



FINANCE DEPARTMENT

FY 2022 June Financial Report

August 24, 2022

Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **June**, with 75.0% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 8/20/22, a current (FY 2022 authorized totals) Vacant Positions Report as of 8/5/22, a quarterly Status Update on FY 2022 Funded Resource Requests, an Economic Data Report, and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2022 Operating Budget and Plan of Municipal Services, and the Annual Comprehensive Financial Report. All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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General Fund Revenues

As of June 30, General Fund revenues total \$70.9 million or 89.3% of total budgeted revenue. \$5.7 million was received during the month of June. The majority of the amount received in June and YTD came from sales tax. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 60.6% of all budgeted revenue.

License and Permit revenue collections through the month of June were greater than budget at \$4.9 million (94.7%). Fines and Forfeiture revenues are below budget with collections at 57.1% (\$800,000) of the budgeted totals. Charges for Services totals \$2.7 million (62.3%). This particular revenue is driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$1.0 million through the month of June – 67.4% of budgeted revenue, which is below budget. Parks revenues are seasonal in nature. Das Rec revenue is greater than budget at \$2.3 million (96.0%) and continues to exceed its goal of 95% cost recovery.

General Fund Expenditures

As of June 30, General Fund expenditures and encumbrances total \$68.0 million or 74.8% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of June, 73.2% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 84.9% committed, reflecting encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget at 79.5%, due primarily to encumbrances for purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$62,955,869	\$ 7,276,468	\$ 44,989,291	\$ 69,024	\$ 45,058,316	71.6%
Operating Expenses	17,851,201	1,509,780	11,555,588	3,606,139	15,161,727	84.9%
Capital Expenses	4,277,279	447,244	2,181,070	1,219,058	3,400,129	79.5%
Debt Service	156,440	-	150,928	-	150,928	96.5%
Interfund Transfers	5,623,910	1,303,478	4,203,579	-	4,203,579	74.7%
Contingencies	-	-	-	-	-	0.0%
Total	\$90,864,699	\$ 10,536,970	\$ 63,080,456	\$ 4,894,222	\$ 67,974,678	74.8%

Enterprise Funds

Airport Fund – Revenues through the month of June total \$3.4 million or 100.0% of total budgeted revenues, which is greater than budget. The majority of these revenues are from fuel sales. Fuel sales (gallons) for the month of June increased 19.0% compared to June of last year. Expenditures and encumbrances total \$3.1 million or 95.4% of budget, which is also greater than budget due to purchase orders issued for capital expenditures and increased fuel costs. Airport employee expenditures are at 71.8% of budget, which is slightly less than budget due to vacancies. The operating allocation is greater than budget at 120.5%, due to the rising cost of fuel. A budget amendment to account for this overage will be presented to City Council for approval in September. The cost of this budget amendment is offset by increased fuel sales. Capital expenses are at 72.6% of budget due to purchase orders issued for the budgeted purchases of mowers, tractors, and a shredder.

Solid Waste Fund – Revenues through the month of June total \$8.6 million or 80.3% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$9.1 million or 76.6% of budget. Employee expenditures are less than budget at 72.1% due to vacancies. Operating expenditures are over budget (79.4%), due to purchase orders issued for refuse disposal and refuse containers, that are not yet paid. Capital expenses are at 100% of budget due to purchase orders issued for the budgeted purchases of 3 side load collection trucks.

Golf Course Fund – Revenues through the month of June total \$1.7 million or 87.5% of total budgeted revenues, which is greater than budget. Revenue for the month of June was up 8.3% compared to June of last year and continues to break records with the highest revenues for the month of June. Rounds of golf played increased 17.3% from the same month last year (5,484 rounds played), with 10 tournaments hosted. Operating expenditures are at 99.4% of budget – which is over budget due to increased costs in facilities maintenance and repair, outside landscaping services, and purchase orders issued for merchandise that are not yet paid. Capital Expenses are at 92.6% of budget reflecting purchase orders issued for the budgeted purchases of mowers and utility vehicles. Employee expenditures are slightly greater than budget at 73.5%.

Civic/Convention Center Fund – Charges for Services revenues through the month of June total \$357,000 or 76.8%, which is greater than budget. Expenditures and encumbrances in the fund total \$557,000 or 67.3%, which is below budget due to employee vacancies.

Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through June 30, 2022.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,173,485	\$ 1,042,549	\$ 1,130,935.29
Service Area 2	373,145	246,720	\$ 126,424.35
Service Area 3	8,780,515	6,599,288	\$ 2,181,227.46
Service Area 4	1,107,317	204,341	\$ 902,976.54
Service Area 5	8,259,102	6,040,075	\$ 2,219,027.03
Service Area 6	5,243,727	2,883,287	\$ 2,360,439.52
Veramendi Traffic Impact Fees	1,662,998	1,564,038	\$ 98,960.37
Total	\$ 27,600,289	\$ 18,580,298	\$ 9,019,991

Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through June 30, 2022.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,507,797	\$ 151,430	\$ 1,356,367	\$ 545,012	\$ 811,355.68
PARK DISTRICT 2	4,670,809	50,700	4,620,109	1,901,560	\$ 2,718,549.18
PARK DISTRICT 3	2,039,306	456,673	1,582,633	1,167,654	\$ 414,978.79
PARK DISTRICT 4	786,779	229,531	557,248	50,400	\$ 506,847.70
Total	\$ 9,004,692	\$ 888,335	\$ 8,116,357	\$ 3,664,626	\$ 4,451,731

General Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
Revenues					
Taxes and Franchise Fees	\$ 60,326,505	\$ 4,044,091		\$ 57,599,063	95.5%
Licenses and Permits	5,205,530	400,913		4,929,669	94.7%
Intergovernmental/Contributions	650,000	87,108		434,441	66.8%
Charges for Services	4,312,186	221,431		2,687,337	62.3%
Fines and Forfeitures	1,401,000	96,734		800,574	57.1%
Interest Income	50,000	25,143		72,131	144.3%
Parks and Recreation	1,552,890	306,959		1,046,283	67.4%
Das Rec	2,343,000	273,665		2,250,177	96.0%
Miscellaneous	2,536,250	5,314		345,393	13.6%
Interfund Transfers	997,760	206,940		690,820	69.2%
Total General Fund Revenues	\$ 79,375,121	\$ 5,668,298		\$ 70,855,887	89.3%

