



## FINANCE DEPARTMENT

# FY 2022 July Financial Report

September 16, 2022

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **July**, with 83.3% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 9/15/22, a current (FY 2022 authorized totals) Vacant Positions Report as of 9/5/22, an Economic Data Report, and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2022 Operating Budget and Plan of Municipal Services, and the Annual Comprehensive Financial Report. All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



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## General Fund Revenues

As of July 31, General Fund revenues total \$76.0 million or 95.8% of total budgeted revenue. \$5.2 million was received during the month of July. The majority of the amount received in July and YTD came from sales tax. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 60.6% of all budgeted revenue.

License and Permit revenue collections through the month of July were greater than budget at \$5.6 million (106.8%). Fines and Forfeiture revenues are below budget with collections at 62.7% (\$878,000) of the budgeted totals. Charges for Services totals \$3.3 million (77.4%). This particular revenue is driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$1.3 million through the month of July – 85.1% of budgeted revenue, which is slightly above budget. Das Rec revenue is greater than budget at \$2.5 million (107.2%) and continues to exceed its goal of 95% cost recovery.

## General Fund Expenditures

As of July 31, General Fund expenditures and encumbrances total \$74.7 million or 82.2% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of July, 80.8% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 91.3% committed, reflecting encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget at 94.0%, due primarily to encumbrances for purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$62,955,869	\$ 5,005,001	\$ 49,998,853	\$ 57,036	\$ 50,055,889	79.5%
Operating Expenses	17,851,201	1,532,507	13,303,285	2,989,024	16,292,309	91.3%
Capital Expenses	4,277,279	14,373	2,399,309	1,623,100	4,022,408	94.0%
Debt Service	156,440	-	150,928	-	150,928	96.5%
Interfund Transfers	5,623,910	-	4,203,579	-	4,203,579	74.7%
Contingencies	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$90,864,699</b>	<b>\$ 6,551,881</b>	<b>\$ 70,055,954</b>	<b>\$ 4,669,160</b>	<b>\$ 74,725,113</b>	<b>82.2%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of July total \$3.2 million or 95.6% of total budgeted revenues, which is greater than budget. The majority of these revenues are from fuel sales. Fuel sales (gallons) for the month of July increased 28.0% compared to July of last year. Expenditures and encumbrances total \$4.0 million or 122.2% of budget, which is also greater than budget due to purchase orders issued for capital expenditures and increased fuel costs. Airport employee expenditures are at 79.1% of budget, which is slightly less than budget due to vacancies. The operating allocation is greater than budget at 135.7%, due to the rising cost of fuel. A budget amendment to account for additional fuel costs will be presented to City Council for approval on September 26, 2022. The increase in fuel cost is offset by increased fuel sales. Capital expenses are at 73.7% of budget due to purchase orders issued for the budgeted purchases of mowers, tractors, and a shredder.

**Solid Waste Fund** – Revenues through the month of July total \$9.6 million or 89.1% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$9.6 million or 80.9% which less than budget. Employee expenditures are less than budget at 80.7% due to vacancies. Operating expenditures are slightly under budget (82.5%). Capital expenses are at 100% of budget due to purchase orders issued for the budgeted purchases of 3 side load collection trucks.

**Golf Course Fund** – Revenues through the month of July total \$1.9 million or 98.6% of total budgeted revenues, which is greater than budget. Revenue for the month of July was up 20.0% compared to July of last year. Rounds of golf played increased 25.9% from the same month last year (5,987 rounds played), with 11 tournaments hosted. The is the highest recorded revenue and number of rounds played in the month of July. Operating expenditures are at 97.1% of budget – which is over budget due to increased costs in facilities maintenance and repair, outside landscaping services, and purchase orders issued for merchandise that are not yet paid. Capital Expenses are at 92.6% of budget reflecting purchase orders issued for the budgeted purchases of mowers and utility vehicles. Employee expenditures are slightly greater than budget at 87.2%.

