



## FINANCE DEPARTMENT

# FY 2022 May Financial Report

July 27, 2022

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **May**, with 66.7% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 7/15/22, a current (FY 2022 authorized totals) Vacant Positions Report as of 7/27/22, an Economic Data Report, and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2022 Operating Budget and Plan of Municipal Services, and the Annual Comprehensive Financial Report. All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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## General Fund Revenues

As of May 31, General Fund revenues total \$66.2 million or 83.4% of total budgeted revenue. \$7.2 million was received during the month of May. The majority of the amount received in May came from sales tax while the majority of YTD revenue was generated from property taxes. January – March are the primary collection months for property taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 60.6% of all budgeted revenue.

License and Permit revenue collections through the month of May were greater than budget at \$4.5 million (87.0%). Fines and Forfeiture revenues are below budget with collections at 50.2% (\$704,000) of the budgeted totals. Charges for Services totals \$2.5 million (57.2%). This particular revenue is driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$739,000 through the month of May – 47.6% of budgeted revenue, which is below budget. Parks revenues are seasonal in nature. Das Rec revenue is greater than budget at \$2.0 million (84.4%) and continues to exceed its goal of 95% cost recovery.

## General Fund Expenditures

As of May 31, General Fund expenditures and encumbrances total \$58.0 million or 63.8% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of May, 61.6% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 78.1% committed, reflecting encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget at 74.9%, due primarily to encumbrances for purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$62,955,869	\$ 5,149,795	\$ 37,708,719	\$ 85,609	\$ 37,794,328	60.0%
Operating Expenses	17,851,201	1,574,180	9,875,739	4,066,270	13,942,009	78.1%
Capital Expenses	4,277,279	10,290	1,733,826	1,468,531	3,202,357	74.9%
Debt Service	156,440	71,757	150,928	-	150,928	96.5%
Interfund Transfers	5,623,910	-	2,900,101	-	2,900,101	51.6%
Contingencies	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$90,864,699</b>	<b>\$ 6,806,022</b>	<b>\$ 52,369,313</b>	<b>\$ 5,620,409</b>	<b>\$ 57,989,723</b>	<b>63.8%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of May total \$2.6 million or 77.4% of total budgeted revenues, which is greater than budget. The majority of these revenues are from fuel sales. Fuel sales (gallons) for the month of May increased 48.0% compared to May of last year. Expenditures and encumbrances total \$2.6 million or 79.0% of budget, which is also greater than budget due to purchase orders issued for capital expenditures. Airport employee expenditures are at 61.3% of budget, which is slightly less than budget due to vacancies. The operating allocation is greater than budget at 99.3%, due to the rising cost of fuel. Capital expenses are at 72.6% of budget due to purchase orders issued for the budgeted purchases of mowers, tractors, and a shredder.

**Solid Waste Fund** – Revenues through the month of May total \$7.6 million or 70.6% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$7.8 million or 65.9% of budget. Employee expenditures are less than budget at 61.1% due to vacancies. Operating expenditures are over budget (72.9%), due to purchase orders issued for refuse disposal and refuse containers, that are not yet paid. Capital expenses are at 100% of budget due to purchase orders issued for the budgeted purchases of 3 side load collection trucks.

**Golf Course Fund** – Revenues through the month of May total \$1.4 million or 75.7% of total budgeted revenues, which is greater than budget. Revenue for the month of May was up 18.8% compared to May of last year and continues to break records with highest recorded monthly revenues in the course's history. Rounds of golf played increased 21.1% from the same month last year (6,078 rounds played), with 12 tournaments hosted. Operating expenditures are at 74.1% of budget – which is over budget due to purchase orders issued for merchandise that are not yet paid. Capital Expenses are at 92.6% of budget reflecting purchase orders issued for the budgeted purchases of mowers and utility vehicles. Employee expenditures are less than budget at 61.0% due to vacancies.

