\$ 1,145,000	\$ 153,326	\$ 942,195	82.3%	\$ 1,744,000	\$ 140,422	\$ 621,826	\$ 1,122,174	\$ 1,744,000	\$ 1,744,000	100.0%
Cemetery Improvements Fund	\$ 5,000	\$ 207	\$ 9,180	183.6%	\$ 188,000	\$ 1,548	\$ 4,607	\$ -	\$ 4,607	\$ 4,607	2.5%
Hotel/Motel Tax Fund *	\$ 4,371,968	\$ 342,624	\$ 1,760,773	40.3%	\$ 4,321,262	\$ 15,761	\$ 1,932,071	\$ 102,169	\$ 2,034,240	\$ 2,034,240	47.1%

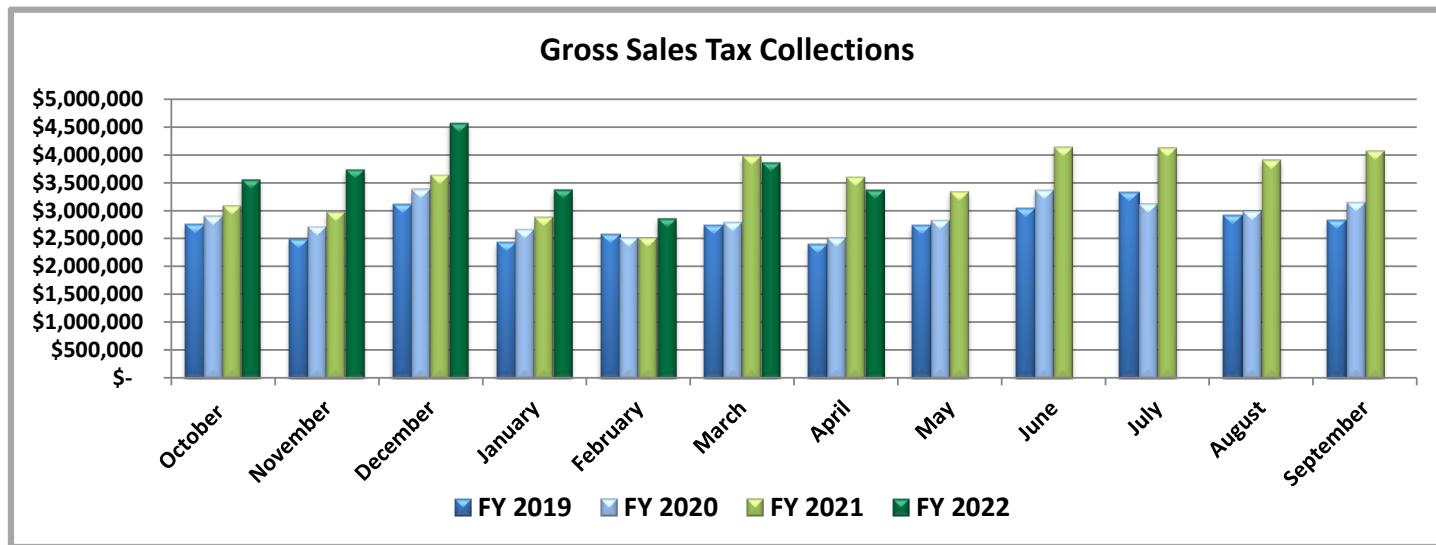
* Driven by End-of-Year accrual entries.