**Civic/Convention Center Fund** – Charges for Services revenues through the month of July total \$377,000 or 81.2%, which is slightly under budget. Expenditures and encumbrances in the fund total \$639,000 or 77.1%, which is below budget due to employee vacancies.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through July 31, 2022.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,175,146	\$ 1,042,549	\$ 1,132,596.11
Service Area 2	375,893	246,720	\$ 129,172.35
Service Area 3	8,791,765	6,599,288	\$ 2,192,477.46
Service Area 4	1,107,317	204,341	\$ 902,976.54
Service Area 5	8,259,102	6,115,431	\$ 2,143,671.03
Service Area 6	5,251,198	2,883,287	\$ 2,367,910.52
Veramendi Traffic Impact Fees	2,424,357	1,564,038	\$ 860,319.37
<b>Total</b>	<b>\$ 28,384,777</b>	<b>\$ 18,655,654</b>	<b>\$ 9,729,123</b>

## Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through July 31, 2022.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 2,055,433	\$ 151,430	\$ 1,904,003	\$ 545,012	\$ 1,358,991.68
PARK DISTRICT 2	4,747,609	50,700	4,696,909	1,901,560	\$ 2,795,349.18
PARK DISTRICT 3	2,039,306	456,673	1,582,633	1,167,654	\$ 414,978.79
PARK DISTRICT 4	786,779	276,531	510,248	50,400	\$ 459,847.70
<b>Total</b>	<b>\$ 9,629,128</b>	<b>\$ 935,335</b>	<b>\$ 8,693,793</b>	<b>\$ 3,664,626</b>	<b>\$ 5,029,167</b>



FINANCE DEPARTMENT

**City of New Braunfels**  
Monthly Financial Summaries  
As of July 31, 2022

**General Fund**

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Taxes and Franchise Fees	\$ 60,326,505	\$ 2,984,234		\$ 60,583,297	100.4%
Licenses and Permits	5,205,530	629,047		5,558,254	106.8%
Intergovernmental/Contributions	650,000	1,244		435,684	67.0%
Charges for Services	4,312,186	648,220		3,335,557	77.4%
Fines and Forfeitures	1,401,000	77,202		877,776	62.7%
Interest Income	50,000	52,073		124,235	248.5%
Parks and Recreation	1,552,890	275,596		1,321,879	85.1%
Das Rec	2,343,000	262,690		2,512,867	107.2%
Miscellaneous	2,536,250	233,748		579,471	22.8%
Interfund Transfers	997,760	-		690,820	69.2%
<b>Total General Fund Revenues</b>	<b>\$ 79,375,121</b>	<b>\$ 5,164,053</b>		<b>\$ 76,019,839</b>	<b>95.8%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
City Secretary	\$ 472,884	\$ 38,395	\$ 328,290	\$ 70,755	\$ 399,045	84.4%
City Council	36,200	3,881	29,250	-	29,250	80.8%
City Attorney	1,009,434	85,713	829,573	122,653	952,226	94.3%
City Administration	961,873	72,905	799,964	-	799,964	83.2%
Human Resources	1,143,455	83,998	932,399	9,910	942,309	82.4%
Communication	572,664	52,776	460,396	3,705	464,101	81.0%
Finance	1,496,547	120,407	1,039,343	110,678	1,150,021	76.8%
Information Technology	2,889,349	180,058	1,829,164	309,570	2,138,734	74.0%
Economic Development	601,491	27,260	329,474	10,721	340,195	56.6%
Planning and Development Services	3,816,933	281,269	3,037,572	118,163	3,155,736	82.7%
Police	23,202,084	1,655,745	18,434,726	369,706	18,804,432	81.0%
Municipal Court	838,059	65,088	683,119	346	683,464	81.6%
Fire	22,698,789	1,686,641	18,590,933	695,364	19,286,297	85.0%
Public Works	10,554,018	845,036	7,571,029	1,223,304	8,794,333	83.3%
Parks	7,159,848	995,329	4,947,211	506,878	5,454,089	76.2%
Das Rec	2,720,194	82,406	2,337,236	58,062	2,395,298	88.1%
Library	3,071,467	205,200	1,893,952	424,018	2,317,970	75.5%
Non-Departmental	7,619,410	69,772	5,982,320	635,327	6,617,647	86.9%
<b>Total General Fund Expenditures</b>	<b>\$ 90,864,699</b>	<b>\$ 6,551,881</b>	<b>\$ 70,055,954</b>	<b>\$ 4,669,160</b>	<b>\$ 74,725,113</b>	<b>82.2%</b>