**Civic/Convention Center Fund** – Charges for Services revenues through the month of May total \$285,000 or 61.2%, which is below budget. Expenditures and encumbrances in the fund total \$471,000 or 56.8%, which is also below budget due to employee vacancies.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through May 31, 2022.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,173,485	\$ 1,001,098	\$ 1,172,387.19
Service Area 2	369,872	246,720	\$ 123,151.59
Service Area 3	8,748,341	5,447,260	\$ 3,301,081.43
Service Area 4	1,103,969	24,020	\$ 1,079,949.00
Service Area 5	8,255,352	6,030,197	\$ 2,225,155.00
Service Area 6	5,192,700	2,913,343	\$ 2,279,356.92
Veramendi Traffic Impact Fees	1,646,912	1,513,099	\$ 133,813.37
<b>Total</b>	<b>\$ 27,490,631</b>	<b>\$ 17,175,736</b>	<b>\$ 10,314,895</b>

## Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through May 31, 2022.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,507,797	\$ 151,430	\$ 1,356,367	\$ 545,012	\$ 811,355.68
PARK DISTRICT 2	4,191,673	50,700	4,140,973	1,901,560	\$ 2,239,413.18
PARK DISTRICT 3	2,039,006	456,673	1,582,333	1,167,654	\$ 414,678.79
PARK DISTRICT 4	786,779	229,531	557,248	50,400	\$ 506,847.70
<b>Total</b>	<b>\$ 8,525,256</b>	<b>\$ 888,335</b>	<b>\$ 7,636,921</b>	<b>\$ 3,664,626</b>	<b>\$ 3,972,295</b>



## General Fund

	Current Total Budget	Period Activity		Total Fiscal YTD	Fiscal YTD % of Budget
		May			
<b>Revenues</b>					
Taxes and Franchise Fees	\$ 60,326,505	\$ 5,490,197		\$ 54,560,195	90.4%
Licenses and Permits	5,205,530	510,618		4,528,756	87.0%
Intergovernmental/Contributions	650,000	-		347,333	53.4%
Charges for Services	4,312,186	657,714		2,465,906	57.2%
Fines and Forfeitures	1,401,000	87,143		703,840	50.2%
Interest Income	50,000	18,044		46,809	93.6%
Parks and Recreation	1,552,890	159,048		739,323	47.6%
Das Rec	2,343,000	268,518		1,976,512	84.4%
Miscellaneous	2,536,250	31,382		316,181	12.5%
Interfund Transfers	997,760	-		483,880	48.5%
<b>Total General Fund Revenues</b>	<b>\$ 79,375,121</b>	<b>\$ 7,222,663</b>		<b>\$ 66,168,734</b>	<b>83.4%</b>

	Current Total Budget	Period Activity		Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
		May					
<b>Expenditures</b>							
City Secretary	\$ 472,884	\$ 38,018		\$ 228,227	\$ 26,399	\$ 254,626	53.8%
City Council	36,200	1,194		21,106	-	21,106	58.3%
City Attorney	1,009,434	70,347		651,028	258,495	909,524	90.1%
City Administration	961,873	76,984		607,687	17,115	624,802	65.0%
Human Resources	1,143,455	112,046		719,643	27,381	747,024	65.3%
Communication	572,664	38,811		332,096	-	332,096	58.0%
Finance	1,496,547	115,593		754,286	92,280	846,566	56.6%
Information Technology	2,889,349	202,943		1,395,873	76,252	1,472,125	51.0%
Economic Development	601,491	44,462		258,349	-	258,349	43.0%
Planning and Development Services	3,816,933	328,151		2,332,767	177,939	2,510,707	65.8%
Police	23,202,084	1,767,566		14,081,382	659,669	14,741,051	63.5%
Municipal Court	838,059	62,047		521,308	1,317	522,625	62.4%
Fire	22,698,789	1,719,699		14,049,107	988,608	15,037,715	66.2%
Public Works	10,554,018	1,186,146		5,792,027	1,520,644	7,312,671	69.3%
Parks	7,159,848	465,019		3,302,958	828,545	4,131,503	57.7%
Das Rec	2,720,194	212,482		1,508,143	87,305	1,595,448	58.7%
Library	3,071,467	175,706		1,384,572	40,546	1,425,118	46.4%
Non-Departmental	7,619,410	188,808		4,428,752	817,914	5,246,665	68.9%
<b>Total General Fund Expenditures</b>	<b>\$ 90,864,699</b>	<b>\$ 6,806,022</b>		<b>\$ 52,369,313</b>	<b>\$ 5,620,409</b>	<b>\$ 57,989,723</b>	<b>63.8%</b>

### Airport Fund

	Current Total Budget	Period Activity May			Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>						
Charges for Services	\$ 2,849,500	\$ 276,502			\$ 2,323,347	81.5%
Intergovernmental	190,000	-			-	0.0%
Interfund Transfer	349,910	-			299,955	85.7%
<b>Total Airport Revenues</b>	<b>\$ 3,389,410</b>	<b>\$ 276,502</b>			<b>\$ 2,623,302</b>	<b>77.4%</b>