** Refunds owed were deducted from October property tax collections.

ECONOMIC DATA

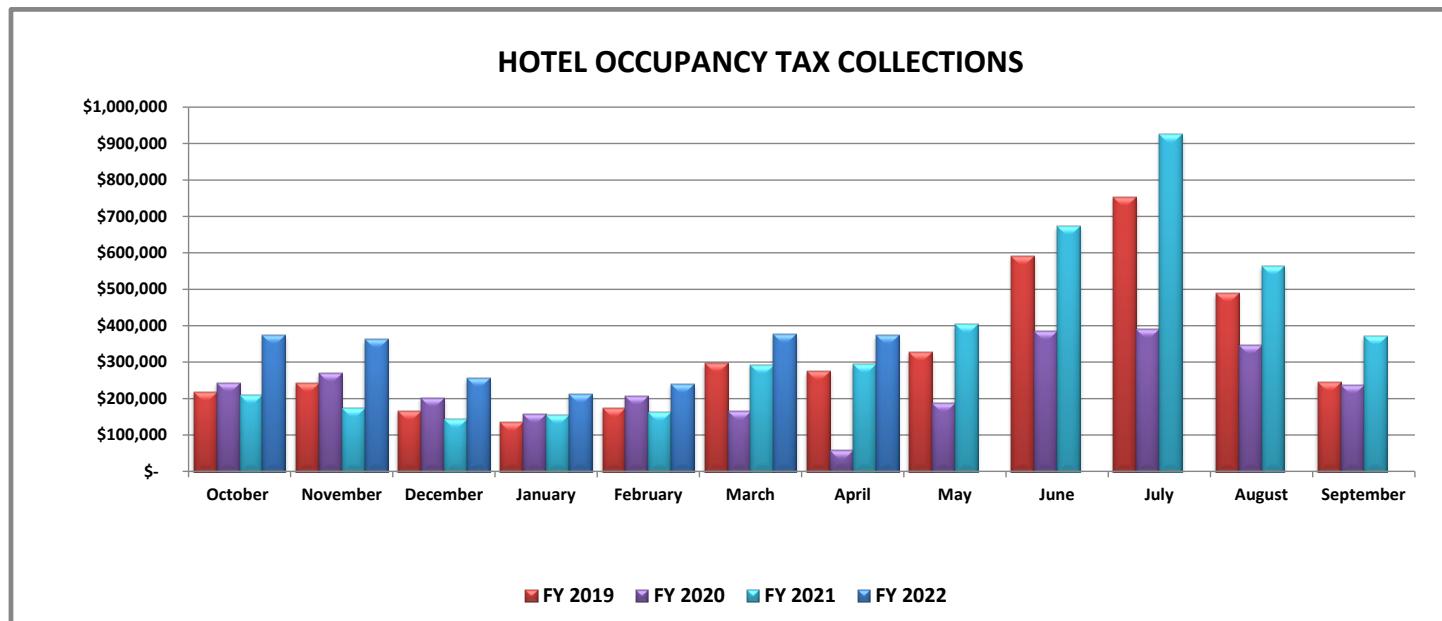
Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the April 2022 sales tax payment. The April 2022 payment was down 6.1% when compared to April of the previous fiscal year. Current period collections were down 6.3% compared to current period collections for April of 2021. April was the third month to not include sales tax revenue from a large retailer due to the implementation of a new business model that changed the sourcing of their sales to other cities instead of New Braunfels. Sales tax collections through April were up 12% fiscal year to date compared to FY 2021.



Hotel Occupancy Tax Collection

As shown in the graph below, April Hotel Occupancy Tax collections were up 27.2% when compared to April of last fiscal year. They reflected a 53.3% increase fiscal year to date (through April) compared to FY 2021. The increased percentages of revenue are largely attributed to the continued increased tourism compared to the Spring of 2021 when COVID was still a significant factor. This comparison includes current, actual collections due for April only and does not include pending or prior month payments received in the month. The hotel sector experienced the largest increase compared to the same month last year.