## Airport Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 2,849,500	\$ 253,626		\$ 2,914,135	102.3%
Intergovernmental	190,000	-		-	0.0%
Interfund Transfer	349,910	-		324,933	92.9%
Interest Income	-	-		-	0.0%
<b>Total Airport Revenues</b>	<b>\$ 3,389,410</b>	<b>\$ 253,626</b>		<b>\$ 3,239,068</b>	<b>95.6%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 721,376	\$ 52,929	\$ 570,294	\$ 86	\$ 570,380	79.1%
Operation Expenses	1,756,640	297,157	2,383,008	-	2,383,008	135.7%
Capital Expenses	320,000	-	5,852	230,128	235,980	73.7%
Debt Service	128,954	-	-	-	-	0.0%
Interfund Transfer	371,781	-	278,836	-	278,836	75.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,298,751</b>	<b>\$ 350,086</b>	<b>\$ 3,237,990</b>	<b>\$ 230,214</b>	<b>\$ 3,468,204</b>	<b>105.1%</b>

## Solid Waste Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 10,630,829	\$ 944,234		\$ 9,112,749	85.7%
Licenses & Permits	25,000	-		35,000	140.0%
Intergovernmental	-	-		-	0.0%
Miscellaneous	75,000	4,012		409,040	545.4%
Interest Income	2,500	3,449		8,533	341.3%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 10,733,329</b>	<b>\$ 951,695</b>		<b>\$ 9,565,323</b>	<b>89.1%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 4,401,526	\$ 381,349	\$ 3,537,072	\$ 13,090	\$ 3,550,162	80.7%
Operation Expenses	4,334,365	239,008	2,868,926	706,189	3,575,115	82.5%
Capital Expenses	956,283	-	(315)	956,283	955,968	100.0%
Interfund Transfer	2,157,175	-	1,505,381	-	1,505,381	69.8%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 11,849,349</b>	<b>\$ 620,357</b>	<b>\$ 7,911,063</b>	<b>\$ 1,675,563</b>	<b>\$ 9,586,626</b>	<b>80.9%</b>

## Golf Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 1,870,000	\$ 206,656		\$ 1,830,001	97.9%
Miscellaneous	35,000	4,308		47,550	135.9%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,905,000</b>	<b>\$ 210,964</b>		<b>\$ 1,877,551</b>	<b>98.6%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 847,687	\$ 81,004	\$ 739,276	\$ 301	\$ 739,577	87.2%
Operation Expenses	544,200	46,324	502,760	25,667	528,427	97.1%
Capital Expenses	404,798	-	68,237	306,450	374,688	92.6%
Interfund Transfer	184,781	-	138,586	-	138,586	75.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,981,466</b>	<b>\$ 127,328</b>	<b>\$ 1,448,859</b>	<b>\$ 332,419</b>	<b>\$ 1,781,278</b>	<b>89.9%</b>

## Civic/Convention Center Fund

	Current Total Budget	Period Activity July		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 465,000	\$ 20,503		\$ 377,466	81.2%
Miscellaneous	125	25		952	761.3%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 877,588</b>	<b>\$ 20,528</b>		<b>\$ 378,417</b>	<b>43.1%</b>

	Current Total Budget	Period Activity July	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures*</b>						
Employee Expenses	\$ 536,569	\$ 37,177	\$ 378,537	\$ -	\$ 378,537	70.5%
Operation Expenses	257,065	32,223	196,739	30,664	227,403	88.5%
Capital Expenses	-	-	6,427	-	6,427	0.0%
Interfund Transfer	35,178	-	26,384	-	26,384	75.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 828,812</b>	<b>\$ 69,400</b>	<b>\$ 608,087</b>	<b>\$ 30,664</b>	<b>\$ 638,751</b>	<b>77.1%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.