	Current Total Budget	Period Activity May	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 721,376	\$ 67,412	\$ 439,654	\$ 2,388	\$ 442,042	61.3%
Operation Expenses	1,756,640	399,072	1,738,077	6,251	1,744,328	99.3%
Capital Expenses	320,000	-	5,852	226,479	232,331	72.6%
Debt Service	128,954	-	-	-	-	0.0%
Interfund Transfer	371,781	-	185,891	-	185,891	50.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,298,751</b>	<b>\$ 466,484</b>	<b>\$ 2,369,474</b>	<b>\$ 235,117</b>	<b>\$ 2,604,591</b>	<b>79.0%</b>

### Solid Waste Fund

	Current Total Budget	Period Activity May			Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>						
Charges for Services	\$ 10,630,829	\$ 904,834			\$ 7,287,776	68.6%
Licenses & Permits	25,000	-			35,000	140.0%
Miscellaneous	75,000	27,909			254,130	338.8%
Interest Income	2,500	1,411			2,888	115.5%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 10,733,329</b>	<b>\$ 934,154</b>			<b>\$ 7,579,795</b>	<b>70.6%</b>

	Current Total Budget	Period Activity May	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 4,401,526	\$ 397,552	\$ 2,668,087	\$ 22,532	\$ 2,690,619	61.1%
Operation Expenses	4,334,365	379,994	2,167,518	993,172	3,160,690	72.9%
Capital Expenses	956,283	-	(315)	956,283	955,968	100.0%
Interfund Transfer	2,157,175	-	1,003,587	-	1,003,587	46.5%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 11,849,349</b>	<b>\$ 777,545</b>	<b>\$ 5,838,877</b>	<b>\$ 1,971,988</b>	<b>\$ 7,810,865</b>	<b>65.9%</b>



FINANCE DEPARTMENT

### Golf Fund

	Current Total Budget	Period Activity May			Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>						
Charges for Services	\$ 1,870,000	\$ 259,904			\$ 1,403,216	75.0%
Miscellaneous	35,000	9,170			38,654	110.4%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,905,000</b>	<b>\$ 269,074</b>			<b>\$ 1,441,870</b>	<b>75.7%</b>

	Current Total Budget	Period Activity May	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 897,687	\$ 94,663	\$ 545,447	\$ 2,174	\$ 547,621	61.0%
Operation Expenses	494,200	32,857	407,327	46,071	453,398	91.7%
Capital Expenses	404,798	-	38,237	336,560	374,798	92.6%
Interfund Transfer	184,781	-	92,391	-	92,391	50.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,981,466</b>	<b>\$ 127,520</b>	<b>\$ 1,083,401</b>	<b>\$ 384,806</b>	<b>\$ 1,468,207</b>	<b>74.1%</b>

### Civic/Convention Center Fund

	Current Total Budget	Period Activity May			Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>						
Charges for Services	\$ 465,000	\$ 33,207			\$ 284,694	61.2%
Interfund Transfers	412,463	-			-	0.0%
Miscellaneous	125	20			880	704.4%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 877,588</b>	<b>\$ 33,227</b>			<b>\$ 285,574</b>	<b>32.5%</b>

	Current Total Budget	Period Activity May	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures*</b>						
Employee Expenses	\$ 536,569	\$ 45,690	\$ 283,793	\$ -	\$ 283,793	52.9%
Operation Expenses	257,065	15,319	148,128	14,744	162,872	63.4%
Capital Expenses	-	-	6,427	-	6,427	0.0%
Interfund Transfer	35,178	-	17,589	-	17,589	50.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 828,812</b>	<b>\$ 61,009</b>	<b>\$ 455,938</b>	<b>\$ 14,744</b>	<b>\$ 470,682</b>	<b>56.8%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