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
City Secretary	\$ 472,884	\$ 60,490	\$ 289,275	\$ 36,564	\$ 325,839	68.9%
City Council	36,200	1,119	23,692	-	23,692	65.4%
City Attorney	1,009,434	88,698	742,074	267,000	1,009,074	100.0%
City Administration	961,873	120,436	726,523	-	726,523	75.5%
Human Resources	1,143,455	107,032	840,623	17,396	858,019	75.0%
Communication	572,664	64,288	399,985	3,705	403,690	70.5%
Finance	1,496,547	152,194	913,463	112,391	1,025,854	68.5%
Information Technology	2,889,349	240,204	1,642,215	331,337	1,973,552	68.3%
Economic Development	601,491	39,581	301,346	-	301,346	50.1%
Planning and Development Services	3,816,933	406,503	2,747,885	149,068	2,896,954	75.9%
Police	23,202,084	2,641,851	16,750,058	375,369	17,125,426	73.8%
Municipal Court	838,059	94,580	616,326	246	616,572	73.6%
Fire	22,698,789	2,770,592	16,853,469	733,334	17,586,803	77.5%
Public Works	10,554,018	872,502	6,690,512	1,467,579	8,158,091	77.3%
Parks	7,159,848	920,178	4,246,794	592,565	4,839,359	67.6%
Das Rec	2,720,194	252,098	1,768,974	91,317	1,860,291	68.4%
Library	3,071,467	220,834	1,614,701	36,270	1,650,971	53.8%
Non-Departmental	7,619,410	1,483,791	5,912,542	680,079	6,592,622	86.5%
Total General Fund Expenditures	\$ 90,864,699	\$ 10,536,970	\$ 63,080,456	\$ 4,894,222	\$ 67,974,678	74.8%

Airport Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
Revenues					
Charges for Services	\$ 2,849,500	\$ 337,162		\$ 3,064,478	107.5%
Intergovernmental	190,000	-		-	0.0%
Interfund Transfer	349,910	24,978		324,933	92.9%
Total Airport Revenues	\$ 3,389,410	\$ 362,140		\$ 3,389,410	100.0%

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
Employee Expenses	\$ 721,376	\$ 77,539	\$ 517,365	\$ 561	\$ 517,926	71.8%
Operation Expenses	1,756,640	340,679	2,083,548	33,064	2,116,612	120.5%
Capital Expenses	320,000	-	5,852	226,479	232,331	72.6%
Debt Service	128,954	-	-	-	-	0.0%
Interfund Transfer	371,781	92,945	278,836	-	278,836	75.0%
Total Airport Fund Expenditures	\$ 3,298,751	\$ 511,163	\$ 2,885,601	\$ 260,104	\$ 3,145,705	95.4%

Solid Waste Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
Revenues					
Charges for Services	\$ 10,630,829	\$ 880,739		\$ 8,168,515	76.8%
Licenses & Permits	25,000	-		35,000	140.0%
Miscellaneous	75,000	150,898		405,028	540.0%
Interest Income	2,500	2,196		5,084	203.4%
Total Solid Waste Fund Revenues	\$ 10,733,329	\$ 1,033,833		\$ 8,613,628	80.3%

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
Employee Expenses	\$ 4,401,526	\$ 486,041	\$ 3,154,578	\$ 17,722	\$ 3,172,300	72.1%
Operation Expenses	4,334,365	416,978	2,608,857	832,253	3,441,111	79.4%
Capital Expenses	956,283	-	(315)	956,283	955,968	100.0%
Interfund Transfer	2,157,175	501,794	1,505,381	-	1,505,381	69.8%
Total Solid Waste Fund Expenditures	\$ 11,849,349	\$ 1,404,812	\$ 7,268,501	\$ 1,806,259	\$ 9,074,760	76.6%

Golf Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
Revenues					
Charges for Services	\$ 1,870,000	\$ 220,129		\$ 1,623,345	86.8%
Miscellaneous	35,000	4,588		43,242	123.5%
Total Golf Fund Revenues	\$ 1,905,000	\$ 224,717		\$ 1,666,587	87.5%

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures						
Employee Expenses	\$ 897,687	\$ 112,826	\$ 658,272	\$ 1,171	\$ 659,443	73.5%
Operation Expenses	494,200	30,481	447,886	43,197	\$ 491,083	99.4%
Capital Expenses	404,798	30,000	68,237	306,450	374,688	92.6%
Interfund Transfer	184,781	46,195	138,586	-	138,586	75.0%
Total Golf Fund Expenditures	\$ 1,981,466	\$ 219,502	\$ 1,312,981	\$ 350,819	\$ 1,663,800	84.0%

Civic/Convention Center Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
Revenues					
Charges for Services	\$ 465,000	\$ 72,269		\$ 356,963	76.8%
Interfund Transfers	412,463	-		-	0.0%
Miscellaneous	125	46		927	741.3%
Total Civic/Convention Center Fund Revenues	\$ 877,588	\$ 72,315		\$ 357,889	40.8%

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Expenditures*						
Employee Expenses	\$ 536,569	\$ 57,567	\$ 341,360	\$ -	\$ 341,360	63.6%
Operation Expenses	257,065	8,233	158,529	24,738	183,268	71.3%
Capital Expenses	-	-	6,427	-	6,427	0.0%
Interfund Transfer	35,178	8,795	26,384	-	26,384	75.0%
Total Civic/Convention Center Fund Expenditures	\$ 828,812	\$ 74,595	\$ 532,700	\$ 24,738	\$ 557,439	67.3%