FINANCE DEPARTMENT

City of New Braunfels  
Monthly Financial Summaries  
As of July 31, 2022

## Revenues

## Expenditures

	Current Total Budget	Period Activity July	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity July	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b><u>Other Funds</u></b>											
Debt Service Fund **	\$ 25,215,558	\$ 1,340,533	\$ 24,512,492	97.2%		\$ 25,033,058	\$ 4,606,659	\$ 24,493,006	\$ -	\$ 24,493,006	97.8%
Self Insurance Fund *	\$ 7,583,500	\$ 579,519	\$ 6,258,502	82.5%		\$ 7,500,000	\$ 629,213	\$ 5,173,863	\$ 29,395	\$ 5,203,258	69.4%
<b><u>Special Revenue Funds</u></b>											
CDBG Fund	\$ 486,739	\$ 14,609	\$ 162,247	33.3%		\$ 486,739	\$ 3,873	\$ 89,015	\$ 295,961	\$ 384,976	79.1%
Grant Fund	\$ 9,765,477	\$ 15,637	\$ 126,020	1.3%		\$ 14,793,547	\$ 4,584	\$ 330,003	\$ 62,511	\$ 392,514	2.7%
Special Revenue Fund	\$ 200,000	\$ 78,671	\$ 227,377	113.7%		\$ 700,000	\$ 28,383	\$ 200,284	\$ 11,401	\$ 211,684	30.2%
River Activities Fund	\$ 1,221,600	\$ 338,020	\$ 817,578	66.9%		\$ 1,236,685	\$ 323,414	\$ 848,929	\$ 101,183	\$ 950,112	76.8%
Court Security Fund	\$ 30,000	\$ 6,143	\$ 34,709	115.7%		\$ 40,000	\$ 2,608	\$ 27,454	\$ -	\$ 27,454	68.6%
Judicial Efficiency Fund	\$ 7,000	\$ 181	\$ 4,701	67.2%		\$ 13,500	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund ***	\$ 30,000	\$ 5,070	\$ 29,045	96.8%		\$ 75,000	\$ 73	\$ 5,087	\$ 79,633	\$ 84,719	113.0%
Child Safety Fund	\$ 151,000	\$ 1,660	\$ 124,217	82.3%		\$ 158,000	\$ 2,080	\$ 147,188	\$ -	\$ 147,188	93.2%
Stormwater Development Fund	\$ 80,000	\$ 2,800	\$ 295,505	369.4%		\$ 100,000	\$ -	\$ 109	\$ -	\$ 109	0.1%
Truancy Fund	\$ 50,000	\$ 6,377	\$ 36,798	73.6%		\$ 45,000	\$ 4,026	\$ 41,589	\$ -	\$ 41,589	92.4%





FINANCE DEPARTMENT

Revenues

Expenditures

**Special Revenue Funds - continued**

	Current Total Budget	Period Activity July	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity July	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
Cable Franchise Fund (PEG)	\$ 182,500	\$ -	\$ 93,246	51.1%		\$ 350,000	\$ -	\$ 109	\$ -	\$ 109	0.0%
Equipment Replacement Fund	\$ 3,626,500	\$ 70,935	\$ 2,873,674	79.2%		\$ 1,858,259	\$ 28,840	\$ 1,409,060	\$ 219,498	\$ 1,628,558	87.6%
Federal Court Awards Fund	\$ -	\$ (901)	\$ -	0.0%		\$ 84,000	\$ -	\$ 6,449	\$ -	\$ 6,449	7.7%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 62,974	0.0%		\$ 120,000	\$ -	\$ 119,097	\$ -	\$ 119,097	99.2%
Facilities Maintenance Fund	\$ 1,500,000	\$ -	\$ 1,125,000	75.0%		\$ 300,000	\$ 14,692	\$ 33,368	\$ 15,632	\$ 49,000	16.3%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,137,943	\$ 6,382	\$ 855,816	75.2%		\$ 3,120,566	\$ -	\$ 1,114,659	\$ 1,842,013	\$ 2,956,672	94.7%
Fire Apparatus Replacement Maintenance Fund	\$ 230,000	\$ 46,977	\$ 157,817	68.6%		\$ 558,256	\$ 3,371	\$ 249,705	\$ 301,554	\$ 551,259	98.7%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 868,593	\$ 107,459	\$ 579,281	66.7%		\$ 868,593	\$ 83,636	\$ 538,264	\$ 327,292	\$ 865,557	99.7%
Faust Library Fund	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -		\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 100	\$ -	\$ 173	172.7%		\$ 100,000	\$ -	\$ -		\$ -	0.0%
Development Services Fund	\$ 1,145,000	\$ 132,909	\$ 1,236,049	108.0%		\$ 1,744,000	\$ 128,751	\$ 984,995	\$ 750,000	\$ 1,734,995	99.5%
Cemetery Improvements Fund	\$ 5,000	\$ 78	\$ 10,067	201.3%		\$ 188,000	\$ -	\$ 4,607	\$ -	\$ 4,607	2.5%
Hotel/Motel Tax Fund *	\$ 4,371,968	\$ 744,809	\$ 3,381,906	77.4%		\$ 4,321,262	\$ 9,194	\$ 2,154,392	\$ 94,144	\$ 2,248,536	52.0%