FINANCE DEPARTMENT

**Revenues**

**Expenditures**

	Revenues				Expenditures					
	Current Total Budget	Period Activity May	Total Fiscal YTD	Fiscal YTD % of budget	Current Total Budget	Period Activity May	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b><u>Other Funds</u></b>										
Debt Service Fund **	\$ 25,215,558	\$ 124,876	\$ 22,760,357	90.3%	\$ 25,033,058	\$ 18,977	\$ 19,886,346	\$ -	\$ 19,886,346	79.4%
Self Insurance Fund *	\$ 7,583,500	\$ 1,139,121	\$ 5,105,172	67.3%	\$ 7,500,000	\$ 444,399	\$ 4,210,276	\$ 34,353	\$ 4,244,629	56.6%
<b><u>Special Revenue Funds</u></b>										
CDBG Fund	\$ 486,739	\$ 3,080	\$ 143,819	29.5%	\$ 486,739	\$ 3,828	\$ 69,582	\$ 315,394	\$ 384,976	79.1%
Grant Fund	\$ 9,765,477	\$ 7,214	\$ 96,278	1.0%	\$ 14,793,547	\$ 6,521	\$ 311,875	\$ 11,106	\$ 322,981	2.2%
Special Revenue Fund	\$ 200,000	\$ 57,895	\$ 141,559	70.8%	\$ 700,000	\$ 68,292	\$ 133,395	\$ 24,363	\$ 157,758	22.5%
River Activities Fund	\$ 1,221,600	\$ 143,157	\$ 185,773	15.2%	\$ 1,236,685	\$ 33,236	\$ 177,744	\$ 139,286	\$ 317,030	25.6%
Court Security Fund	\$ 30,000	\$ 3,035	\$ 22,841	76.1%	\$ 40,000	\$ 2,721	\$ 21,087	\$ -	\$ 21,087	52.7%
Judicial Efficiency Fund	\$ 7,000	\$ 341	\$ 4,301	61.4%	\$ 13,500	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 2,548	\$ 19,243	64.1%	\$ 75,000	\$ 5,005	\$ 5,141	\$ -	\$ 5,141	6.9%
Child Safety Fund	\$ 151,000	\$ 1,739	\$ 10,749	7.1%	\$ 158,000	\$ 16,637	\$ 115,850	\$ 12,428	\$ 128,279	81.2%
Stormwater Development Fund	\$ 80,000	\$ -	\$ 98,666	123.3%	\$ 100,000	\$ -	\$ 109	\$ -	\$ 109	0.1%
Truancy Fund	\$ 50,000	\$ 3,241	\$ 24,460	48.9%	\$ 45,000	\$ 3,820	\$ 31,627	\$ -	\$ 31,627	70.3%

**Revenues**
**Expenditures**

	Current Total Budget	Period Activity May	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity May	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b><u>Special Revenue Funds - continued</u></b>											
Cable Franchise Fund (PEG)	\$ 182,500	\$ 41,582	\$ 93,246	51.1%		\$ 350,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 3,626,500	\$ 51,127	\$ 1,903,651	52.5%		\$ 1,858,259	\$ 190,425	\$ 1,005,325	\$ 605,647	\$ 1,610,972	86.7%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%		\$ 84,000	\$ -	\$ -	\$ 6,449	\$ 6,449	7.7%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 62,974	0.0%		\$ 120,000	\$ -	\$ 119,097	\$ -	\$ 119,097	99.2%
Facilities Maintenance Fund	\$ 1,500,000	\$ -	\$ 750,000	50.0%		\$ 300,000	\$ 7,293	\$ 13,008	\$ 35,992	\$ 49,000	16.3%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,137,943	\$ 2,610	\$ 587,385	51.6%		\$ 3,120,566	\$ 33,823	\$ 802,426	\$ 2,154,246	\$ 2,956,672	94.7%
Fire Apparatus Replacement Maintenance Fund	\$ 230,000	\$ 29,899	\$ 85,161	37.0%		\$ 558,256	\$ -	\$ 241,598	\$ 30,282	\$ 271,880	48.7%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 868,593	\$ 13,435	\$ 399,040	45.9%		\$ 868,593	\$ 50,599	\$ 378,836	\$ 439,499	\$ 818,336	94.2%
Faust Library Fund	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 100	\$ 5	\$ 68	67.7%		\$ 100,000	\$ -	\$ -	\$ -	\$ -	0.0%
Development Services Fund	\$ 1,145,000	\$ 103,145	\$ 1,045,340	91.3%		\$ 1,744,000	\$ -	\$ 742,448	\$ 1,001,552	\$ 1,744,000	100.0%
Cemetery Improvements Fund	\$ 5,000	\$ 421	\$ 9,601	192.0%		\$ 188,000	\$ -	\$ 4,607	\$ -	\$ 4,607	2.5%
Hotel/Motel Tax Fund *	\$ 4,371,968	\$ 413,235	\$ 2,174,007	49.7%		\$ 4,321,262	\$ 10,563	\$ 1,942,634	\$ 107,694	\$ 2,050,328	47.4%