*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



FINANCE DEPARTMENT

City of New Braunfels
Monthly Financial Summaries
As of June 30, 2022

Revenues

Expenditures

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<u>Other Funds</u>											
Debt Service Fund **	\$ 25,215,558	\$ 411,601	\$ 23,171,959	91.9%		\$ 25,033,058	\$ -	\$ 19,886,346	\$ -	\$ 19,886,346	79.4%
Self Insurance Fund *	\$ 7,583,500	\$ 573,811	\$ 5,678,983	74.9%		\$ 7,500,000	\$ 81,831	\$ 4,293,107	\$ 32,270	\$ 4,325,376	57.7%
<u>Special Revenue Funds</u>											
CDBG Fund	\$ 486,739	\$ 3,819	\$ 147,638	30.3%		\$ 486,739	\$ 15,559	\$ 85,141	\$ 299,834	\$ 384,976	79.1%
Grant Fund	\$ 9,765,477	\$ 14,105	\$ 110,383	1.1%		\$ 14,793,547	\$ 13,544	\$ 325,419	\$ 4,506	\$ 329,924	2.2%
Special Revenue Fund	\$ 200,000	\$ 7,147	\$ 148,705	74.4%		\$ 700,000	\$ 25,141	\$ 166,653	\$ 9,053	\$ 175,705	25.1%
River Activities Fund	\$ 1,221,600	\$ 293,785	\$ 479,558	39.3%		\$ 1,236,685	\$ 339,848	\$ 520,264	\$ 129,243	\$ 649,507	52.5%
Court Security Fund	\$ 30,000	\$ 5,726	\$ 28,567	95.2%		\$ 40,000	\$ 3,759	\$ 24,846	\$ -	\$ 24,846	62.1%
Judicial Efficiency Fund	\$ 7,000	\$ 219	\$ 4,520	64.6%		\$ 13,500	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 4,732	\$ 23,975	79.9%		\$ 75,000	\$ (128)	\$ 5,013	\$ 39,195	\$ 44,208	58.9%
Child Safety Fund	\$ 151,000	\$ 111,808	\$ 122,557	81.2%		\$ 158,000	\$ 22,183	\$ 140,494	\$ -	\$ 140,494	88.9%
Stormwater Development Fund	\$ 80,000	\$ 194,039	\$ 292,705	365.9%		\$ 100,000	\$ -	\$ 109	\$ -	\$ 109	0.1%
Truancy Fund	\$ 50,000	\$ 5,960	\$ 30,420	60.8%		\$ 45,000	\$ 5,517	\$ 37,555	\$ -	\$ 37,555	83.5%

Revenues

Expenditures

Special Revenue Funds - continued

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Cable Franchise Fund (PEG)	\$ 182,500	\$ -	\$ 93,246	51.1%		\$ 350,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 3,626,500	\$ 899,088	\$ 2,802,740	77.3%		\$ 1,858,259	\$ 364,819	\$ 1,372,068	\$ 246,236	\$ 1,618,304	87.1%
Federal Court Awards Fund	\$ -	\$ 901	\$ 901	0.0%		\$ 84,000	\$ 6,449	\$ 6,449	\$ -	\$ 6,449	7.7%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 62,974	0.0%		\$ 120,000	\$ -	\$ 119,097	\$ -	\$ 119,097	99.2%
Facilities Maintenance Fund	\$ 1,500,000	\$ 375,000	\$ 1,125,000	75.0%		\$ 300,000	\$ 5,669	\$ 18,676	\$ 30,324	\$ 49,000	16.3%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,137,943	\$ 262,049	\$ 849,434	74.6%		\$ 3,120,566	\$ 312,233	\$ 1,114,659	\$ 1,842,013	\$ 2,956,672	94.7%
Fire Apparatus Replacement Maintenance Fund	\$ 230,000	\$ 5,680	\$ 110,840	48.2%		\$ 558,256	\$ 598	\$ 243,510	\$ 29,684	\$ 273,194	48.9%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 868,593	\$ 72,782	\$ 471,822	54.3%		\$ 868,593	\$ 75,792	\$ 454,628	\$ 389,079	\$ 843,707	97.1%
Faust Library Fund	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -		\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 100	\$ 105	\$ 173	172.7%		\$ 100,000	\$ -	\$ -		\$ -	0.0%
Development Services Fund	\$ 1,145,000	\$ 57,800	\$ 1,103,140	96.3%		\$ 1,744,000	\$ 113,796	\$ 856,244	\$ 887,756	\$ 1,744,000	100.0%
Cemetery Improvements Fund	\$ 5,000	\$ 389	\$ 9,990	199.8%		\$ 188,000	\$ -	\$ 4,607	\$ -	\$ 4,607	2.5%
Hotel/Motel Tax Fund *	\$ 4,371,968	\$ 463,182	\$ 2,637,097	60.3%		\$ 4,321,262	\$ 202,563	\$ 2,145,197	\$ 91,407	\$ 2,236,605	51.8%