\* Driven by End-of-Year accrual entries.

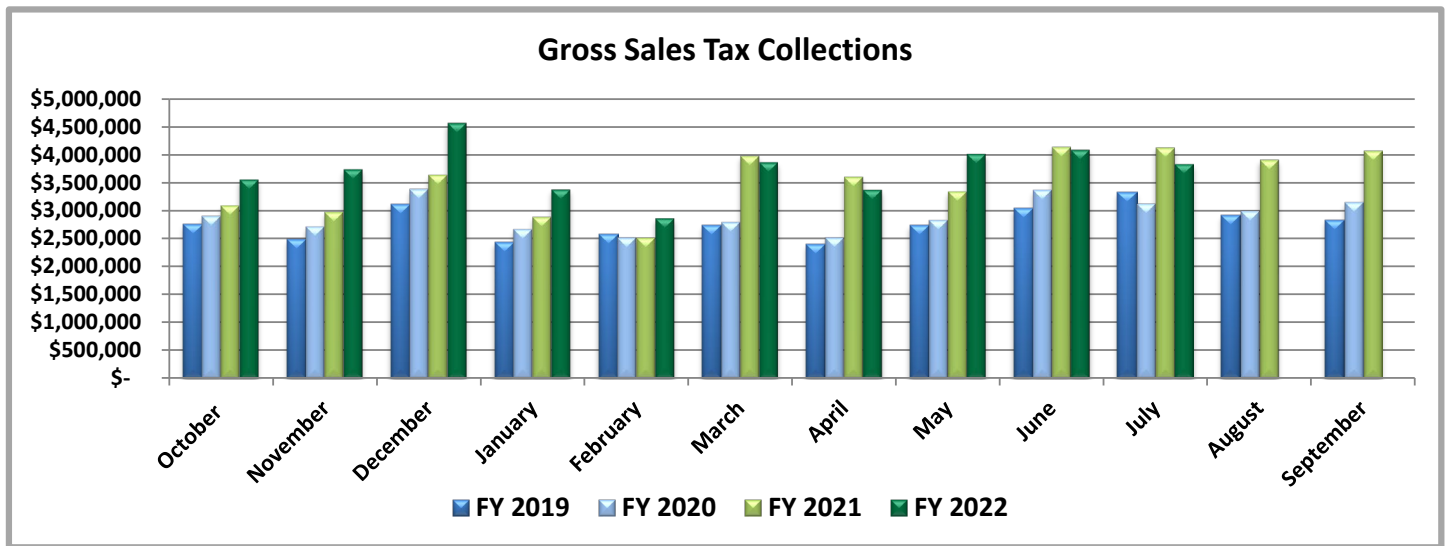
\*\* Refunds owed were deducted from October property tax collections.