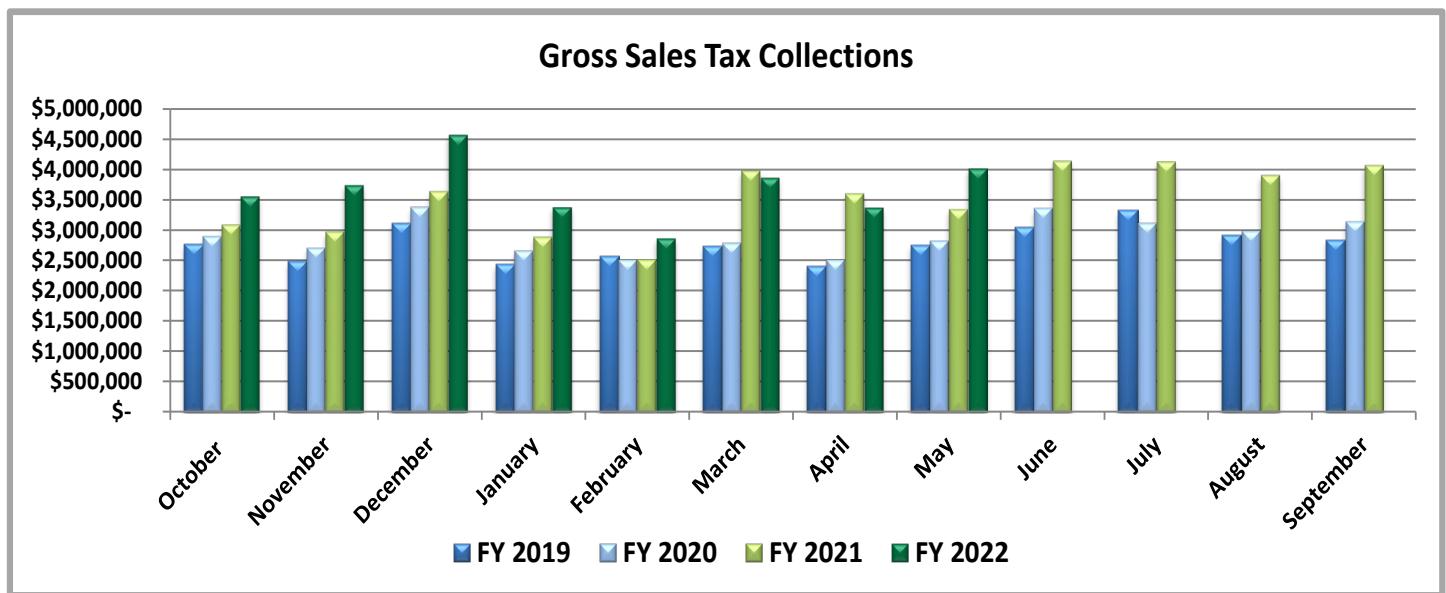
\* Driven by End-of-Year accrual entries.

\*\* Refunds owed were deducted from October property tax collections.

## ECONOMIC DATA

### **Total Sales Tax Collections – General Fund and NBEDC**

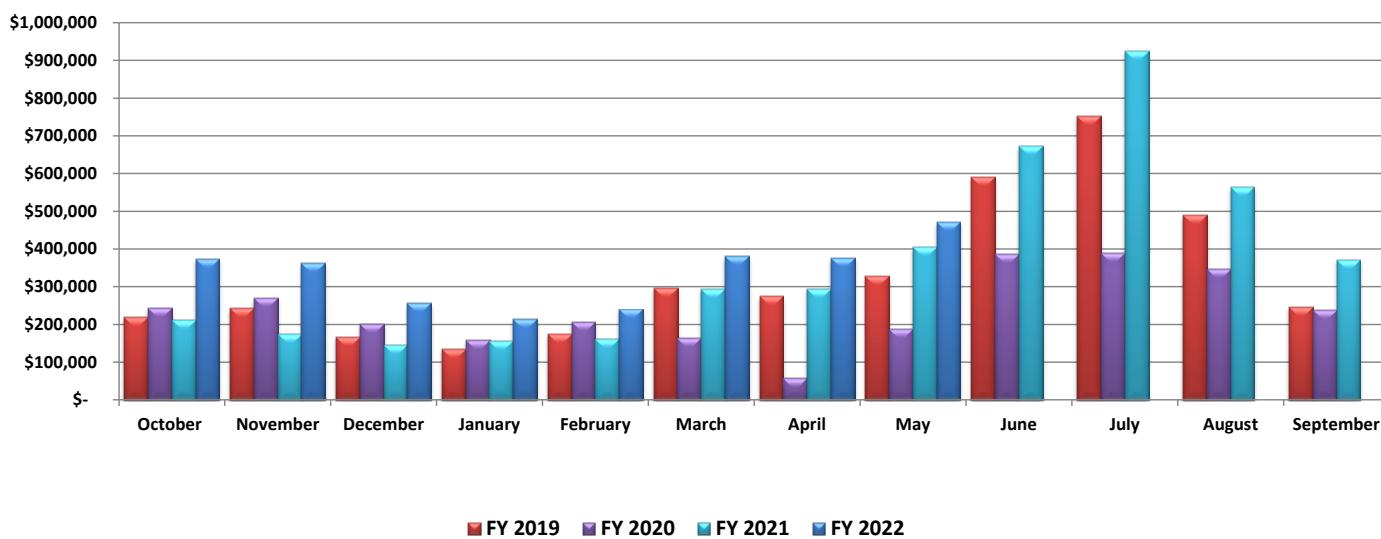
Sales tax is received approximately six weeks after the month has ended. The graph below includes the May 2022 sales tax payment. The May 2022 payment was up 20.5% when compared to May of the previous fiscal year. The May payment included a positive audit adjustment from the State Comptroller's Office of \$642,000. Current period collections were up 1.7% compared to current period collections for May of 2021 and is more of a true comparison as these numbers do not include the audit adjustment. May was the fourth month to not include sales tax revenue from a large retailer due to the implementation of a new business model that changed the sourcing of their sales to other cities instead of New Braunfels. Sales tax collections through May were up 13.1% fiscal year to date compared to FY 2021.