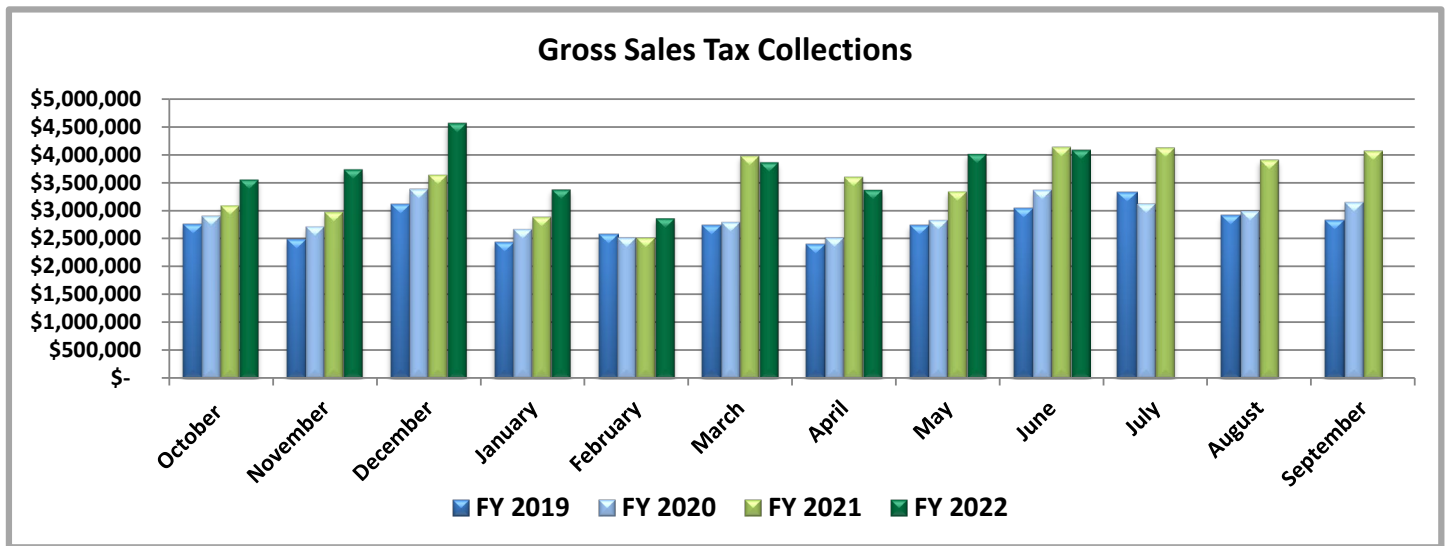
* Driven by End-of-Year accrual entries.

** Refunds owed were deducted from October property tax collections.

ECONOMIC DATA

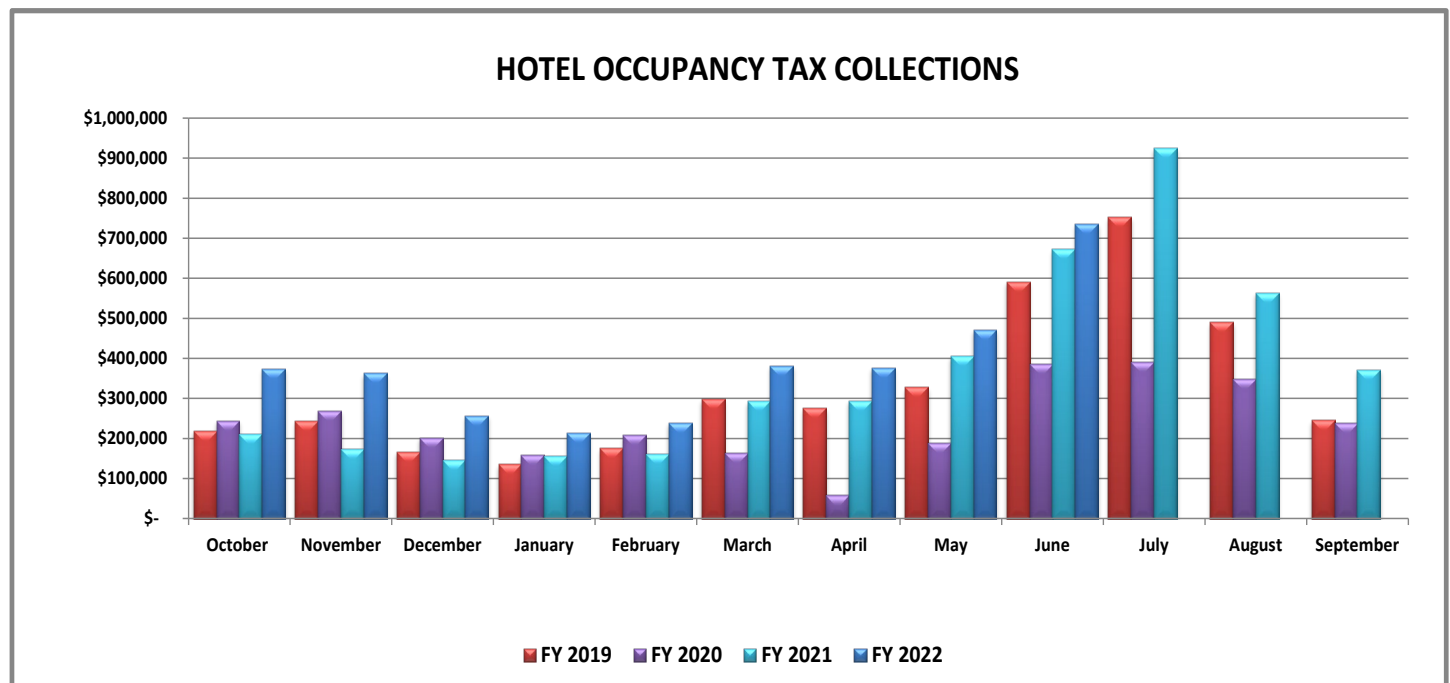
Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the June 2022 sales tax payment. The June 2022 payment was down 0.8% when compared to June of the previous fiscal year reflecting a very small decrease related to the loss of sales tax revenue from HD Supply. Current period collections were down 0.1% compared to current period collections for June of 2021. Sales tax collections through June were up 11.2% fiscal year to date compared to FY 2021.



Hotel Occupancy Tax Collection

As shown in the graph below, June Hotel Occupancy Tax collections were up 9.4% when compared to June of last fiscal year. They reflected a 35.7% increase fiscal year to date (through June) compared to FY 2021. The increased percentages of revenue are largely attributed to increased tourism compared to the Summer of 2021 when COVID was still a factor. This comparison includes current, actual collections due for June only and does not include pending or prior month payments received in the month. The hotel sector experienced the largest percentage increase compared to the same month last year.