CAPITAL PROJECT STATUS as of 6/20/2022

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Total		Status	Overall Completion
				Budget	Remaining		
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Design of repair is under review.	\$ 10,790,991	\$ 660,006	Construction Phase	94%
2013 Bond/Roadway Impact Fees	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Rueckle from IH 35 Frontage to Morningside	Project Closeout is underway.	\$ 16,364,000	\$ 775,898	Project Closeout	95%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 5,161,787		66%
		<i>Carl Shurz Streets</i> (Coll St from Magazine Ave to Guether Ave & Magazine Ave from Coll St to Butcher St & Butcher St from Magazine Ave to Guether Ave & Guether Ave from Butcher St to Coll St)	Year 3 project- On hold	On Hold			
		<i>Lamar Streets</i> (North St from Union Ave to Grant Ave & Grant Ave from North St to Common St & Central Ave from North St to Commerce St & Central from Main St to Common St & Commerce from Houston Ave to Veramendi Ave & Houston Ave from Commerce St to Main St & Veramendi Ave from Commerce St to Common St & Main St from Houston Ave to Veramendi Ave	Complete	Project Closeout			
		<i>Lakeview Boulevard</i>	Retainage payment is pending closeout documents	Project Closeout			
		<i>Union Avenue</i>	Complete	Project Closeout			
		<i>Comal Avenue</i>	Complete	Project Closeout			
		<i>County Line Road</i>	Year 3 project- On hold	On Hold			
		<i>Peach/Plum/Grape</i>	Year 3 project- On hold	On Hold			
		<i>County Line Road</i>	Year 3 project- On hold	On Hold			
		<i>Peach/Plum/Grape</i>	Year 3 project- On hold	On Hold			
		<i>Central Avenue</i>	NBU is addressing waterline conflict. Work will continue when waterline is relocated.	Construction Phase			
		<i>Grant Street</i>	Complete	Project Closeout			
		<i>South Street</i>	Work is complete from Houston St to East St. NBU is addressing waterline conflict. Work will continue when waterline is relocated.	Construction Phase			
2019 Bond/Roadway Impact Fees	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW complete - Utility relocation underway	\$ 13,000,800	\$ 9,412,567	Construction Phase	12%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Wet utility work underway. Design is continuing.	\$ 17,897,150	\$ 16,456,216	Design Phase	8%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

CAPITAL PROJECT STATUS as of 6/20/2022

Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
Roadway Impact Fees	FM 1863 Extension PER	Hwy 46 to Veramendi Subdivision	Complete	\$ 199,473	\$ 31,134	Completed	84%
Roadway Impact Fees	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	On hold	\$ 359,388	\$ 3,837	On Hold	99%
Roadway Impact Fees	Kowald PER	IH 35 to FM 1101	Public meeting scheduled for July 2022.	\$ 248,631	\$ 32,676	Design Phase	0%
TxDot	Airport Detention Pond		TxDot managing	\$ -	\$ -	Construction Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Closeout pending installation of light pole.	\$ 1,662,000	\$ 213,360	Project Closeout	87%
Edwards Aquifer Habitat	*Elizabeth Water Quality Pond		Complete	\$ 101,439	\$ 9,442	Project Closeout	91%
RIF	Saengerhalle/Mary Intersection	Hwy 46	Project on hold	\$ 47,905	\$ -	On Hold	100%
RIF	Water Way Lane		Preliminary Engineering Report complete - On hold pending funding	\$ 86,495	\$ 4,910	On Hold	94%
Roadway Impact Fees	Old FM 306 /Common Intersection		Contract has been awarded. Project kickoff is underway.	\$ 47,125	\$ 1,569	Bid Phase	97%
Roadway Impact Fees	FM 1044/ Klein intersection signalization		Traffic signal design underway.	\$ 114,605	\$ 72,037	Design Phase	37%
Roadway Impact Fees	FM 1044/Schmidt Intersection signalization		Intersection improvement and signal design underway	\$ 75,356	\$ 75,356	Design Phase	0%
TxDot/Roadway Impact Fees	County Line Signalization	County Line Road @ Dove Crossing	Project awarded and construction expected to begin in July 2022.	\$ 37,244	\$ -	Bid Phase	100%
TxDot/Roadway Impact Fees	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Project awarded and construction expected to begin in July 2022.	\$ 13,738	\$ -	Bid Phase	100%
TxDot/Roadway Impact Fees	S. Walnut Signalization	South Walnut @ County Line Road	Project awarded and construction expected to begin in July 2022.	\$ 39,328	\$ -	Bid Phase	100%
TxDot/Roadway Impact Fees	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	Bid process will begin in July 2022.	\$ 694,682	\$ 514,736	Design Phase	26%
NBEDC	S. Castell Corridor Plan	Business 35 to Bridge Street	Design underway	\$ 842,000	\$ 542,833	Design Phase	36%
2019 Bond & NBEDC	Sports Complex Phase 1		Design of value engineering options underway	\$ 27,073,788	\$ 24,915,403	Design Phase	8%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Project Closeout is underway.	\$ 700,000	\$ 113,355	Project Closeout	84%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 59,270	Design Phase	83%
NBEDC & Seguin 4A	CTTC HVAC replacement		Final Payment in process	\$ 250,000	\$ 28,045	Completed	
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 2,984,563	Construction Phase	46%
Parks Operating/Multiple Sources	Mission Hills Park		Construction underway. Filter boxes have been received. Completion is anticipated in July 2022.	\$ 380,053	\$ 30,810	Construction Phase	92%
NBEDC & MPO	Dry Comal Creek		Design underway	\$ 375,000	\$ 326,497	Design Phase	13%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 1,111,723	Construction Phase	85%
2019 Bond	Fire Station #3		Substantially complete. Station is operational and punch list work is underway.	\$ 6,736,000	\$ 1,228,371	Project Closeout	82%
Creekside TIRZ & 2020 CofO	Firestation #7		Fire Station construction contract has been awarded. Design revisions for Training Center are underway.	\$ 14,928,000	\$ 13,455,576	Bid Phase	10%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 9,452,299	Construction Phase	74%
General Fund	Five Year CIP Development		Finalizing CIP	\$ 300,000	\$ 62,434	Design Phase	79%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