## Hotel Occupancy Tax Collection

As shown in the graph below, May Hotel Occupancy Tax collections were up 16.2% when compared to May of last fiscal year. They reflected a 45.3% increase fiscal year to date (through May) compared to FY 2021. The increased percentages of revenue are largely attributed to the continued increased tourism compared to the Spring of 2021 when COVID was still a significant factor. This comparison includes current, actual collections due for May only and does not include pending or prior month payments received in the month. The B&B sector experienced the largest percentage increase compared to the same month last year.

**HOTEL OCCUPANCY TAX COLLECTIONS**



## CAPITAL PROJECT STATUS as of 7/15/2022

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Design of repair is under review.	\$ 10,790,991	\$ 660,006	Construction Phase	94%
2013 Bond/Roadway Impact Fees	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Rueckle from IH 35 Frontage to Morningside	The final retainage payment is in progress.	\$ 16,364,000	\$ 297,517	Project Closeout	98%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 5,118,111		66%
		<i>Carl Shurz Streets</i> (Coll St from Magazine Ave to Guether Ave & Magazine Ave from Coll St to Butcher St & Butcher St from Magazine Ave to Guenther Ave & Guenther Ave from Butcher St to Coll St)	Year 3 project- On hold				On Hold
		<i>Lamar Streets</i> (North St from Union Ave to Grant Ave & Grant Ave from North St to Common St & Central Ave from North St to Commerce St & Central from Main St to Common St & Commerce from Houston Ave to Veramendi Ave & Houston Ave from Commerce St to Main St & Veramendi Ave from Commerce St to Common St & Main St from Houston Ave to Veramendi Ave	Complete				Project Closeout
		<i>Lakeview Boulevard</i>	Retainage payment is in progress.				Project Closeout
		<i>Union Avenue</i>	Complete				Project Closeout
		<i>Comal Avenue</i>	Complete				Project Closeout
		<i>County Line Road</i>	Year 3 project- On hold				On Hold
		<i>Peach/Plum/Grape</i>	Year 3 project- On hold				On Hold
		<i>County Line Road</i>	Year 3 project- On hold				On Hold
		<i>Peach/Plum/Grape</i>	Year 3 project- On hold				On Hold
		<i>Central Avenue</i>	NBU is currently relocating a conflicting waterline. City will continue to work with contractors when NBU completes relocation of waterline.				Construction Phase
		<i>Grant Street</i>	Complete				Project Closeout
		<i>South Street</i>	NBU is currently relocating a conflicting waterline. City will continue to work with contractors when NBU completes relocation of waterline.				Construction Phase
2019 Bond/Roadway Impact Fees	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW complete - Utility relocation underway	\$ 13,000,800	\$ 8,107,956	Construction Phase	22%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Wet utility work underway. Design is continuing.	\$ 17,897,150	\$ 16,456,216	Design Phase	8%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