CAPITAL PROJECT STATUS as of 8/20/2022

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Repair is underway.	\$ 13,190,991	\$ 3,060,006	Construction Phase	77%
2013 Bond/Roadway Impact Fees	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Reuckle from IH 35 Frontage to Morningside	Complete	\$ 16,364,000	\$ 277,817	Completed	98%
2013 Bond	Wood Road/Landa Street		Design of localized improvements complete.	\$ 2,111,341	\$ 1,227,306	Completed	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 4,940,278		67%
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guether Ave & Magazine Ave from Coll St to Butcher St & Butcher St from Magazine Ave to Guenther Ave & Guenther Ave from Butcher St to Coll St)</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Lamar Streets (North St from Union Ave to Grant Ave & Grant Ave from North St to Common St & Central Ave from North St to Commerce St & Central from Main St to Common St & Commerce from Houston Ave to Veramendi Ave & Houston Ave from Commerce St to Main St & Veramendi Ave from Commerce St to Common St & Main St from Houston Ave to Veramendi Ave)</i>	<i>Complete</i>			<i>Project Closeout</i>	
		<i>Lakeview Boulevard</i>	<i>Complete</i>			<i>Completed</i>	
		<i>Union Avenue</i>	<i>Complete</i>			<i>Completed</i>	
		<i>Comal Avenue</i>	<i>Complete</i>			<i>Completed</i>	
		<i>County Line Road</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Peach/Plum/Grape</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>County Line Road</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Peach/Plum/Grape</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Central Avenue</i>	<i>NBU is currently relocating a conflicting waterline. City will continue to work with contractors when NBU completes relocation of waterline.</i>			<i>Construction Phase</i>	
		<i>Grant Street</i>	<i>Complete</i>			<i>Project Closeout</i>	
		<i>South Street</i>	<i>NBU is currently relocating a conflicting waterline. City will continue to work with contractors when NBU completes relocation of waterline.</i>			<i>Construction Phase</i>	
2019 Bond/Roadway Impact Fees	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW complete - Utility relocation underway. Design continuing.	\$ 13,000,800	\$ 8,099,786	Construction Phase	22%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Wet utility work underway. Design is continuing.	\$ 17,897,150	\$ 16,358,062	Design Phase	9%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

CAPITAL PROJECT STATUS as of 8/20/2022

Infrastructure

Quality of Life

Growth and Development

Public Safety

Funding Source	Project	Sub-project & Limits	Description	Total		Status
				Budget	Remaining	
Roadway Impact Fees	FM 1863 Extension PER	Hwy 46 to Veramendi Subdivision	Complete	\$ 199,473	\$ 31,134	Completed
Roadway Impact Fees	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	On hold	\$ 359,388	\$ 3,837	On Hold
Roadway Impact Fees	Kowald PER	IH 35 to FM 1101	Public meeting was held.	\$ 248,631	\$ 25,346	Design Phase
TxDot	Airport Detention Pond		Complete.	\$ -	\$ -	Completed
NBEDC	Elizabeth Street Parking Realignment		Closeout pending installation of light pole.	\$ 1,662,000	\$ 213,360	Project Closeout
RIF	Saengerhalle/Mary Intersection	Hwy 46	Project on hold	\$ 47,905	\$ -	On Hold
RIF	Water Way Lane		Preliminary Engineering Report complete - On hold pending funding	\$ 86,495	\$ 4,910	On Hold
Roadway Impact Fees	Old FM 306 /Common Intersection		Contract has been awarded. Project kickoff is underway.	\$ 469,011	\$ 423,200	Bid Phase
Roadway Impact Fees	FM 1044/ Klein intersection signalization		Traffic signal design underway.	\$ 114,605	\$ 72,037	Design Phase
Roadway Impact Fees	FM 1044/Schmidt Intersection signalization		Intersection improvement and signal design underway	\$ 75,356	\$ 75,356	Design Phase
TxDot/Roadway Impact Fees	County Line Signalization	County Line Road @ Dove Crossing	Project awarded and construction expected to begin after Walnut signalization.	\$ 37,244	\$ -	Bid Phase
TxDot/Roadway Impact Fees	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Project awarded and construction expected to begin after County Line signals are operational.	\$ 13,738	\$ -	Bid Phase
TxDot/Roadway Impact Fees	S. Walnut Signalization	South Walnut @ County Line Road	Construction is underway.	\$ 39,328	\$ -	Bid Phase
TxDot/Roadway Impact Fees	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	TXDot is evaluating bids. Cost increase expected.	\$ 694,682	\$ 494,608	Design Phase
NBEDC	S. Castell Corridor Plan	Business 35 to Bridge Street	Design underway	\$ 442,000	\$ 62,379	Design Phase
2019 Bond & NBEDC	Sports Complex Phase 1		Design of value engineering options underway	\$ 27,073,788	\$ 24,909,050	Design Phase
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Complete.	\$ 700,000	\$ -	Completed
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 56,181	Design Phase
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 2,379,710	Construction Phase
Parks Operating/Multiple Sources	Mission Hills Park		Project closeout underway.	\$ 436,958	\$ 74,834	Construction Phase
NBEDC & MPO	Dry Comal Creek Phase 1		Design underway. Coordinating at UPRR crossing.	\$ 375,000	\$ 299,576	Design Phase
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 856,713	Construction Phase
2019 Bond	Fire Station #3		Substantially complete. Station is operational and punch list work is underway.	\$ 6,736,000	\$ 920,996	Project Closeout
Creekside TIRZ & 2020 CoFO	Firestation #7		Preconstruction meeting is scheduled. Site civil is underway.	\$ 14,928,000	\$ 13,539,213	Bid Phase
2019 Bond	Police Department Facility/Veterans Memorial		Move in is complete. Project punch list items work is underway.	\$ 36,311,250	\$ 6,768,384	Construction Phase
2023 Bond	Proposed 2023 Bond preliminary engineering		Preliminary design is underway.	\$ 3,000,000	\$ 2,465,835	Design Phase
2023 Bond	Proposed 2023 Bond preliminary engineering		Preliminary design is underway.	\$ 1,211,246	\$ 1,069,482	Design Phase
General Fund	Five Year CIP Development		Finalizing CIP	\$ 380,891	\$ 135,254	Design Phase