VACANT POSITIONS REPORT

as of 6/20/22

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
AIRPORT FUND	10.00	1.00	Maintenance Technician - Currently Posted
CITY ATTORNEY	5.00	-	
CITY MANAGER	4.00	-	
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	-	
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-	
CITY SECRETARY	4.00	-	
CIVIC/CONVENTION CENTER	9.00	0.50	Event Attendant PT - Currently Posted
FINANCE	13.75	-	
FIRE			
	<i>Support Services</i>	14.00	-
	<i>Emergency Management</i>	1.00	-
	<i>Operations</i>	129.00	-
	<i>Total FTE</i>	144.00	-
GOLF FUND	18.00	1.00	Golf Marketing Coordinator - No Plans to Post
		2.00	Maintenance Worker - Currently Posted
		1.00	Golf Cart Porter PT (2 @ 19 hours) - Currently Posted
HUMAN RESOURCES	10.00	-	
INFORMATION TECHNOLOGY	16.00	1.00	Network Administrator-Offer made to candidate.
LIBRARY			
	<i>Westside Community Center</i>	28.50	1.00
			Assistant Library Director - Currently Posted
		3.00	1.00 Library Aide PTR (2@20hrs) - Newly Funded Position in FY 22 Budget - Approved to fill 4/1/22
			1.50 Library Assistant I/II/III PTR (2 @ 29.5 hrs) - New Funded Positions in FY 22 Budget - Approved to fill 4/1/22
MUNICIPAL COURT	10.00	-	
PLANNING AND DEVELOPMENT SERVICES			
	<i>Building Safety</i>	15.00	-
	<i>Neighborhood Services</i>	14.00	-
	<i>Development Planning</i>	7.00	1.00
	<i>Comprehensive Planning</i>	3.00	-
	<i>Total FTE</i>	39.00	1.00
POLICE			
	<i>Administration</i>	21.00	-
	<i>Police Support Services</i>	29.50	2.00
	<i>Patrol</i>	101.00	9.00
	<i>Criminal Investigation</i>	32.50	1.00 Police Officer (traffic) - Position will be filled internally
	<i>Total FTE</i>	184.00	1.00 Crime Victim's Liaison - Currently Posted