\*\*\*Budget amendment pending City Council approval on September 26th, 2022

## ECONOMIC DATA

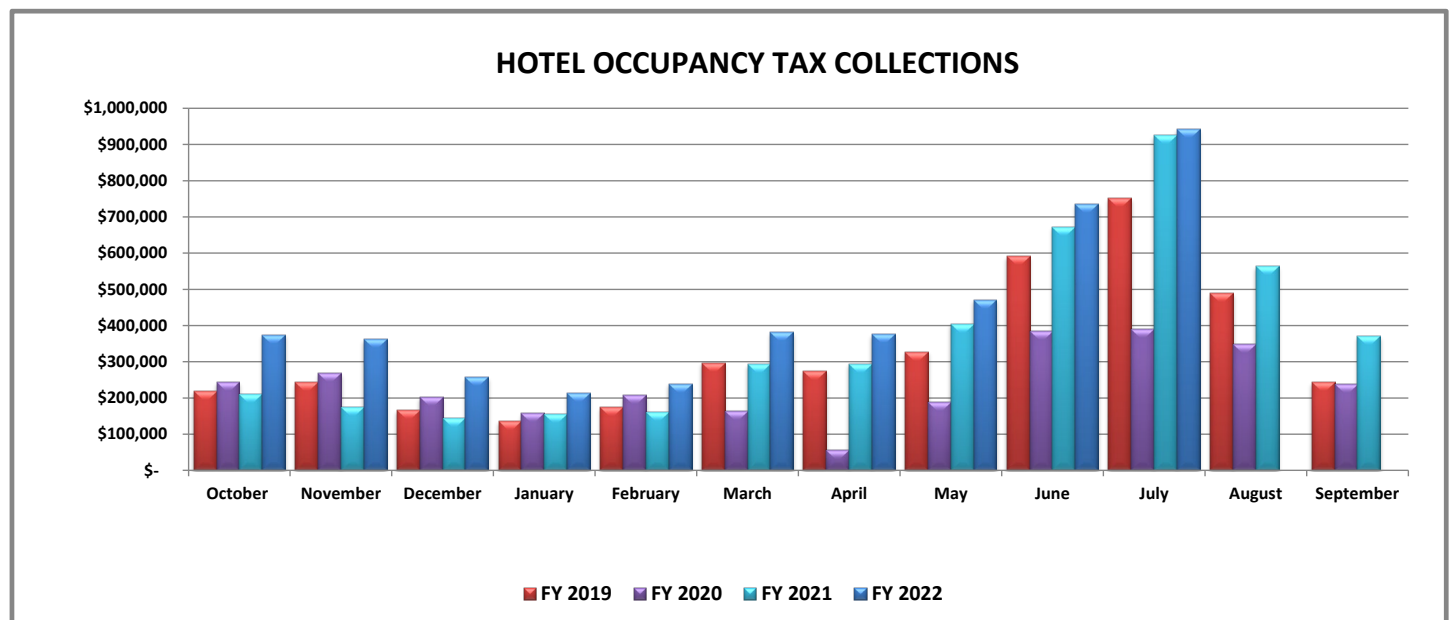
### Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the July 2022 sales tax payment. The July 2022 payment was down 6.8% when compared to July of the previous fiscal year reflecting a decrease related to the loss of sales tax revenue from HD Supply. Current period collections were down 7.3% compared to current period collections for July of 2021. Sales tax collections through July were up 9.0% fiscal year to date compared to FY 2021.



## Hotel Occupancy Tax Collection

As shown in the graph below, July Hotel Occupancy Tax collections were up 1.8% when compared to July of last fiscal year. They reflected a 26.6% increase fiscal year to date (through July) compared to FY 2021. This comparison includes current, actual collections due for July only and does not include pending or prior month payments received in the month. The Bed and Breakfast sector experienced the largest percentage increase compared to the same month last year.



## CAPITAL PROJECT STATUS as of 9/15/2022

Infrastructure  
Quality of Life  
Growth and Development  
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Repair Complete. Project Closeout Underway	\$ 13,190,991	\$ 780,727	Project Closeout	94%
2013 Bond	Wood Road/Landa Street		Design of localized improvements complete.	\$ 2,111,341	\$ 1,227,306	Completed	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 4,944,006		67%
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guether Ave &amp; Magazine Ave from Coll St to Butcher St &amp; Butcher St from Magazine Ave to Guenther Ave &amp; Guenther Ave from Butcher St to Coll St)</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>County Line Road</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Peach/Plum/Grape</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>County Line Road</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Peach/Plum/Grape</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Central Avenue</i>	<i>NBU work complete. Price development underway with on-call contractor</i>			<i>Construction Phase</i>	
		<i>Grant Street</i>	<i>Complete</i>			<i>Project Closeout</i>	
		<i>South Street</i>	<i>NBU work complete. Price development underway with on-call contractor</i>			<i>Construction Phase</i>	
2019 Bond/Roadway Impact Fees	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW complete - Utility relocation underway.	\$ 13,000,800	\$ 8,099,786	Construction Phase	22%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Wet utility work underway. Design is continuing.	\$ 17,897,150	\$ 16,358,062	Design Phase	9%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