RIF = Roadway Impact Fees

CoFO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

VACANT POSITIONS REPORT
as of 8/5/22

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
AIRPORT FUND	10.00	1.00	Maintenance Technician - Currently Posted
CITY ATTORNEY	5.00	-	
CITY MANAGER	4.00	-	
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	1.00	Economic & Community Development Coordinator- Currently Posted
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-	
CITY SECRETARY	4.00	-	
CIVIC/CONVENTION CENTER	9.00	0.50	Event Attendant PT - Currently Posted
FINANCE	13.75	-	
FIRE			
Support Services	14.00	-	
Emergency Management	1.00	-	
Operations	129.00	3.00	3 Firefighter positions- Currently Posted
Total FTE	144.00	3.00	
GOLF FUND	18.00	1.00	Golf Marketing Coordinator - No Plans to Post
		1.00	Maintenance Worker - Currently Posted
		1.00	Golf Manager - Currently Posted Internally
HUMAN RESOURCES	10.00	-	
INFORMATION TECHNOLOGY	16.00	1.00	Network Administrator - Currently Posted
		1.00	System Administrator - Currently Posted
LIBRARY	28.50	1.00	Assistant Library Director - Currently Posted
		1.00	Library Aide PTR (2@20hrs) - Not Posted
Westside Community Center	3.00	1.50	Library Assistant I/II/III PTR (2 @ 29.5 hrs) - Not Posted
		0.50	Facility Specialist PT (1 @ 20 hours) - Currently Posted
MUNICIPAL COURT	10.00	-	
PLANNING AND DEVELOPMENT SERVICES			
Building Safety	15.00	-	
Neighborhood Services	14.00	1.00	Code Compliance Officer - Currently Posted
Development Planning	7.00	-	
Comprehensive Planning	3.00	-	
Total FTE	39.00	1.00	
POLICE			
Administration	22.00	-	
Police Support Services	29.50	2.00	Emergency Dispatchers - Currently Posted
Patrol	100.00	-	
		1.00	Police Officer (traffic) - Position will be filled internally
Criminal Investigation	32.50	1.00	Crime Victim's Liason - Offer made to candidate with acceptance pending.
Total FTE	184.00	4.00	

VACANT POSITIONS REPORT
as of 8/5/22 (continued)

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
PARKS AND RECREATION			
Administration	7.00	-	
Recreation - Fischer Park	3.25	-	
Recreation - Landa Park	5.50	2.50	Recreation Instructor PTR (4 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	-	
Operations	26.00	1.00	Maintenance Worker - Currently Posted
Das Rec - Full Time	13.00	-	
Das Rec - Part Time	87.25	5.00	Lifeguard/Water Safety Instructor (25 @ 19 hours) - Currently Posted
		2.50	Water Safety Instructor (5 @ 19 hours) - No Current Plans to Post
		3.00	Lead Kinder Care Attendant (4 @ 19 hours) - Currently Posted
		6.00	Party Attendant (12 @ 19 hours) - Currently Posted
		0.50	Fitness/Gym Attendant (1 @ 19 hours) - Currently Posted
		1.00	Pool Managers - PT (2 @ 19 hours) - Currently Posted
		0.50	Kinder Care Attendant (1@19 hours) - Currently Posted
		0.50	Fitness Instructors PT (2 @ 19 hours) - Currently Posted
		0.75	Guest Services Specialist PTR (2 @ 29.5 hours) - Currently Posted
Total FTE	147.50	23.25	
PUBLIC WORKS			
Engineering	21.00	1.00	Assistant City Engineer - Currently Posted
		1.00	Assistant Director TCI - Currently Posted
		1.00	Engineer - Currently Posted
		1.00	Watershed Inspector - Currently Posted
		1.00	Graduate Engineer - Currently Posted
Streets	20.00	1.00	Maintenance Worker- Currently Posted
Drainage	14.00	3.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
Facilities Maintenance	10.00	1.00	Facilities Maintenance Technician - Currently Posted
Capital Programs	5.00	1.00	Capital Programs Manager - Not Posted
Total FTE	70.00	11.00	
SOLID WASTE FUND			
Support Services	8.00	1.00	Container Maintenance Worker - Not Posted
Residential Collection	16.00	1.00	Recycling Coordinator - Reclassifying to Assistant Solid Waste Manager-Currently Posted
		2.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Commercial Collection	15.00	2.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Recycling Collection	17.00	1.00	Refuse Collector I/II/III - Currently Posted
		1.00	Solid Waste Operator I/II/III - New Hire Starting June
Fleet Services	10.00	-	
Total FTE	66.00	10.00	
TRUANCY FUND	1.00	-	
RIVER ACTIVITIES FUND	2.75	-	
EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND	1.00	-	
DEVELOPMENT SERVICES FUND	4.00	-	
TOTAL FTE	797.25	63.75	
City-wide Staffing Level	92.00%		