**VACANT POSITIONS REPORT
as of 6/20/22 (continued)**

PARKS AND RECREATION				
	<i>Administration</i>	7.00	1.00	Assistant Parks and Recreation Director - Currently Posted
	<i>Recreation - Fischer Park</i>	3.25	-	
	<i>Recreation - Landa Park</i>	5.50	2.00	Recreation Instructor PTR (4 @ 20 hours) - Currently Posted
	<i>Athletics</i>	1.00	-	
	<i>Aquatics</i>	2.00	-	
	<i>Rangers</i>	2.50	1.00	Park Ranger PTR (2 @ 20 hours) - Currently Posted
	<i>Operations</i>	26.00	1.00	Field Technician - Position No Longer Posted
			1.00	Equipment Operator - Currently Posted
	<i>Das Rec - Full Time</i>	13.00	1.00	Membership and Marketing Supervisor - New hire Starting in late June
			1.00	Assistant Aquatics Supervisor - Currently Posted
	<i>Das Rec - Part Time</i>	86.75	5.00	Lifeguard/Water Safety Instructor (25 @ 19 hours) - Currently Posted
			2.50	Water Safety Instructor (5 @19 hours) - No Current Plans to Post
			1.00	Fitness Instructors (2 @ 19 hours) - Currently Posted
			2.00	Lead Kinder Care Attendant (4 @ 19 hours) - Currently Posted
			6.00	Party Attendant (12 @ 19 hours) - Currently Posted
			0.50	Fitness/Gym Attendant (1 @ 19 hours) - Currently Posted
			0.50	Kinder Care Attendant (1 @ 19 hours) - Currently Posted
			1.00	Pool Managers - PT (2 @ 19 hours) - Currently Posted
			0.75	Pool Managers - PTR (1 @ 29.5 hours) - Currently Posted
			1.00	Lead Guest Services Representatives (2 @ 19 hours) - Not Posted
			3.00	Guest Services Representatives (6 @ 19 hours) - Currently Posted
			1.00	Recreation Instructors PT (2 @ 19 hours) - Currently Posted
			0.75	Guest Services Specialist PTR (2 @ 29.5 hours) - Currently Posted
	Total FTE	147.00	33.00	
PUBLIC WORKS				
	<i>Engineering</i>	20.00	1.00	Assistant City Engineer - Currently Posted
			1.00	First Assistant City Engineer - Not Posted
			1.00	Engineer - Currently Posted
			1.00	Graduate Engineer - Currently Posted
	<i>Streets</i>	20.00	1.00	Maintenance Worker- Currently Posted
	<i>Drainage</i>	14.00	3.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
	<i>Facilities Maintenance</i>	10.00	1.00	Facilities Maintenance Technician - Currently Posted
	<i>Capital Programs</i>	5.00	1.00	Capital Programs Manager - Not Posted
	Total FTE	69.00	10.00	
SOLID WASTE FUND				
	<i>Support Services</i>	8.00	1.00	Container Maintenance Worker - Not Posted
			1.00	Recycling Coordinator - Reclassifying to Assistant Solid Waste Manager-Currently Posted
	<i>Residential Collection</i>	16.00	2.00	Solid Waste Operator I/II/III - Currently Posted
			1.00	Refuse Collector I/II/III - Currently Posted
	<i>Commercial Collection</i>	15.00	2.00	Solid Waste Operator I/II/III - Currently Posted
			1.00	Refuse Collector I/II/III - Currently Posted
	<i>Recycling Collection</i>	17.00	1.00	Refuse Collector I/II/III - Currently Posted
			1.00	Solid Waste Operator I/II/III - New Hire Starting June
	<i>Fleet Services</i>	10.00	-	
	Total FTE	66.00	10.00	
TRUANCY FUND				
		1.00	-	
RIVER ACTIVITIES FUND				
		2.75	-	
EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND				
		1.00	-	
DEVELOPMENT SERVICES FUND				
		4.00	-	
TOTAL FTE 795.75 77.00				
City-wide Staffing Level 90.32%				