## CAPITAL PROJECT STATUS as of 9/15/2022

Infrastructure  
Quality of Life  
Growth and Development  
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
Roadway Impact Fees	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	On hold	\$ 359,388	\$ 3,837	On Hold	99%
Roadway Impact Fees	Kowald PER	IH 35 to FM 1101	Public meeting was held.	\$ 248,631	\$ 25,346	Design Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Closeout pending installation of light pole.	\$ 1,662,000	\$ 213,360	Project Closeout	87%
Roadway Impact Fees	Old FM 306 /Common Intersection		Contract has been awarded. Material delivery is delayed.	\$ 469,011	\$ 423,200	Construction Phase	10%
Roadway Impact Fees	FM 1044/ County Line intersection signalization		Traffic signal design underway.	\$ 68,505	\$ 61,419	Design Phase	10%
Roadway Impact Fees	FM 1044/Schmidt Intersection signalization		Intersection improvement and signal design underway	\$ 75,356	\$ 63,290	Design Phase	16%
TxDot/Roadway Impact Fees	County Line Signalization	County Line Road @ Dove Crossing	Work is underway.	\$ 37,244	\$ -	Construction Phase	100%
TxDot/Roadway Impact Fees	Hanz Drive Signalization	Hanz Drive @Gruene Road	Project awarded and construction expected to begin after County Line signals are operational.	\$ 13,738	\$ -	Construction Phase	100%
TxDot/Roadway Impact Fees	S. Walnut Signalization	South Walnut @ County Line Road	Work is complete.	\$ 39,328	\$ -	Construction Phase	100%
TxDot/Roadway Impact Fees	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	TXDot is evaluating bids. Cost increase expected.	\$ 694,682	\$ 494,608	Design Phase	29%
NBEDC	S. Castell Corridor Plan	Business 35 to Bridge Street	Design underway	\$ 442,000	\$ 35,290	Design Phase	92%
2019 Bond & NBEDC	Sports Complex Phase 1		Cost review is underway.	\$ 27,073,788	\$ 24,257,815	Design Phase	10%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 56,181	Design Phase	84%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 2,367,252	Construction Phase	57%
Parks Operating/Multiple Sources	Mission Hills Park		Project closeout underway.	\$ 436,958	\$ 70,522	Construction Phase	84%
NBEDC & MPO	Dry Comal Creek Phase 1		Design underway. Coordinating at UPRR crossing.	\$ 375,000	\$ 299,661	Design Phase	20%
2019 Bond	Fire Station #2		Station is substantially complete. Preparing for move in.	\$ 7,367,500	\$ 811,670	Construction Phase	89%
2019 Bond	Fire Station #3		Substantially complete. Station is operational and punch list work is underway.	\$ 6,736,000	\$ 906,041	Project Closeout	87%
Creekside TIRZ & 2020 CofO	Firestation #7		Preconstruction meeting is scheduled. Site civil is underway.	\$ 14,928,000	\$ 13,438,236	Construction Phase	10%
2019 Bond	Police Department Facility/Veterans Memorial		Move in is complete. Project punch list items work is underway.	\$ 36,311,250	\$ 5,234,707	Construction Phase	86%
2023 Bond	Proposed 2023 Bond preliminary engineering		Preliminary design is underway.	\$ 3,000,000	\$ 2,124,812	Design Phase	29%
2023 Bond	Proposed 2023 Bond preliminary engineering		Preliminary design is underway.	\$ 1,211,246	\$ 951,234	Design Phase	21%
General Fund	Five Year CIP Development		Finalizing CIP	\$ 380,891	\$ 135,254	Design Phase	64%