Fiscal Year 2022 Funded Resource Requests Status Update - Q3						
Description	Total FY 2022 Budget	Funding Source	Council Approval Date (If Applicable)	Actual Cost	Status	Comments
City Secretary						
Council Chambers Technology Enhancements	\$ 49,400	General Fund	N/A*		In Progress	Project is substantially complete but on hold until City Secretary transition is complete.
Communications & Community Engagement						
Digital Asset Management Software	\$ 25,200	General Fund	N/A	\$ 23,000	Complete	City-wide launch is scheduled for the week of August 22, 2022.
Economic Development						
Downtown Infrastructure Enhancements	\$ 75,000	General Fund	TBD		In Progress	A RFP for downtown parking has been prepared and is ready to advertise.
West San Antonio/Spur St. Corridor Reinvestment Plan	\$ 100,000	General Fund	TBD		In Progress	RFQ is in development. TCI has been asked to consult on this plan.
Finance						
Debt/Investment Software	\$ 68,030	General Fund	10/25/2021 21-1043	\$ 76,999	Complete	Both portions of the software are installed. The debt portion is operational while training on the investment portion is scheduled the week of August 22, 2022.
Grant Management Software Solution - Internal/External	\$ 30,000	General Fund	TBD	\$ 5,000	In Progress	Contract has been awarded to Neighborly. Annual cost is estimated to be 23-25k with recurring annual fees of \$5k.
Fire						
Mental Health/Peer Support Program	\$ 23,950	General Fund	Not Required	\$ 25,000	Complete	HR is in the process of scheduling sessions for November-December.
Personal Protection Equipment	\$ 403,500	General Fund	9/13/2021 21-895	\$ 318,939	Complete	Items have been received.
Durable Medical Equipment	\$ 250,000	General Fund	10/11/2021 21-1003	\$ 248,798	Complete	Items have been received.
Ambulance Remounts (2)	\$ 250,000	Fire Apparatus Replacement Fund	11/8/2021	\$ 328,436	In Progress	Fire Dept is scheduled to pick up one chassis the week of August 29th. The second chassis will be ready the week of September 12. Unit 11402 will be traded in.
Apparatus Headset Replacement	\$ 20,000	General Fund	N/A	\$ 19,545	Complete	
Westnet AVD Upgrade	\$ 12,700	General Fund	N/A		Complete	One truck is on order. The other was not available and will have to be considered in FY2023.
Replacement Truck - Support Services	\$ 47,272	General Fund	8/23/2021 21-812	\$ 79,974	Complete	Vehicle received 1/12/22.
Generators for Multiple Public Facilities	\$ 355,000	General Fund	1/10/2022 21-1438	\$ 391,020	Awaiting Delivery	Delivery is expected late September or early October.
Human Resources						
Safety Program Enhancements	\$ 5,000	General Fund	N/A		In Progress	Determining needs.
Information Technology						
Phone Software Upgrade	\$ 23,370	General Fund	N/A		In Progress	Migration is in progress.
City Hall/FS #4 Fiber Ring	\$ 359,000	General Fund	N/A	\$ 31,895	Awaiting Delivery	Expected completion date is mid-September.
			3/28/2022	\$ 190,000	In Progress	Construction portion has been bid and is being evaluated.
E-signatures with Adobe Sign	\$ 12,500	General Fund	N/A	\$ 8,321	Complete	
Library Public Network Replacement	\$ 47,000	Capital Funds	N/A	\$ 46,398	Awaiting Delivery	Installation anticipated in late September or early October.
Cybersecurity Services	\$ 70,000	General Fund	TBD		In Progress	Contract scheduled to be approved at the September 12th City Council meeting.
Laserfiche Upgrades - Phase I	\$ 43,000	General Fund	N/A	\$ 41,908	Awaiting Delivery	User trainings are in progress. HR department is actively using. Finance, City Secretary and Development Services will be converting when training is completed.
Timeclock Replacement and Automation	\$ 28,920	General Fund	2/28/2022	\$ 36,218	Complete	Timeclocks are installed.
Library						
Teen Area Renovation (Main Library)	\$ 54,840	General Fund	7/11/2022		In Progress	Vendor selected.
Westside Community Center Lobby Renovation & Parking Lot Improvements	\$ 98,500	General Fund	7/25/2022		Complete	Work has been completed.
Westside Library Branch Opening Costs	\$ 210,937	General Fund	5/23/2022	\$ 332,083	In Progress	
Herald Zeitung Digitization	\$ 18,000	General Fund	N/A	\$ 18,090	Complete	
Municipal Court						
Software Enhancements	\$ 35,500	General Fund/Court Technology Fund	N/A		In Progress	Funding was based on off-site/web hosting. On-site hosting one time is \$50K, recurring will be \$30K.
Courtroom & Lobby Audio/Video Refurb	\$ 70,000	Court Technology Fund	N/A	\$ 39,195	In Progress	Working on getting quotes.
Parks						
Summer Camp-2nd location	\$ -	General Fund			Complete	Seele Elementary (NBISD) is serving as the second location.
Year 1 Equipment Replacement (Parks Operations)	\$ 212,056	General Fund	9/27/2021	\$ 214,940	Complete	
Main Plaza Brickwork	\$ 21,300	General Fund	N/A	\$ 34,300	Complete	
Kerlick Park Features	\$ 17,000	General Fund	N/A		Awaiting Delivery	Waiting for delivery of equipment.
Faust Bridge Repairs	\$ 47,500	General Fund	N/A	\$ 22,100	Complete	
Ranger Vehicles (2)	\$ 48,500	General Fund	9/13/21 21-835	\$ 46,920	Complete	
Tube Chute (Mill Side) Fence Replacement	\$ 17,000	General Fund	N/A	\$ 20,120	Complete	
Hydraulic Lift	\$ 52,493	General Fund	N/A		In Progress	Vendor is not currently taking orders for this product at this time.
Sand Volleyball Court Lighting	\$ 60,000	General Fund	9/27/2021 21-955	\$ 56,200	Complete	
Landa Park/Prince Solms Parking Lots	\$ 250,000	General Fund	N/A		In Progress	Waiting for completion of Elizabeth St. Will be paired with HCP water quality project at end of fiscal year.
Fischer Park Playground Replacements	\$ 250,000	General Fund	1/24/2022 21-1420	\$ 261,257	Complete	
West Alligator Creek Final Design	\$ 120,000	General Fund	5/23/2022		Awaiting Delivery	Preliminary design complete - will start in Feb.

