

NEW BRAUNFELS MUNICIPAL COURT
MOTION FOR RESET

For the court to consider your request, you must:

- Complete all sections of this form,
- **Make your request BEFORE your hearing**, and
- Provide a copy of your current driver's license or photo identification.

Name: _____ Docket #: _____ Court Date: _____

Address: _____ Apt #: _____

Phone#: _____ Email Address: _____

To Honorable Judge/Prosecutor of New Braunfels Municipal Court: I am requesting that my court date be reset for the following reason:

*(*Provide copies of proof to support your request, i.e. military orders, doctor's note, letter from employer, etc.)*

Signature: _____

Date: _____

* If your request for a reset is **work related**, you must provide a letter from your supervisor that is on employer letterhead. If your request is due to an **emergency**, documentation of the emergency must be provided from your doctor or official. Children ARE permitted in court.

* If your request is **less than two days BEFORE your hearing**, YOU MUST CALL the court at (830) 221-4180.

____ Agree	____ Disagree
_____/_____ Prosecutor's Signature Date	

____ Accepted	____ Rejected
_____/_____ Judge's Signature Date	

**550 Landa St., New Braunfels, TX 78130; court@newbraunfels.gov
(830) 221-4180**