RIF = Roadway Impact Fees

CofO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

**VACANT POSITIONS REPORT**  
as of 9/5/22

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
AIRPORT FUND	10.00	1.00	Maintenance Technician - Currently Posted
CITY ATTORNEY	5.00	-	
CITY MANAGER	4.00	-	
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	1.00	Economic & Community Development Coordinator- Currently Posted
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-	
CITY SECRETARY	4.00	-	
CIVIC/CONVENTION CENTER	9.00	-	
FINANCE	13.75	-	
FIRE			
Support Services	14.00	-	
Emergency Management	1.00	-	
Operations	129.00	2.00	2 Firefighter positions- Currently Posted
Total FTE	144.00	2.00	
GOLF FUND	18.00	1.00	Golf Marketing Coordinator - No Plans to Post
		1.00	Maintenance Worker - Currently Posted
		-	
HUMAN RESOURCES	10.00	-	
INFORMATION TECHNOLOGY	16.00	1.00	System Administrator - Employment offer has been accepted; pending start date.
		-	
LIBRARY	28.50	1.00	Assistant Library Director - Candidate has accepted employment offer; start date in October
		1.00	Library Aide PTR (2@20hrs) - Not Posted
Westside Community Center	3.00	1.50	Library Assistant I/II/III PTR (2 @ 29.5 hrs) - Not Posted
		-	
Total FTE	31.50	3.50	
MUNICIPAL COURT	10.00	-	
PLANNING AND DEVELOPMENT SERVICES			
Building Safety	15.00	-	
Neighborhood Services	14.00	1.00	Code Compliance Officer - Currently Posted
Development Planning	7.00	-	
Comprehensive Planning	3.00	-	
Total FTE	39.00	1.00	
POLICE			
Administration	22.00	-	
Police Support Services	29.50	3.00	Emergency Dispatchers - Currently Posted
Patrol	100.00	9.00	Police Officer - Testing Saturday September 17th
		-	
Criminal Investigation	32.50	-	
Total FTE	184.00	12.00	

**VACANT POSITIONS REPORT**  
as of 9/5/22 (continued)

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
<b>PARKS AND RECREATION</b>			
Administration	7.00	-	
Recreation - Fischer Park	3.25	0.75	Recreation Specialist PTR - Currently Posted
Recreation - Landa Park	5.50	2.50	Recreation Instructor PTR (4 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	1.00	2 Park Ranger PTR (2 @ 20hrs) - Currently Posted
Operations	26.00	3.00	3 Maintenance Workers - Currently Posted
		1.00	Field Technician - Not Posted
Das Rec - Full Time	13.00	-	
Das Rec - Part Time	87.75	14.00	28 Lifeguard/Water Safety Instructors PT - Currently Posted
		1.50	3 Recreation Instructors PT - Currently Posted
		1.50	2 Recreation Instructors PTR - Currently Posted
		4.00	8 Party Attendants PT - Currently Posted
		4.00	8 Fitness/Gym Attendant PT - Currently Posted
		3.00	6 Kinder Care Attendants PT - Currently Posted
		0.50	Fitness Instructor PT - Currently Posted
		1.00	Party Specialist - Currently Posted
		1.00	Kinder Care Specialist - Currently Posted
		2.50	5 Guest Services Specialists PT - Currently Posted
		0.50	Lead Guest Services Specialist PT - Currently Posted
Total FTE	148.00	41.75	
<b>PUBLIC WORKS</b>			
Engineering	21.00	1.00	Assistant City Engineer - Currently Posted
		1.00	Assistant Director TCI - Currently Posted
		-	
		1.00	Watershed Inspector - Currently Posted
		1.00	Graduate Engineer - Currently Posted
Streets	20.00	1.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
Drainage	14.00	3.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
Facilities Maintenance	10.00	1.00	Facilities Maintenance Technician - Candidate start date is September 19th.
Capital Programs	5.00	1.00	Capital Programs Manager - Not Posted
Total FTE	70.00	10.00	
<b>SOLID WASTE FUND</b>			
Support Services	8.00	-	
		-	
Residential Collection	16.00	3.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Commercial Collection	15.00	1.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Recycling Collection	17.00	2.00	Refuse Collector I/II/III - Currently Posted
		1.00	Solid Waste Operator I/II/III - Currently Posted
Fleet Services	10.00	-	
Total FTE	66.00	9.00	
<b>TRUANCY FUND</b>	1.00	-	
<b>RIVER ACTIVITIES FUND</b>	2.75	-	
<b>EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND</b>	1.00	-	
<b>DEVELOPMENT SERVICES FUND</b>	4.00	-	
<b>TOTAL FTE</b>	<b>797.75</b>	<b>84.25</b>	
<b>City-wide Staffing Level</b>	<b>89.44%</b>		