## CAPITAL PROJECT STATUS as of 7/15/2022

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
Roadway Impact Fees	FM 1863 Extension PER	Hwy 46 to Veramendi Subdivision	Complete	\$ 199,473	\$ 31,134	Completed	84%
Roadway Impact Fees	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	On hold	\$ 359,388	\$ 3,837	On Hold	99%
Roadway Impact Fees	Kowald PER	IH 35 to FM 1101	Public meeting scheduled for July 2022.	\$ 248,631	\$ 30,766	Design Phase	0%
TxDot	Airport Detention Pond		TxDot managing	\$ -	\$ -	Construction Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Closeout pending installation of light pole.	\$ 1,662,000	\$ 213,360	Project Closeout	87%
RIF	Saengerhalle/Mary Intersection	Hwy 46	Project on hold	\$ 47,905	\$ -	On Hold	100%
RIF	Water Way Lane		Preliminary Engineering Report complete - On hold pending funding	\$ 86,495	\$ 4,910	On Hold	94%
Roadway Impact Fees	Old FM 306 /Common Intersection		Contract has been awarded. Project kickoff is underway.	\$ 47,125	\$ 1,569	Bid Phase	97%
Roadway Impact Fees	FM 1044/ Klein intersection signalization		Traffic signal design underway.	\$ 114,605	\$ 72,037	Design Phase	37%
Roadway Impact Fees	FM 1044/Schmidt Intersection signalization		Intersection improvement and signal design underway	\$ 75,356	\$ 75,356	Design Phase	0%
TxDot/Roadway Impact Fees	County Line Signalization	County Line Road @ Dove Crossing	Project awarded and construction expected to begin in July 2022.	\$ 37,244	\$ -	Bid Phase	100%
TxDot/Roadway Impact Fees	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Project awarded and construction expected to begin in July 2022.	\$ 13,738	\$ -	Bid Phase	100%
TxDot/Roadway Impact Fees	S. Walnut Signalization	South Walnut @ County Line Road	Project awarded and construction expected to begin in July 2022.	\$ 39,328	\$ -	Bid Phase	100%
TxDot/Roadway Impact Fees	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	TxDot is evaluating bids.	\$ 694,682	\$ 514,736	Design Phase	26%
NBEDC	S. Castell Corridor Plan	Business 35 to Bridge Street	Design underway	\$ 842,000	\$ 542,833	Design Phase	36%
2019 Bond & NBEDC	Sports Complex Phase 1		Design of value engineering options underway	\$ 27,073,788	\$ 24,915,403	Design Phase	8%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Project Closeout is underway.	\$ 700,000	\$ 113,355	Project Closeout	84%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 347,384	Design Phase	83%
NBEDC & Seguin 4A	CTTC HVAC replacement		Complete.	\$ 250,000	\$ 28,045	Completed	
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 2,711,540	Construction Phase	51%
Parks Operating/Multiple Sources	Mission Hills Park		Construction underway. Filter boxes have been received. Completion is anticipated in July 2022.	\$ 380,053	\$ 27,810	Construction Phase	93%
NBEDC & MPO	Dry Comal Creek		Design underway	\$ 375,000	\$ 326,497	Design Phase	13%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 1,025,679	Construction Phase	86%
2019 Bond	Fire Station #3		Substantially complete. Station is operational and punch list work is underway.	\$ 6,736,000	\$ 960,228	Project Closeout	86%
Creekside TIRZ & 2020 CofO	Firestation #7		Fire Station construction contract has been awarded. Design revisions for Training Center are underway.	\$ 14,928,000	\$ 13,455,576	Bid Phase	10%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 9,452,299	Construction Phase	74%
2023 Bond	Proposed 2023 Bond preliminary engineering		Preliminary design is underway.	\$ 3,000,000	\$ 2,914,623	Design Phase	3%
2023 Bond	Proposed 2023 Bond preliminary engineering		Preliminary design is underway.	\$ 1,211,246	\$ 1,211,246	Design Phase	0%
General Fund	Five Year CIP Development		Finalizing CIP	\$ 300,000	\$ 62,434	Design Phase	79%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