Fiscal Year 2022 Funded Resource Requests Status Update - Q3						
Description	Total FY 2022 Budget	Funding Source	Council Approval Date (If Applicable)	Actual Cost	Status	Comments
Das Rec						
Outdoor Fitness Area Project	\$ 47,000	Capital Funds	N/A	\$ 48,564	Complete	
KinderCare Expansion	\$ 44,347	Capital Funds	N/A	\$ 32,135	Complete	
Planning & Development Services						
Electronic Plan Review Software Enhancements	\$ 179,522	Development Services Fund	TBD		In Progress	Consultant selection in progress. Team is mapping processes.
Police						
Mental Health/Peer Support Program	\$ 23,950	General Fund	N/A	\$ 25,000	Complete	
Night Vision Monocular	\$ 19,960	General Fund	N/A	\$ 13,456	Complete	
License Plate Readers-Pole Mounted	\$ 53,535	General Fund	1/10/22 21-1374	\$ 171,906	Complete	
License Plate Readers-Fixed	\$ 118,371	Asset Forfeiture Funds	1/10/22 21-1374		Complete	
Spillman Insight Module	\$ 16,399	General Fund	N/A	\$ 14,576	In Progress	Working on timeline.
Taser 7 Weapon System Refresh	\$ 610,000	General Fund	9/13/2021 21-863	\$ 612,633	Complete	
E-Ticket Writers	\$ 40,000	General Fund	N/A	\$ 41,790	Awaiting Delivery	Partial delivery has been received. Awaiting arrival of the remainder.
Police Building Operating Costs	\$ 66,787	General Fund	N/A		Not Started	Will have better info Spring/Summer.
Electronic Case Submission Partnership with County	\$ 100,000	General Fund	TBD		In Progress	County has agreed to pay half of the cost. IT departments of both are working to make platform operational.
Police Staffing Study Update (CPSM)	\$ 50,000	General Fund	N/A	\$ 29,000	Awaiting Delivery	Study is on-going and is partially complete.
Public Works						
Capital Improvement Plan Update	\$ 325,000	General Fund	7/26/2021	\$ 289,667	Awaiting Delivery	Contract w/ Freese & Nichols executed - Bond Advisory Committee in progress.
Drainage Area Master Plan	\$ 110,000	General Fund	7/11/2022	\$ 942,523	In Progress	Awarded grant funding. Bid in evaluation.
Community Rating System Program Development	\$ 80,000	General Fund	TBD		In Progress	Meeting in progress to develop scope, costs & vendor selection.
Pavement Assessment and Roadway Asset Inventory	\$ 120,000	General Fund	2/14/2022	\$ 168,490	In Progress	PO being issued. Contract negotiation underway.
Comprehensive Dam Safety Program	\$ 20,000	General Fund	N/A		Not Started	Street survey and assessment work being completed internally.
Replacement Trucks (2)	\$ 48,723	General Fund	8/23/2021	\$ 33,423	Awaiting Delivery	One truck is on order. The other was not available and will have to be considered in FY2023.
Landa Lake Dam & Spillway Design	\$ 100,000	General Fund	N/A	\$ 45,400	In Progress	Project is approximately 50% complete.
Space Planning Assessment - PW Facility (FM306)	\$ 100,000	Facilities Maintenance Fund/Solid	11/22/2021	\$ 98,000	Awaiting Delivery	Vendor selected. PSA is pending City Council's approval.
Milling Machine	\$ 466,163	General Fund	9/13/2021	\$ 461,228	Complete	
Backhoe	\$ 111,277	General Fund	9/13/2021	\$ 108,750	Complete	
Dump Truck	\$ 126,901	General Fund	9/13/2021	\$ 121,258	Awaiting Delivery	
Skid Steer Loader	\$ 75,738	General Fund	9/13/2021	\$ 72,131	Complete	
Radar Detection	\$ 25,000	General Fund	N/A	\$ 21,025	Complete	
Haul Truck	\$ 157,441	General Fund	9/13/2021	\$ 157,441	Awaiting Delivery	PO issued.
Paver Trailer	\$ 83,984	General Fund	9/13/2021	\$ 83,984	Complete	Received November 2021.
Kohlenberg Widening per Continental Agreement	\$ 350,000	General Fund	N/A	\$ 38,060	In Progress	Design work in progress - should be completed by Summer. Construction should start by May.
			N/A	\$ 13,000	Complete	Survey complete.
City-wide Sidewalk Repairs	\$ 30,000	General Fund	N/A	N/A	In Progress	Added to recurring funding and will be prioritized by Streets and Traffic divisions.
Golf Course						
Fairway Mower Replacements (2)	\$ 130,000	Golf Fund	9/27/2021	\$ 131,137	Complete	Minor overage to be covered by other savings.
Fairway Roller Refurbish	\$ 25,000	Golf Fund	N/A	\$ 30,000	Complete	PO issued. Roller sent to be refurbished in December.
Spray Rig Replacement	\$ 50,000	Golf Fund	9/27/2021	\$ 43,227	Complete	PO issued.
Gator Utility Vehicle Replacements (4)	\$ 44,000	Golf Fund	9/27/2021	\$ 39,685	Complete	PO issued.
TriPlex Greens Mower Replacements (2)	\$ 72,000	Golf Fund	9/27/2021	\$ 85,376	Complete	Minor overage to be covered by other savings.
EZ-Go Hauler Replacement	\$ 9,000	Golf Fund	N/A	\$ 7,134	Awaiting Delivery	Delivery is expected in September.
Solid Waste						
Route Optimization Study	\$ 95,000	Solid Waste Fund	N/A	\$ 40,799	In Progress	Information has been delivered. The Consultant and GIS dept are working though an issue with the manufacturing of the program.
Solid Waste Rate Study	\$ 40,850	Solid Waste Fund	N/A	\$ 35,425	Awaiting Delivery	Contract has been awarded. Purchase order is pending.
River Management						
River Sign Master Plan	\$ 40,000	General Fund	N/A	\$ 48,200	Awaiting Delivery	Project will begin at the end of the River Season.

*Items marked N/A under council date are due to the fact that the expenditure is within the threshold to be approved by the City Manager