**VACANT POSITIONS REPORT**  
**as of 7/27/22**

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
AIRPORT FUND	10.00	1.00	Maintenance Technician - Currently Posted
CITY ATTORNEY	5.00	-	
CITY MANAGER	4.00	-	
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	-	
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-	
CITY SECRETARY	4.00	-	
CIVIC/CONVENTION CENTER	9.00	0.50	Event Attendant PT - Currently Posted
FINANCE	13.75	-	
FIRE			
	Support Services	14.00	-
	Emergency Management Operations	1.00 129.00	- 2.00 2 positions - Currently Posted
	Total FTE	144.00	2.00
GOLF FUND	18.00	1.00 1.00	Golf Marketing Coordinator - No Plans to Post Maintenance Worker - Currently Posted
HUMAN RESOURCES	10.00	-	
INFORMATION TECHNOLOGY	16.00	1.00	Network Administrator - Currently Posted
LIBRARY	28.50	1.00 1.00 1.50	Assistant Library Director - Currently Posted Library Aide PTR (2@20hrs) - Currently not Posted Library Assistant I/II/III PTR (2 @ 29.5 hrs) - Currently not Posted
MUNICIPAL COURT	10.00	-	
PLANNING AND DEVELOPMENT SERVICES			
	Building Safety	15.00	-
	Neighborhood Services	14.00	-
	Development Planning	7.00	-
	Comprehensive Planning	3.00	-
	Total FTE	39.00	-
POLICE			
	Administration	22.00	-
	Police Support Services	29.50	2.00 Emergency Dispatchers - Currently Posted
	Patrol	100.00	-
	Criminal Investigation	32.50	1.00 Police Officer (traffic) - Position will be filled internally 1.00 Crime Victim's Liason - Currently Posted
	Total FTE	184.00	4.00

**VACANT POSITIONS REPORT  
as of 7/27/22 (continued)**

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
<b>PARKS AND RECREATION</b>			
Administration	7.00	1.00	Assistant Parks and Recreation Director - Interviews in progress.
Recreation - Fischer Park	3.25	-	
Recreation - Landa Park	5.50	2.50	Recreation Instructor PTR (4 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	1.00	Park Ranger PTR (2 @ 20 hours) - Currently Posted
Operations	26.00	1.00	Field Technician - Position No Longer Posted
		1.00	Equipment Operator - Currently Posted
Das Rec - Full Time	13.00	-	
Das Rec - Part Time	87.25	5.00	Lifeguard/Water Safety Instructor (25 @ 19 hours) - Currently Posted
		2.50	Water Safety Instructor (5 @19 hours) - No Current Plans to Post
		3.00	Lead Kinder Care Attendant (4 @ 19 hours) - Currently Posted
		6.00	Party Attendant (12 @ 19 hours) - Currently Posted
		0.50	Fitness/Gym Attendant (1 @ 19 hours) - Currently Posted
		1.00	Pool Managers - PT (2 @ 19 hours) - Currently Posted
		0.50	Lead Guest Services Representatives (2 @ 19 hours) - Not Posted
		0.50	Recreation Instructors PT (2 @ 19 hours) - Currently Posted
		0.75	Guest Services Specialist PTR (2 @ 29.5 hours) - Currently Posted
<i>Total FTE</i>	<b>147.50</b>	<b>26.25</b>	
<b>PUBLIC WORKS</b>			
Engineering	21.00	1.00	Assistant City Engineer - Currently Posted
		1.00	First Assistant City Engineer - Not Posted
		1.00	Engineer - Currently Posted
		1.00	Graduate Engineer - Currently Posted
Streets	20.00	1.00	Maintenance Worker- Currently Posted
Drainage	14.00	3.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
Facilities Maintenance	10.00	1.00	Facilities Maintenance Technician - Currently Posted
Capital Programs	5.00	1.00	Capital Programs Manager - Not Posted
<i>Total FTE</i>	<b>70.00</b>	<b>10.00</b>	
<b>SOLID WASTE FUND</b>			
Support Services	8.00	1.00	Container Maintenance Worker - Not Posted
Residential Collection	16.00	1.00	Recycling Coordinator - Reclassifying to Assistant Solid Waste Manager-Currently Posted
		2.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Commercial Collection	15.00	2.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Recycling Collection	17.00	1.00	Refuse Collector I/II/III - Currently Posted
		1.00	Solid Waste Operator I/II/III - New Hire Starting June
Fleet Services	10.00	-	
<i>Total FTE</i>	<b>66.00</b>	<b>10.00</b>	
<b>TRUANCY FUND</b>	<b>1.00</b>	<b>-</b>	
<b>RIVER ACTIVITIES FUND</b>	<b>2.75</b>	<b>-</b>	
<b>EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND</b>	<b>1.00</b>	<b>-</b>	
<b>DEVELOPMENT SERVICES FUND</b>	<b>4.00</b>	<b>-</b>	
<b>TOTAL FTE</b>	<b>797.25</b>	<b>56.75</b>	
<b>City-wide Staffing Level</b>	<b>92.88%</b>		